

APPROVED

Holton USD #336  
Board of Education --First Regular Meeting  
Feb 16, 2009, 5:15 p.m.

**MEMBERS PRESENT:** Shelby Patch, Keith Eubanks, Steven Bowser, Jay Watkins, Todd Holaday, and Russ McKinney.

**MEMBERS ABSENT:** Brent Nelson

Vice-President Bowser called the meeting to order at 5:17 p.m.

BOE and community members toured Colorado facilities on the inside and outside. BOE members measured and discussed options that had been presented on multiple layouts.

Returned to regular meeting at 5:43 p.m.

**A motion was made by Member Patch and seconded by Member Watkins** to approve the amended agenda of the Feb 16, 2009 regular board meeting. Motion carried, 6-0.

**A motion was made by Member Eubanks and seconded by Member Patch** to approve the minutes of the Jan 12, 2009 regular board meeting and the Jan 26, 2009 special board meeting. Motion carried, 6-0.

**A motion was made by Member Holaday and seconded by Member Watkins** to approve the warrant numbers 46195 through 46351 and the February payroll as presented. Motion carried, 6-0.

**COMMUNICATIONS:**

**A motion was made by Member Watkins and seconded by Member McKinney** that Holton USD #336 recess to executive session at 5:48 p.m. for 15 minutes returning to regular session at 6:03 p.m. for the purpose of discussing:

a. Matters pertaining to student personnel in order to protect the privacy interests of the individual(s) to be discussed. Motion carried, 6-0.

Dr. Karleskint and Kent Rogers remained in executive session with the board.

Returned to regular session at 6:03 p.m.

**A motion was made by Member Patch and seconded by Member Holliday** that Holton USD #336 recess to executive session at 6:03 p.m. for 5 minutes returning to regular session at 6:08 p.m. for the purpose of discussing:

a. Matters pertaining to student personnel in order to protect the privacy interests of the individual(s) to be discussed. Motion carried, 6-0.

Dr. Karleskint and Kent Rogers remained in executive session with the board. Kent Rogers exited session at 6:05.

Returned to regular session at 6:08 p.m.

## **OLD BUSINESS:**

### **1) Contract with HTK**

Dr. Karleskint asked the BOE to consider tabling the contract with HTK at the current time until we have more specifics on legislative action. It will be hard to make a solid decision on moving forward until we have more specifics concerning the future budget.

**A motion was made by Member Watkins and seconded by Member Eubanks** to table the contract monthly until the district has a better idea of what financial situations are coming. Motion carried, 6-0.

### **2) Calendar 09-10**

Mary Schulz, Robin Fernkopf, Mark C. Wilson and Mitch Beims were the committee members.

Dr. Karleskint reviewed with BOE questions from last meeting.

A discussion on workdays being optional for teachers to attend due to a previous agreement with a prior BOE and superintendent was brought up. Member McKinney would like to see it be mandatory attendance for teaching staff on workdays since teachers are paid for a full day. More discussion on the placement of some professional days due to the way Christmas fell on a Friday this year. Options on starting earlier in August or going later in year and which is best for students and staff.

**A motion was made by Member Watkins and seconded by Member Patch** to approve the calendar as presented. Motion carried, 6-0.

### **NEW BUSINESS:**

1. Middle School Update – Members of the current Leadership Team are Ralph Blevins, Don Brees, Rita Ent, Kerri Miller, Erica Allen, Brian Hickman, Stacey Lasswell, Terri Hime and Annette Marten.

Group presented a hand out of information regarding Reading and Math improvements for three years. They also were able to give more detailed information on how they are utilizing the MTSS with the kids and how it is currently affecting student's scores. Examples were given to be more specific on how it is impacting our students. The one on one time they have been able to use with some of the Tier 3 students has allowed those students to excel in some needed areas.

2. PAT update – Jennifer Wilcott presented a handout of information to BOE. She currently has 27 kids. She has changed her focus from recruiting to scheduling interactive programs for her families. She went over things she has accomplished and what she has planned for upcoming 2009.

3. Insurance update- Cindy Hower  
Update on insuring students on an abroad trip. Current policies do not cover what potential exposures could be. Specified areas district needs to address before going forward. The trip to Spain is not a school-sponsored event. KASB substantiated what Cindy Hower brought forward.

