

APPROVED MINUTES

Holton USD #336
Board of Education --First Regular Meeting
July 14, 2007, 7:00 p.m.

MEMBERS PRESENT: Shelby Patch, Keith Eubanks, Brent Nelson, Steven Bowser, Jay Watkins, Russ McKinney, Todd Holaday.

Dr. Jim Karleskint called the meeting to order at 7:00 p.m.

ORGANIZATIONAL BUSINESS:

1. Election of President.

Dr. Karleskint opened the floor for nominations for board president.

Member Holaday moved to nominate Brent Nelson and Member Watkins seconded the nomination. Superintendent Karleskint called for a vote on the nomination of Brent Nelson for board president. Motion carried, 7-0.

President Nelson presiding.

2. Election of Vice-President.

President Nelson opened the floor for nominations for vice-president.

Member Eubanks moved to nominate Steve Bowser and Member McKinney seconded the nomination. President Nelson called for a vote on nomination of Steve Bowser for vice-president. Motion carried, 7-0.

Randall Horobik took Board members picture for publication in *The Holton Recorder*.

A motion was made by Member Bowser and seconded by Member Holaday to approve items 3 through 21, Motion carried, 7-0.

3. Appointment of Deputy Clerk - **Mark C. Wilson.**

4. Appointment of Board Treasurer - **Kelly Eck.**

5. Appointment of Superintendent as official officer for all

- state reports, federal reports, and homeless student liaison.
6. Approval of resolution stating that USD 336 will be in compliance of all HEW regulations for nondiscrimination.
 7. Appointment of official newspaper - **The Holton Recorder.**
 8. Appointment of official radio station - **WIBW.**
 9. Approval of signature facsimiles for board president and superintendent.
 10. Approval of 1,116 hour calendar (KSA 72-1106).
 11. Approval of wavier of requirements for generally accepted accounting principles (KSA 75-1120a).
 12. Designate district KPERS representative - **Dee Folk.**
 13. Adoption of early payment policy (KSA-12-105(b)).
 14. Appoint hearing officer for free and reduced meal application appeals - **Mark C. Wilson.**
 15. Designate truancy officer for the school year (KSA 72-1113) - **Building Principals.**
 16. Declaration of official depository (KSA 9-1401) - **Denison State Bank.**
 17. Approval of Child Nutrition & Wellness Program Agreement for 2008-09 - **enclosed.**
 18. Approval of Freedom Information officer - **Jim Karleskint, PhD**
 19. Appointment of School Attorney - **KASB Services.**
 20. Appointment of Board Clerk - **Dee Folk.**
 21. Designate a coordinator for homeless children duties - **Jim Karleskint, PhD**

A motion was made by Member Eubanks and seconded by Member Watkins to approve the amended agenda of the July 14, 2008, regular board meeting. Motion carried, 7-0.

A motion was made by Member Eubanks and seconded by Member Patch to approve the minutes of the June 23, 2008, second regular board meeting and the July 1, 2008, special board meeting. Motion carried, 7-0.

A motion was made by Member Eubanks and seconded by Member Holaday to approve the warrant numbers 44812 through 44975 and the July payroll as presented. Motion carried, 7-0.

COMMUNICATIONS:

Betty Cripe- Provided 4 handouts to the board with the Citizens Coalition Mission Statement, information on mill levy and proposed taxes along with some questions of concern from the group. She again expressed the groups concerns with taking on a bond issue at this time.

Rex Larrison- Handed out information on tax calculations based from a local business owners point of view on the proposed bond issue. He also presented a survey and expressed additional thoughts he had on the upcoming bond issue.

OLD BUSINESS:

- 1) Discussion of Patrons survey on bond issue questions and decision on possible future bond issue.

Total of 854 surveys returned out of 4300 mailed. Feedback handed out from comments on cards. Multiple board members gave additional input on pros and cons facing their decision to move forward or not with the bond. A decision to hold a special meeting on Monday, July 21st 7:00 at Holton High School was made.

- 2) Follow-up to Technology plan from 6-23-08 BOE meeting.

