

APPROVED

Key: A.I. – Action Item
I.I. – Information Item

UNIFIED SCHOOL DISTRICT NO. 336
BOE – First Regular Meeting
Monday, December 14, 2015 @ 6:00 p.m.

Members Present: Bob Phillips, Mike Ford, Orin Marshall, Allen Arnold, Rex Frazier,
Carl Matousek, Shelby Patch

Members Absent:

President Ford called the meeting to order at 6:00p.m.

1.A.I. Adopt the agenda as prepared or amended.

A motion was made by Member Arnold and seconded by Member Frazier to approve the agenda as amended. Motion carried, 7-0.

2. A.I. Consent Agenda:

1. Approve minutes from Nov 9th, 2015 regular board meeting and the November 17, 2015 special meeting.
2. Approve payment of warrant numbers 59060 through 59198 for the amount of \$1,066,574.31.
3. Approve Dec Payroll for the amount of \$1,123,592.58.
4. Resignations:
 - a. Whitney Hartter SPED, Sabetha Ele. Para
 - b. Sharon Ketter, Holton High School Custodian
5. New Hires:
 - a. Tiffany Ditzler, Assistant High School Secretary
 - b. Dillon Kathrens I.T. Support Specialist
 - c. Jaclyn Long, SPED, Royal Valley Middle School Para
 - d. Tiffany Menold, SPED, Sabetha Ele. Early Childhood Para
 - e. Shelly Schmelzle, SPED, Sabetha Ele. Early Childhood Para
 - f. Stormy Hitchcock, SPED, Sabetha Middle School Para
 - g. Jackie McAsey, ACE Program Teacher

A motion was made by Member Matousek and seconded by Member Patch to approve the consent agenda as presented. Motion carried, 7-0.

3.I.I. Updates from Greg Scholtens and Michael Feamster of Nabholz on new elementary building:

Greg Scholtens reported on multiple areas at the job site. Concrete has been poured; the steel primary structure, the stairs and masonry in Area A are 90% complete. Roofing starts next week; the roof should be completed by late January. They have started stud framing. Michael Feamster is creating a mast schedule to use for tracking this project and will bring it to the next BOE meeting. There was discussion about changing the sidewalks from 5 feet to 8 feet wide and moving the sign currently at Central Elementary to the new elementary school.

Dennis Stones brought up HVAC Commissions. This is a 3rd party to test and balance the HVAC. This party would inspect and monitor the system for the first year. The board approved Mr. Stones requesting bids and discussed bringing the commissioning team in early to work with the engineers and installation crew.

4.I.I. David Elsbury, CEO of KANSA mental health center provided an overview of their facility and what they provide to our community. The Center provides mental health services in Jackson County to help children, youth and their families. KANZA is working to develop and expand its services. They have purchased the Mosier building located at 510 Kansas Avenue and plan to renovate. A long time donor of the KANZA Mental Health Foundation has made a pledge to match dollar for dollar donations from the residents and businesses of Jackson County.

5.I.I. Cindy Hower/Kellerman's discussed her review of our worker's comp history and property. She compared our coverage and what we pay currently to other insurance companies and confirmed that our current insurance company based is the most cost efficient company based on the size of our school district.

6.A.I. Executive Session for non-elected personnel.

A motion was made by Member Allen and seconded by Member Matousek that Holton USD #336 recess to executive session at 7:00 p.m. for 20 minutes returning to regular session at 7:20 p.m. for the purpose of discussion:

a. Matters pertaining to non-elected personnel in order to protect the privacy interests of the individual(s).

Dennis Stones remained in executive session with the board.

A motion was made by Member Allen and seconded by Member Frazier to return to regular session with no decision being made. Motion carried 7-0

Shelby Patch exited the meeting at 7:21 p.m.

7.I.I. Continued discussion of starting a community pre-school with Vicki Vossler, Director of Special Education, Tina Haefke, Asst. Director of Special Education, Heather Hundley, Kindergarten Teacher and Beth Smith, Principal of Central Elementary

provided updates to the board. Four community meetings were held to answer questions and address concerns. Enough surveys were received back to support on additional 4-day class. Policies and procedures regarding transportation, enrollment, tuition, facilities and funding were discussed. Vicki Vossler and Tina Haefke will present a proposal at the next BOE meeting.

Board consensus is to allow the project to move forward with planning and present at the next BOE meeting on January 11, 2016.

Principals – Building Reports are in BOE packets.

8.A.I./I.I. Hear from Mike Porter:

Mike Porter discussed the annual fire alarm inspection and maintaining our fire alarm system.