Cindy also covered insurance expectations if multiple buildings were destroyed due to natural disaster. Need to address uninsurable gaps and make sure we meet the districts needs if this should occur. She became more aware of unseen costs after reviewing Chapman and Greensburg. They spent 6 million on clean up of debris alone not including any building costs. She wants to make sure we come out where we expect to be if we were to face this kind of catastrophe.

Need to work on bringing the buildings up to the replacement cost and one way would be to increase our deductible. Also discussed how to do it over a couple of years so as not to impact the district harshly.

4. Roof bids - Hold on to the roof bids until next meeting because we might get Federal funds for building issues. Until we have a more specific outline of what we would receive potentially from the government we don't want to move forward. Midwest Coating was accepted and it was the low bid.

To be tabled until next meeting.

Dishwasher bids- Dishwasher at middle school died last Wednesday. Wiring burned up and they don't make replacement parts for this model anymore. It is 35 years old and must be replaced.

**A motion was made by Member Holaday and seconded by Member McKinney** to accept the bid of \$8,092.98 from U.S. Foodservice. Motion carried, 6-0.

5. Lease bids- Chigger Field contract is complete June 30, 2009 and is up for renewal.

**A motion was made by Member Watkins and seconded by Member Eubanks** to approve renewal of two year lease of Chigger Field from July 2009 thru June 2011 for \$1,595 rent. Motion carried, 6-0.

5. Update on budget challenges

House and Senate have proposed a \$66.00 FTE cut. The cost to USD 336 would be approximately \$150,000. Dr. Karleskint has already informed administration of budget freezes and professional development

travel has been frozen. Local field trips are being limited to the Holton area only. Due to the fact approximately 70% of our district budget is salaries Dr. Karleskint has also informed the majority of the classified staff that there will more than likely be a wage freeze for the upcoming school year.

Next year they are proposing a 10-18% budget cut which would mean a minimum cut of a million dollars for USD 336.

Administrators and Directors are starting to compile lists of things that could be done to cut some costs for next year as well as this year. Athletic directors are getting directives from principals in the new league formation. Many changes are being discussed in the Big 7 League activities concerning both Middle school and High school sports.

Discussion on how we are going to host activities at our Holton track was brought up. Mr. Beims informed the BOE that Holton would not be hosting any track meets this year due to the condition of our track. He would like to see us patch a few holes for the safety of our own students practicing on it. We had to pull out of the rotation and so it will not come around for us to host events for a few more years. If we don't fix the track and bring it up to standards then it will be even longer.

Potential fundraiser brought to the BOE from Mitch Beims. He has the opportunity to obtain some stadium seating. The seats would be installed in the area between the 40-yard lines in the bottom section. The district would sell the seat number for a set dollar amount for an entire season of football (discussed \$50). The patron would then have reserved seating for all games. The money would then be used to update the football facility such as extending the current bench seating, lights, grounds etc.

BOE would like to invite staff and community members to attend the next board meeting on March 9, 2009. Each individual will sign up to speak 2 minutes to give input on where the district could look at cutting costs. If we are indeed facing a million dollar budget cut we will need all the brainstorming ideas we can get.

7. 2008-2009 USD 336 Teacher contracts

**A motion was made by Member Holaday and seconded by Member Patch** to approve 2008-2009 ratified contract with teachers. Motion carried, 6-0.

Dr. Karleskint also presented the board with copies of the BOE and HNEA letters presented for the new 2009-2010 items for negotiation.

#### 8. Use of facilities fees

Currently compared to other districts we seriously under charge for the use of our facilities. In fact there are few groups we charge fees to. Since these facilities are to be used for education and it takes a lot of upkeep to pay custodians and utility fees it is in the districts best interest to receive funds to support these costs. There will also need to be a plan in place on how to monitor the usage and manage the billing along with access of facilities to only those who have been given permission. This may require replacement of locks and special access coding.

BOE asked for Dr. Karleskint to work up recommendation of fee schedule for use of facilities and management plan to present at next meeting.