Tom Sextro presented a summary of how and where all the laptops were distributed to last year and different issues the tech team is dealing with as far as monitoring the students use on the internet. Currently working to develop a system that is called a "white list" that will allow teaching staff to select sites for students to work on during class time. Those will be the only sites available to students during the school day. Then they will have an expanded white list to select from after school hours.

Member Jay Watkins left the meeting at 8:05.

Member Jay Watkins returned to the meeting at 8:07.

3) KASB Legal Assistance Fee

A motion was made by Member Mckinney and seconded by Member Bowser to approve the \$1100 Legal assistance fee. Motion carried, 7-0.

4) PAT representative – Jennifer Willcott

Presented to the board her goals for the upcoming school year.

9:10 President Nelson called a 5 minute break.

NEW BUSINESS:

1. New phone systems proposals – Tom Sextro presented a handout on Asterisk Open Source PBX System to be installed by Fox Business Systems. This will be taken out of the technology budget.

A motion was made by Member Bowser and seconded by Member Patch to approve the phone system replacement plan as presented. Replace District office system \$5,589. replace HMS system for \$8,506 and HMS paging system for \$2,841. Motion carried, 7-0.

2. Appointment of Government Relations Network Representative

A motion was made by Member Holaday and seconded by Member Eubanks to approve Russ McKinney as the governmental relations network representative for school year 2008-2009. Motion carried, 7-0.

3. Establish district mileage rate for 2008-2009. (50.5 see attached enclosure).

Member Jay Watkins left meeting at 9:33.

A motion was made by Member Eubanks and seconded by Member Patch to approve 50.5 cents as USD 336 district mileage rate for private vehicle usage for 2008-2009. Motion carried, 6-0.

Member Jay Watkins returned to meeting at 9:40.

Mark B. Wilson discussed the fact that he has 6 staff members who are itinerate in the coop. Currently they are housed in the old locker room at the HS, which shares a wall with the new fitness center. It has multiple maintenance issues and is now very loud in the space. After inquiring about space available in the five districts the coop serves for these 6 staff members he has come up empty handed. He has looked at the offices on the square in the newly renovated building space owned by BFD. He would like to rent 3 office spaces on a one-year contract for \$250.00/space. It would include utilities. We would have to provide phone service. This cost would be out of the coop budget and distributed between the five districts.

A motion was made by Member Holaday and seconded by Member Patch to agree to the rental of three office spaces for a one-year lease at a cost of \$9,000. Motion carried, 7-0.

4. Discussion of 2008-2009 general budget and setting of date for official hearing.

A motion was made by Member Watkins and seconded by Member Patch to set the date for official hearing on Monday, August 11, 2008 at 8 pm. . Motion carried, 7-0.

A motion was made by Member Eubanks and seconded by Member Watkins to extend regular session for 60 minutes at 10:00p.m. Motion carried, 7 - 0.

5. Substitute Teacher Salary for 2008-2009. Recommend to raise to \$85 per day (currently \$80).

A motion was made by Member Eubanks and seconded by Member Holaday to approve substitute teacher salary at \$85.00 for the school year 2007-2008. Motion carried, 7-0.

6. Establish Petty cash funds: \$1500.00 BOE, \$400.00 buildings.

A motion was made by Member Holaday and seconded by Member Eubanks to approve the establishment of petty cash funds for the BOE at \$1,500 and \$400.00 for each building for the school year 2008-2009. Motion carried, 7-0.

7. Project Plus contract (enclosed).

A motion was made by Member Bowser and seconded by Member Watkins to approve the Project Plus contract as presented for \$122,648.40 for the school year 2008-2009. Motion carried, 7-0.

8. KASB recommended Board Policy Update.

Jim presented these policies to the board members to look over for the next meeting. Members of the board asked for Jim and the other administrators to look over and provide the board with feedback and direction as far as the policies are concerned.

9. Destruction of records. Resolution presented.

A motion was made by Member Eubanks and seconded by Member Watkins to act on the resolution as presented. Motion carried, 7-0.

10. Approve Education Foundation Board of Directors for 2008-09.

A motion was made by Member Watkins and seconded by Member Patch to approve Brent Nelson, Jim Karleskint, Dee Folk, Steve Bowser and Alan Beam as the new Board of Directors of the Education Foundation. The Holton Alumni Association and PTO will need to appoint representatives to attend the August 11th meeting at 6:30 p.m. Motion carried, 7-0.