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| Professional Fire Alarm | 1 year contract | \$2,200.00 |
| Heartland Alarm | 1 year contract | \$1,650.00 |

A motion was made by Member Marshall and seconded by Member Matousek Professional Fire Alarm to maintain our fire alarm system and inspection in the amount of \$2,200.00. Motion carried, 6-0.

Mike Porter presented the bids for a new SnowDogg salt and sand spreader.

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|--------------------|------------|
| Global Industrial | \$2,908.00 |
| Mill Supply | \$2,854.00 |
| American Equipment | \$2,705.00 |

A motion was made by Member Phillips and seconded by Member Frazier to approve the purchase of a salt and sand spreader from American Equipment in the amount of \$2,705.00. Motion carried, 6-0.

Mike Porter would like to continue putting items for sale on Purple Wave.

A motion was made by Member Matousek and seconded by Member Arnold to continue using Purple Wave. Motion carried, 6-0.

Many of our items have sold on Purple Wave for a total of \$11,075.00.

Mike also updated BOE what he discovered after renting the lift and checking out the top areas on the outside of the three-story HS building. He had to dig out old caulk above the windows and re-caulk them and did some painting to seal the areas. He and Supt Stones both looked at some additional areas needing attention. A large amount of point and tuck in the brickwork needs done.

The roofs also need cleaned by power washing to keep them clean and debris free. Mike will be trying to get this done as weather permits.

- 9.A.I. Approve the BOE policy changes as recommended by KASB. (GARI, GAT, GBA, GBBA, GBC, GBD, GBE, GBG, GBK, GBN, GBO, GBP, GBQA, GBR, GBRE, GBRG, GBRGA, GBRGB, GBRH, GBRI, GBRIBA & GBRD)

A motion was made by Member Patch and seconded by Member Marshall to approve the policies as presented with all recommended changes by KASB. Motion carried, 7-0.

NEW BUSINESS:

- 10.A.I. Request from Damien Scott for early December graduation.

A letter has been received from Damien Scott and his mother, Jamee Scott to request December graduation. He has enough credits to enable him to do this after completing and passing all his current semester courses.

A motion was made by Member Marshall and seconded by Member Frazier to approve early December graduation for Damien Scott pending completion of current semester classes and approval from HS counselors and Principal. Motion carried, 7-0.

- 11.A.I. Request by Holton Band director, Jayme Malsom for future band trip requests.

Three trips to participate in future contests for band students to attend will be on:

12/5/15 – 11 students- MS/HS, KSHAAA Cost- Registration \$49-\$77 (depends on # students qualifying) plus transportation

1/22-24/16- 2 HS students – KSU concert band clinic Cost - Transportation

2/6/15- (4-10 MS students)- ESU rehearsal and concert Cost - Transportation

A motion was made by Member Patch and seconded by Member Marshall to approve the band trips requested. Motion carried, 7-0.

- 12.A.I. Permission for ACE directors to attend National Conference

Beth Smith and Janci Smith-Sullivan would like to attend the National ACE conference in Orlando, Florida in March. It is part of the grant requirement to attend this conference and the \$3,256 is budgeted for out of the ACE grant.

A motion was made by Member Patch and seconded by Member Arnold to approve the conference attendance by Beth Smith and Janci Smith-Sullivan. Motion carried, 7-0.

13.I.I. Con't discussion of starting a community pre-school.

Tina Haefke and Vicki Vossler presented a proposal for the Holton Community Preschool that was handed out to the BOE members.

Due to the new federal regulations that are being enforced by the state we need to make some changes in our current Early Childhood program. The requirement is that the student ratios from SE to RE must be 50/50 in each preschool classroom. With this change we must look at some new solutions to get our EC program up to compliance. We also want to be good neighbors with existing businesses in Holton. Current contact has been made with Lollipop, Faith Academy and Head Start. This would be a new preschool that would take the place of the districts EC program. We currently have 20 SPED kids and would like to have 100 community preschool slots for a total of 120 students. These spots would be primarily be made up of 4 year olds with remaining slots being filled with 3 year olds. This potentially would be held in the diamond shape Colorado building. It will be a self-funded program that would require additional staff, transportation and there would be enrollment fees and a monthly tuition. All of these items are in the discussion stage but before spending multiple hours on this project they want to know that they have the consensus of the board to move forward with the project. There would be an advisory committee put together made up of a cross section of members. They really would like to have a decision made by January so we can set some things in motion for either the 16-17 SY or if we will wait until the 17-18 SY.