#### 9. Driver's Education/Jackson Heights

The Legislature has announced that no state money will be given for Drivers Ed. Currently charging \$75.00/student. Cost of class for district is around \$160.00. JH no longer will be able to offer this to their students and so have requested to send around 20 students to Holton this summer for Driver's Ed. JH students would be charged \$160.00. Holton would add John Deitrich as an additional Drivers Ed teacher along with Kris Seymour. Holton normally has around 48-50 students participate over the summer.

**A motion was made by Member Watkins and seconded by Member McKinney** to approve Driver's Ed charges for JH students at \$160.00/each for summer 2009. Motion carried, 6-0.

10. A request has been received by a patron for a foreign student to attend USD 336. In the past our district has allowed students that are not through a federally recognized program to attend and the paperwork

and additional costs have been a nightmare. It is with the advice from administration to only allow those students to attend that are through a Foreign Exchange program recognized by our federal government. Consensus by BOE to stick with this policy.

V-President Bowser called a 10-minute break at 8:55 p.m..

Returned to regular session at 9:05 p.m.

**A motion was made by Member Patch and seconded by Member Watkins** that Holton USD #336 recess to executive session at 9:05 p.m. for 15 minutes returning to regular session at 9:20 p.m. for the purpose of discussing:

a. Matters pertaining to non-elected personnel in order to protect the privacy interests of the individual(s). Motion carried, 6-0.

Dr. Karleskint and Ralph Blevins remained in executive session with the board.

Returned to regular session at 9:20 p.m.

**A motion was made by Member Holaday and seconded by Member Watkins** that Holton USD #336 recess to executive session at 9:25 p.m. for 35 minutes returning to regular session at 10:00 p.m. for the purpose of discussing:

a. Matters pertaining to non-elected personnel in order to protect the privacy interests of the individual(s). Motion carried, 6-0.

Dr. Karleskint and Alan Beam remained in executive session with the board.

Alan Beam exited at 9:50 p.m. and Mark C. Wilson entered.

Mark C. Wilson exited at 9:59 p.m.

Returned to regular session at 10:00 p.m.

**A motion was made by Member Eubanks and seconded by Member Bowser** to extend regular session for 30 minutes at 10:00 p.m. Motion carried, 6-0.

**A motion was made by Member Eubanks and seconded by Member Bowser** that Holton USD #336 recess to executive session at 10:05 p.m. for 15 minutes returning to regular session at 10:20 p.m. for the purpose of discussing:

a. Discuss negotiations. To protect the public interest in negotiating a fair and equitable contract. Motion carried 6-0.

Dr. Karleskint remained in executive session with the board.

Returned to regular session at 10:20 p.m.

Dr. Karleskint handed out to the BOE members a flyer on Partnership in Collaboration- Ks. He would like to see the negotiations members attend this training. HNEA is willing to send their negotiation members and split the cost with the BOE. He asked the board to review and let him know their thoughts.

Our negotiation members for 2009-2010 are Brent Nelson and Steve Bowser with Todd Holaday as the alternate.

Members of the committee to work on the retirement clarification are Brent Nelson, Steve Bowser, Todd Holaday and Jay Watkins.

10. Administrator contracts

**A motion was made by Member Bowser and seconded by Member Patch** to approve the extension of administrator contracts through June 2011. Motion carried, 6-0.

**PERSONNEL:**

1) New employment



**A motion was made by Member Watkins and seconded by Member Patch** to approve contracts for the following positions: Katherine Tyler; Para SES. Motion carried, 6-0.

## **2) Resignations**

**A motion was made by Member Watkins and seconded by Member Patch** to approve resignation from Robin Harris; SE Onaga HS, Brian King; SE RVHS and the retirement of Judy Swisher; HHS Art, Muriel Bartlow; Colo 2<sup>nd</sup> grade, Karen Stous; HHS English, Sharon Karns; 3<sup>rd</sup> grade at end of 08-09 school year. Motion carried, 6-0.

February 19th -Parent Teacher conferences 1-8  
February 20th -Parent Teacher conferences 8-3  
March 9th- Board of Education Meeting

No further action taken.

Vice-President Bowser adjourned the meeting at 10:25 p.m.

Minutes as recorded by:

Dee Folk  
Board Clerk, Board of Education, Holton USD #336  
515 Pennsylvania, Holton, KS 66436