

APPROVED MINUTES

Holton USD #336
Board of Education --First Regular Meeting
July 13, 2009, 6:00 p.m.

MEMBERS PRESENT: Shelby Patch, Mike Ford, Allen Arnold, Steven Bowser, Jay Watkins, Bob Phillips, Todd Holaday.

Dr. Jim Karleskint called the meeting to order at 6:00 p.m.

ORGANIZATIONAL BUSINESS:

1. Election of President.

Dr. Karleskint opened the floor for nominations for board president.

Member Holaday moved to nominate Steve Bowser and Member Patch seconded the nomination. Member Watkins moved that nominations cease with second by Member Patch. Superintendent Karleskint called for a vote on the nomination of Steve Bowser for board president. Motion carried, 7-0.

President Bowser presiding.

2. Election of Vice-President.

President Bowser opened the floor for nominations for vice-president.

Member Watkins moved to nominate Todd Holaday and Member Patch seconded the nomination. Member Patch moved that nominations cease with second by Member Watkins. President Bowser called for a vote on nomination of Todd Holaday for vice-president. Motion carried, 7-0.

Chris Marshall took Board members picture for publication in *The Holton Recorder*.

A motion was made by Member Holaday and seconded by Member Ford to approve items 3 through 21, Motion carried, 7-0.

3. Appointment of Deputy Clerk - **Mark C. Wilson.**

4. Appointment of Board Treasurer - **Kelly Eck.**

5. Appointment of Superintendent as official officer for all state reports, federal reports, and homeless student liaison.

6. Approval of resolution stating that USD 336 will be in compliance of all HEW regulations for nondiscrimination.
7. Appointment of official newspaper - **The Holton Recorder**.
8. Appointment of official radio station - **WIBW**.
9. Approval of signature facsimiles for board president and superintendent.
10. Approval of 1,116 hour calendar (KSA 72-1106).
11. Approval of wavier of requirements for generally accepted accounting principles (KSA 75-1120a).
12. Designate district KPERS representative - **Dee Folk**.
13. Adoption of early payment policy (KSA-12-105 (b)).
14. Appoint hearing officer for free and reduced meal application appeals - **Mark C. Wilson**.
15. Designate truancy officer for the school year (KSA 72-1113) - **Building Principals**.
16. Declaration of official depository (KSA 9-1401) - **Denison State Bank**.
17. Approval of Child Nutrition & Wellness Program Agreement for 2009-10 - **enclosed**.
18. Approval of Freedom Information officer - **Jim Karleskint, PhD**
19. Appointment of School Attorney - **KASB Services**.
20. Appointment of Board Clerk - **Dee Folk**.
21. Designate a coordinator for homeless children duties - **Jim Karleskint, PhD**

A motion was made by Member Watkins and seconded by Member Patch to approve the amended agenda of the July 13, 2009 regular board meeting. Motion carried, 7-0.

A motion was made by Member Patch and seconded by Member Ford to rescind the following motion from the 6-29-09 second regular board meeting:

A motion was made by Member Bowser and seconded by Member Patch to approve 2009-2010 list of certified staff presented for Special Education and Regular Education as well as the classified staff list. Motion carried, 4-0.

And approve the minutes as corrected of the June 29, 2009, second regular board meeting. Motion carried, 7-0.

A motion was made by Member Patch and seconded by Member Watkins to approve the warrant numbers 47016 through 47117 and the July payroll as presented. Motion carried, 7-0.

COMMUNICATIONS:

Scott Misenhelter- Just wanted to remind new board that he is following up on the information delivered at the last meeting and has made some additional contacts. Member Ford also said he had made some contacts and is seeking additional information.

OLD BUSINESS:

1) Security of Buildings

Dr. Karleskint received bid from Heartland on the security items discussed at the last few meetings. Information was handed out. Board also asked about designated visitor parking if we were going to funnel visitor traffic through specific doors at the high school and middle school. Board Members asked Dr. Karleskint to check and see if the street out front of high school could be marked by us or the city with signs. Another idea was to use couple of spaces on West side of high school in the circle drive for visitors. Also question was asked what if electricity went out how would we access the schools and the reply was they have battery back up. Multiple questions on access of building by teaching staff and students were discussed.

