

## APPROVED

Holton USD #336  
Board of Education --First Regular Meeting  
June 14, 2010, 6:00 p.m.

**MEMBERS PRESENT:** Steven Bowser, Todd Holaday, Mike Ford, Bob Phillips, Allen Arnold

**MEMBERS ABSENT:** Jay Watkins, Shelby Patch

President Bowser called the meeting to order at 6:01 p.m.

President Bowser along with the other board members expressed their appreciation and thanks to Dale Blackwood for his 41 years of service to USD 336 and 53 years overall driving buses.

**A motion was made by Member Holaday and seconded by Member Ford** to approve the amended agenda of the June 14, 2010, regular board meeting. Motion carried, 5-0.

**A motion was made by Member Ford and seconded by Member Arnold** to approve the minutes of the May 26, 2010, regular board meeting and the minutes of the June 1 and 10 special meetings. Motion carried, 5-0.

**A motion was made by Member Holaday and seconded by Member Ford** to approve the warrant numbers 48659 through 48819. Motion carried, 5-0.

**COMMUNICATIONS:** None

**NEW BUSINESS:**

### 1. Work Comp Renewal

Cindy Hower stated that Hartford was the most competitive in their pricing and recommends that the district stay with them. Currently we have no open claims. The renewal cost is down \$2,424.00 from 09-10 rates.

**A motion was made by Member Ford and seconded by Member Phillips** to move forward with the renewal quote of \$55,053.00 for the 2010-2011 school year. Motion carried, 5-0.

### 2. USD 113 Prairie Hills contract with Holton Sped Coop

At their June 1 BOE meeting the newly formed district USD 113 made a motion to continue contracting with Holton Sped Coop for SHS, SMS, SES, WES and WHS. This

will then allow the Holton Sped Coop to extend contracts and approve the 12 positions that were previously non-renewed to Special Ed Coop teaching staff.

**A motion was made by Member Holaday and seconded by Member Phillips** to extend contracts to the following non-tenured positions with Shari Frey; Sa Elem, Nikki Heiman; Sa Elem, Anne Hobbs; SMS, Robyn Wright; JH/Wet Speech, Addie Larson; JH/Wet/Onaga Psych, Kathy Meier; Onaga Elem, Sherri Petersen; RVMS, Melissa Peven; JH Elem, Tammy Slayton; RVMS, Stacey Kramer; HHS, Sherri Alverson; OHS and one tenured position to Teri Johnson; Colo ECH. Motion carried, 5-0.

### 3. Handbook Changes

Colorado –

- 🍏 Deletion on pg 7 under approved absences. Participation in school activities not needed at elementary level.
- 🍏 Change under excessive absences – 14 excused or unexcused meets elementary need.
- 🍏 Birthday treats- addressing severe peanut allergies – approved treat list provided in building office.
- 🍏 Student Insurance – change to NOT provided by district. School nurse to provide references of where coverage available to those in need.
- 🍏 Food Service- Students eating non-school lunches have specific area to sit and must wash hands after lunch. No peanut based product will be served by the school.

Central-

- 🍏 Only changes to handbook will be updating staff and updating school fees.

HMS- No changes at this time

HHS-

- 🍏 Presented document to board on multiple changes concerning early release, clothing, conferences, class times, discipline and cell phones.

**A motion was made by Member Phillips and seconded by Member Ford** to accept changes to handbooks as presented for the 2010-2011 school year. Motion carried, 5-0.

### 4. PAT

At this time the board feels this is something that is an investment for the future of the district so they would like to continue with the 3 units. In future years if the financial situation improves they would look at maybe adding another unit.

**A motion was made by Member Holaday and seconded by Member Ford** to approve the purchase of 3 units at the cost of \$11,300 for the 2010-2011 school year. Motion carried, 5-0.

#### 5. MACS software agreements

This is the system that runs all of our payroll and accounting for the district as well as the building accounts. They currently have multiple school districts in the state of Kansas. They work side by side with KSDE and the budgeting process, the Federal and State entities for W-2's and 1099's as well as KPERS and our benefit companies.

**A motion was made by Member Ford and seconded by Member Phillips** to approve district contract for \$3,285 and building contract \$1,590 for the 2010-2011 school year. Motion carried, 5-0.

#### 6. Building Maintenance

Dr. Karleskint presented 11 proposals to the board from MidWest Coating, Inc. and ADS Distributing, Inc. concerning multiple building roofs and the repair costs due to hail damage and wear and tear. Some of the costs will be covered by insurance. All bids received are tax exempt.

After looking and discussing the multiple bids they decided to go ahead with 7 of the bids.

6941- HHS Gym	MW Coating	\$41,457.27
7802- Concession Stand	MW Coating	\$ 2,650.75
7803- Locker Room	MW Coating	\$10,667.29
7804- Storage Bldg	MW Coating	\$ 1,255.36
7805- Old Concession	MW Coating	\$ 1,163.02
7808- Press Box	MW Coating	\$ 1,676.53
Elk Creek Obs	ADS Dist	\$ 660.00

BOE would like for Jim to follow up on the district office bid from ADS to get a clarification of thickness and warranty.

7807- District Office	MW Coating	\$19,709.90
Distirct Office	ADS Dist	\$ 7,777.50

They would like to put on hold until next meeting the following bids to see where we stand with budget:

7074- HS New Gym	MW Coating	\$77,691.39
7073- HS Office Area	MW Coating	\$71,066.45

One building bid (6941) was not going to be covered at all by insurance due to the condition the roof was in before the hailstorm. Asked Cindy Hower to follow up and see if there was any way to get partial coverage on the roof.