A motion was made by Member Patch and seconded by Member Watkins that Holton USD #336 recess to executive session at 10:17p.m. for 10 minutes returning to regular session at 10:27p.m. for the purpose of discussing:

- a. Matters pertaining to negotiations to protect the district's right to the confidentiality of its negotiating position and the public interests. Motion carried, 7-0. Jim Karleskint remained in executive session with the board.

Returned to regular session at 10:27p.m.

A motion was made by Member Patch and seconded by Member Holaday that Holton USD #336 recess to executive session at 10:27p.m.

for 5 minutes returning to regular session at 10:32p.m. for the purpose of discussing:

a. Matters pertaining to negotiations to protect the district's right to the confidentiality of its negotiating position and the public interests. Motion carried, 7-0. Jim Karleskint remained in executive session with the board.

Returned to regular session at 10:32p.m.

A motion was made by Member Watkins and seconded by Member Patch that Holton USD #336 recess to executive session at 10:34p.m. for 5 minutes returning to regular session at 10:39p.m. for the purpose of discussing:

a. Matters pertaining to negotiations to protect the district's right to the confidentiality of its negotiating position and the public interests. Motion carried, 7-0. Jim Karleskint remained in executive session with the board.

Returned to regular session at 10:39p.m.

A motion was made by Member Patch and seconded by Member Watkins that Holton USD #336 recess to executive session at 10:40p.m. for 10 minutes returning to regular session at 10:50p.m. for the purpose of discussing:

a. Matters relating to the preliminary discussions about the acquisition of real property in order to protect the district's financial interest and bargaining position. Motion carried, 7-0.

Jim Karleskint remained in executive session with the board.

Returned to regular session at 10:50p.m.

A motion was made by Member Eubanks and seconded by Member Bowser that Holton USD #336 recess to executive session at 10:50p.m. for 8 minutes returning to regular session at 10:58 p.m. for the purpose of discussing:

a. Matters pertaining to non-elected personnel in order to protect the privacy interests of the individual(s). Motion carried, 7-0.

Jim Karleskint remained in executive session with the board.

Returned to regular session at 10:58p.m.

A motion was made by President Nelson and seconded by Member Bowser to extend regular session for 15 minutes at 11:00 p.m. Motion carried, 7 - 0.

PERSONNEL:

1) New employment:

A motion was made by Member Patch and seconded by Member McKinney to approve contracts for Carrie Simmons; Para OHS, Marvin Keehn; JV Volleyball Coach, Krystal Bontrager; Assistant Volleyball Coach, Carlene McManigal; Jump Start, Sidney Kinsler; Full-Time Bus Driver, Lori Jacobs; Driver's Ed Aide. Motion carried, 7-0.

2) Resignations

A motion was made by Member Holaday and seconded by Member Watkins to approve resignations for Jane Schoenherr; Library Aide, LaDana Smeeton; Para SES, Diane Strahm; Para SES. Motion carried, 7-0.

A motion was made by Member Watkins and seconded by Member McKinney to approve wage increases of .25 cents up to .75 cents for classified staff (custodial staff receiving .75 cents) of Holton USD 336 in an attempt to close the gap between paraeducators and RE classified staff for school year 2008-2009. Motion carried, 7-0.

A motion was made by Member Watkins and seconded by Member Eubanks to approve 7.5 hour/189 day contract for Sandy DeVader for school year 2008-2009. Motion carried, 7-0.

A motion was made by Member Watkins and seconded by Member Eubanks to approve a wage increase of \$1.00/hr for Chris Heineken and to extend his work day to 8 hours. Motion carried, 7-0.

No further action taken.

President Nelson adjourned the meeting at 11:10p.m.

Upcoming events:

August 4 Enrollment
August 11 Teacher's First Day
August 11 Board of Education Meeting
August 14 First Day of Classes

Minutes as recorded by:

Deirdre (Dee) Folk

Clerk, Board of Education, Holton USD #336

515 Pennsylvania, Holton, KS 66436