A motion was made by Member Holaday and seconded by Member Patch to approve the \$14,675 bid from Heartland Alarms. Motion carried, 7-0.

2) Transportation

Received bid for the retrofitting of either our 2005 or 2007 bus with a lift out of a Tulsa operation. Verbal estimate was around \$7,000 to do the job. Dr. Karleskint asked the board to approve a maximum amount so we could move forward and take the bus down. The company won't be able to start project until mid to late August.

A motion was made by Member Watkins and seconded by Member Holaday to approve a maximum of \$7,500 to retrofit a bus in our current fleet to accommodate wheelchairs. Motion carried, 7-0.

NEW BUSINESS:

1. State Financial picture

Dr. Karleskint shared with the board that with the most recent cuts from the state the per pupil amount received would be \$4,218.00. Other ways to conserve were discussed.

2. Stove at Colorado

Received bids on the same stove from three places. US FoodService for \$4,147.16, Reinhart FoodService for \$4,674.00 and Muckenthaler Inc for \$4,827.25.

A motion was made by Member Patch and seconded by Member Holaday to approve the bid from US FoodService for \$4,147.16. Motion carried, 7-0.

3. Appointment of Government Relations Network Representative

Todd Holaday volunteered to be the governmental relations network representative for school year 2009-2010.

4. Establish district mileage rate for 2009-2010. (.55 see attached enclosure).

A motion was made by Member Patch and seconded by Member Watkins to approve .55 cents as USD 336 district mileage rate for private vehicle usage for 2009-2010. Motion carried, 7-0.

Member Todd Holaday left meeting at 7:15 p.

5. Discussion of 2009-2010 general budget and setting of date for official hearing. Board would like for Dr. Karleskint to hold to current Mill Levy as close as he can to the 08-09 amount.

A motion was made by Member Patch and seconded by Member Watkins to set the date for official hearing on Monday, August 10, 2009 at 8 pm. Motion carried, 6-0.

6. Establish Petty cash funds: \$1500.00 BOE, \$400.00 buildings.

A motion was made by Member Watkins and seconded by Member Patch to approve the establishment of petty cash funds for the BOE at \$1,500 and \$400.00 for each building for the school year 2009-2010. Motion carried, 6-0.

7. KASB recommended Board Policy Update.

Jim presented these policies to the board members to look over for the next meeting.

8. Destruction of records. Resolution presented.

A motion was made by Member Watkins and seconded by Member Patch to act on the resolution as presented. Motion carried, 6-0.

9. Zibell gift.

Dr. Karleskint asked for a board member to be on a committee and work with John Ernst, the new high school principal, to help determine what the monetary gift would be utilized for and then to present to the family what we would like to see the money spent on. Member Phillips volunteered.

10. Pay for after school activities.

Member Ford said he has been approached and would like to discuss the fact that some certified staff are paid for extra duties and some are not and what the guidelines for this are. Other board members wanted more specifics and so discussion was tabled until executive session.

11. Personal appliances in classrooms.

Dr. Karleskint gave some background to new members on what occurred the end of May. He informed faculty that they would no longer be allowed to have fridges, coffeepots, microwaves or other small appliances in their individual rooms. There were multiple factors leading up to this decision. First was our issue with electricity and excessive bills along with the potential to overload circuits on these older buildings, which in turn creates fire hazards. Second was the safety issue of having cords and additional clutter in the rooms according to fire marshal inspections. And last, since students are not allowed to have food and drinks during class time that teaching staff should abide by the same rules. Each building has a lounge and they have plan time and lunchtime that they can go and get anything they should need. Dr. Karleskint did note there were a few special education teachers that had special permission for a fridge for items that are needed for students.

Member Ford said he has been approached by staff that would be willing to pay a set yearly fee to help with the cost. Member Ford felt this should be allowed since the teachers didn't get an increase this year. It is one small thing the district could do for certified staff. Other members joined the discussion and felt that not so much the fee but the safety hazards presented should be the reasons not to allow this continue. Board consensus was to continue with the direction Jim had established at the end of the school year.

12. Cell phone reimbursement.

1. Review cell phone policy reimbursement amounts- Currently at \$60.00 for designated staff.

A motion was made by Member Watkins and seconded by Member Patch to continue the \$60.00/mo cell phone reimbursement for the currently designated staff. Motion carried, 6-0.