**A motion was made by Member Arnold and seconded by Member Phillips** to approve bids from MW Coating 6941, 7802, 7803, 7804, 7805, 7808 and bid from ADS for Elk Creek Observatory. Motion carried, 5-0.

Dr. Karleskint also provided the BOE with bids from Kent Fencing for the fencing projects at Colorado, Central and the Bus barn.

Complete fencing is needed around the bus barn so we can keep the school vehicles down there and Raymond can maintenance them and keep track of their location and who has them at all times.

**A motion was made by Member Holaday and seconded by Member Arnold** to approve bids from Kent fencing for Colorado- \$4,322.70, Central-\$3,177.90 and Bus Barn-\$3,544.20. Motion carried, 5-0.

Dr. Karleskint also presented the board with bids they had asked for on security systems from Heartland Alarms for Colorado and Central. The bids received were for Colorado- \$8,310 and Central- \$8,224. After much discussion it was decided that the fencing was of higher priority right now for safety and security of the kids and the alarm systems would be tabled until further notice. Will be revisited in the future when financial situation is clearer.

## 7. Budget

Finalizing June/July and Aug payrolls in the next week will amount to 2+ million dollars and will finish out bills for year. Will have year-end close out figures at next meeting.

## 8. Transportation Update

Dr. Karleskint presented the BOE with a spreadsheet of used/new potential bus prices from 4 distributors. At this time it is critical that we continue to improve our fleet. We need to spend around \$100,000 whether it be new or used buses. Raymond has looked over all received and these are the ones he suggested. It is first come first serve and with the financial crisis used buses are becoming harder and harder to come by.

**A motion was made by Member Holaday and seconded by Member Ford** to approve the purchase of a used 2000 Thomas 65 passenger bus for \$30,000 from Midwest Bus Sales and a 2010 International 65 passenger bus for \$70,000 from Allied Bus Sales. Motion carried, 5-0.

BOE also asked Jim to seek bids on program vehicles for the next meeting for the fleet to replace the suburban and other older vehicles.

## 9. 1-1 Laptop at HS

The need for a plan on either continuing or ending this program needs to be put in place. Program can't be discontinued at a moments notice. Member Ford encouraged the tech team to seek out corporate grants and funding. In the future plan we need to look at students as well as teaching staff. Currently with a small group of seniors graduating and a huge group of freshman coming in there is a shortage of available laptops. We do need to purchase a few computers to come out of capital outlay for this scenario.

## 10. Activity Fees

After much discussion by the BOE, Dr. Karleskint and principal Mark C. Wilson it was decided to implement an activity fee for 7-12<sup>th</sup> grades for \$30.00 for the SY 10-11 to be paid at enrollment.

This would exclude extra-curricular activities such as Cheer and Dance who are responsible for purchasing their own uniforms out of pocket.

**A motion was made by Member Holaday and seconded by Member Ford** to approve \$30.00 activity fee for 7-12 grades for the 2010-2011 school year. Motion carried, 4-1 (Phillips opposing).

## 11. Copy Service Fees

Logan Business presented a copy service contract for August 1, 2010- July 31, 2011 for 2,300,000 copies billed semi-annually for \$12,075.00 with overages to be billed at .0105 per copy at the end of the contract year.

BOE asked Dr. Karleskint to check on increasing contracted copies up 10% to cover the overages we had this current school year.

**A motion was made by Member Arnold and seconded by Member Holaday** to approve \$12,075.00 copy fee as presented or increase copies billed annually up 10% for the 2010-2011 school year. Motion carried, 5-0.

## 10 minute break. Reconvene at 8:23.

**A motion was made by Member Holaday and seconded by Member Arnold** that Holton USD #336 recess to executive session at 8:25 p.m. for 35 minutes returning to regular session at 9:00p.m. for the purpose of discussing:

- a. Matters pertaining to non-elected personnel in order to protect the privacy interests of the individual(s). Motion carried, 5-0.

Jim Karleskint remained in executive session with the board.

Returned to regular session at 9:00 p.m.

**A motion was made by Member Holaday and seconded by Member Phillips** that Holton USD #336 recess to executive session at 9:02 p.m. for 15 minutes returning to regular session at 9:17p.m. for the purpose of discussing:  
a. Discuss negotiations. To protect the public interest in negotiating a fair and equitable contract. Motion carried 5-0.

Jim Karleskint remained in executive session with the board.

Returned to regular session at 9:17p.m.

**A motion was made by Member Ford and seconded by Member Phillips** that Holton USD #336 recess to executive session at 9:19 p.m. for 10 minutes returning to regular session at 9:29p.m. for the purpose of discussing:  
a. Discuss negotiations. To protect the public interest in negotiating a fair and equitable contract. Motion carried 5-0.

Jim Karleskint remained in executive session with the board.

Returned to regular session at 9:29p.m.

#### **PERSONNEL:**

1) New employment

**A motion was made by Member Arnold and seconded by Member Phillips** to approve contracts for Sarah Wege; SE RVES teacher, Megan Geyer; SE RVES teacher, Vicki Vossler; SE Assistant Director and Dylan Folk; summer grounds. Motion carried, 5-0.

2) Resignations

**A motion was made by Member Ford and seconded by Member Holaday** to approve a resignation from Patti Peterson; SE District Secretary. Motion carried, 5-0.

Upcoming:

June 21<sup>st</sup> – Negotiations Meeting  
June 28th - Board of Education Meeting

No further action taken.

President Bowser adjourned the meeting at 9:32 p.m.

Minutes as recorded by:

Dee Folk  
Board Clerk, Board of Education, Holton USD #336  
515 Pennsylvania, Holton, KS 66436