13. Building Maintenance.

Update that the HS is having problems with high humidity, which is leading to the growth of mold in multiple classrooms. The rooms are 60 degrees with 83% humidity. We have purchased dehumidifiers and have them in place along with using lights to try and take care of the problem. The cost to fix the problem would include redoing a lot of the heating and cooling system. This is another area in the past that was used as a cost cut when remodeling and building on to the High School. Currently custodial staff is busy doing clean-up around buildings. Lots to still do before school starts. Member Phillips and Member Watkins asked about some things that need done at Colorado such as the replacement of the wooden railing out by the mobiles and re-stretching and anchoring the fence on the North side of the property.

14. Long Range Planning.

Dr. Karleskint said Member Phillips had come in to talk to him about this agenda item and would like for Bob to expand on the subject to the board.

Member Phillips said he would like to see the board put together a long-range plan of 3-5 years and then to prioritize the items so that we could start to see some directions for what the board would like to accomplish. There would be a lot to cover so might be a good idea to set a special meeting to spend some time on this area.

15. Schirmer gift.

Letter from Susan Schirmer was received by the district stating that a memorial of \$3,000 was donated by friends and family of Charles Schirmer to go to the HHS athletic program. She and her family would like to designate how the money will be spent so it will benefit as many of the sports programs as possible. They would like the district to put together a list of suggestions that the district has so that they could choose how they would like to request the money be spent. Dr. Karleskint asked if there were any board members interested in forming this committee and Member Phillips volunteered to work with this committee as well.

8:02 p.m. President Bowser requested a recess until 8:10 p.m.

8:07 Member Patch left.

A motion was made by Member Watkins and seconded by Member Ford that Holton USD #336 recess to executive session at 8:13 p.m. for 30 minutes returning to regular session at 8:43 p.m. for the purpose of discussing:

a. Matters pertaining to non-elected personnel in order to protect the privacy interests of the individual(s). Motion carried, 5-0.

Jim Karleskint remained in executive session with the board.

Returned to regular session at 8:43p.m.

A motion was made by Member Watkins and seconded by Member Ford that Holton USD #336 recess to executive session at 8:43 p.m. for 10 minutes returning to regular session at 8:53 p.m. for the purpose of discussing:

a. Matters pertaining to non-elected personnel in order to protect the privacy interests of the individual(s). Motion carried, 5-0.

Jim Karleskint remained in executive session with the board.

Returned to regular session at 8:53p.m.

PERSONNEL:

A motion was made by Member Watkins and seconded by Member Ford to approve contracts for Regular Ed and Special Ed teachers for school year 09-10. Motion carried, 5-0.

A motion was made by Member Watkins and seconded by Member Ford to approve contracts for Special Ed Paras as presented for school year 09-10. Motion carried, 5-0.

A motion was made by Member Watkins and seconded by Member Ford to approve contracts for District office and building secretaries as presented for school year 09-10. Motion carried, 5-0.

A motion was made by Member Watkins and seconded by Member Ford to approve contracts for Fresh Start, Nurse and Technology staff as presented for school year 09-10. Motion carried, 5-0.

A motion was made by Member Watkins and seconded by Member Ford to approve contracts for Fd Svc, Custodial and Bus Drivers as presented for school year 09-10. Motion carried, 5-0.

A motion was made by Member Phillips and seconded by Member Ford to approve supplemental contracts as presented for school year 09-10. Motion carried, 5-0.

Dr. Karleskint wanted to also make the board members aware that the contracts with classified staff this year will not look like the ones in the past. This year they will be a work agreement so that if the district has to cut days off of the school year due to budget cuts then we will have more flexibility.

No further action taken.

President Bowser adjourned the meeting at 9:07 p.m.

Upcoming events:

August 4	Enrollment
August 14	Teacher's First Day
August 10	Board of Education Meeting
August 19	First Day of Classes K-6 & 9 th
August 20	First Day of Classes 7-8th & 10-12th

Minutes as recorded by:

Deirdre (Dee) Folk

Clerk, Board of Education, Holton USD #336

515 Pennsylvania, Holton, KS 66436