Becky Zibell, Director/Teacher at Lollipop Preschool, was present for the BOE meeting. She also had written a letter in support of this proposal that was included in the board packets. She spoke up about noting that transportation has been needed for this type of program for a long time and she felt that would definitely be an added bonus. She wants to continue to be a part of the advisory committee and the transition for this type of program in Holton. In her letter she stated that if the school board approved the community preschool initiative with increased access for low-income students, including a transportation plan, Lollipop Lane Preschool would forgo their pre-enrollment for the 2016-2017 school year. The board of directors and teaching staff would be willing to donate furniture, educational supplies, toys, books, and other resources, including remaining funds after their outstanding debts have been paid, in order to move the community into an exciting new phase of early childhood education in Holton.

Board consensus is to allow the plan to move forward with the advisory committee and planning.

14.A.I Gate Policies for athletic games

Issues have come up at the gate for special games in terms of who gets in free and who does not. Since we have volunteers who are working the gates we need to have a procedure/plan in place to deal with things that come up. Mr. Schroeder said they would either provide the booths with walkie-talkies or cell phone numbers and administration would be called to handle any issues in the future.

15.I.I. Present the following policies for December: GCA, GCBA, GCC, GCE, GCR, GCRG, HAA, HAB, HAC, IA, IB, IC, ICA, IDA, IDAA, IDAB, IDAC, IDACA, IDACB, IDAD, IDEA, IDCF, IDCG, IDDA

They will be emailed to BOE members in the morning.

16.A.I. FFE contract with Hollis and Miller architect

FFE = Furniture, Fixtures, and Equipment. This will allow them to match the FFE to the educational value of the new facility and make recommendations to the committee and board on what to purchase.

A motion was made by Member Phillips and seconded by Member Arnold to approve the FFE contract with Hollis and Miller. Motion carried, 7-0.

17.A.I. Executive session for non-elected personnel.

A motion was made by Member Patch and seconded by Member Matousek that Holton USD #336 recess to executive session at 9:20PM for 20 minutes returning to regular session at 9:40PM for the purpose of discussing:

- a. Matters pertaining to non-elected personnel in order to protect the privacy interests of the individual(s). Motion carried, 7-0.

Joe Kelly and Dennis Stones remained in executive session with the board.

Returned to regular session at 9:40pm with no decisions made.

A motion was made by Member Phillips and seconded by Member Arnold that Holton USD #336 recess to executive session at 9:40PM for 10 minutes returning to regular session at 9:50PM for the purpose of discussing:

- b. Matters pertaining to non-elected personnel in order to protect the privacy

interests of the individual(s). Motion carried, 7-0.

Joe Kelly and Dennis Stones remained in executive session with the board.

Returned to regular session at 9:50pm with no decisions made.

A motion was made by Member Arnold and seconded by Member Frazier

that Holton USD #336 recess to executive session at 9:50PM for 10 minutes returning to regular session at 10:00PM for the purpose of discussing:

- c. Matters pertaining to non-elected personnel in order to protect the privacy interests of the individual(s). Motion carried, 7-0.

Joe Kelly and Dennis Stones remained in executive session with the board.

Carl Matousek exited executive session at 9:58pm.

Returned to regular session at 10:00pm with no decisions made.

A motion was made by Member Patch and seconded by Member Phillips to extend regular session at 10:00p.m. for 15 minutes. Motion carried, 7-0.

A motion was made by Member Frazier and seconded by Member Patch

that Holton USD #336 recess to executive session at 10:01PM for 5 minutes returning to regular session at 10:06PM for the purpose of discussing:

- d. Matters pertaining to non-elected personnel in order to protect the privacy interests of the individual(s). Motion carried, 7-0.

Joe Kelly and Dennis Stones remained in executive session with the board.

Returned to regular session at 10:06pm with no decisions made.

18.I.I. Information on the new negotiation regulations.

A new requirement is that negotiation team members must attend training sessions. The first one will be this Thursday. There will be more sessions in January and February. After discussion it was decided that Bob Phillips will step down as head negotiator and Allen Arnold will take his place and new board member Rex Frazier will step in as the new negotiator.

19.A.I. Possible action from executive sessions.

There will be a Special BOE meeting on Tuesday, November 17th at the district office at 5:00 pm.

20. A.I. Adjourn

President Ford adjourned the meeting at 10:15p.m.

Important Dates:

Nov 12 – KASB Training for BOE negotiators
Nov 25-27 Schools Closed for Thanksgiving Break
Dec 4-6 KASB Annual Conference in Wichita

Notification Reminder for certified staff:

Page 15 negotiated agreement-

If written notification of retirement is given to the Superintendent on or before January 15 of the year of retirement and the certified personnel has 10 years of service or more with Holton USD 336 and qualifies for KPERS full retirement (unreduced benefit), a \$1,500 bonus will be provided on the final paycheck

Minutes as recorded by:

Deirdré (Dee) Folk
Clerk, Board of Education, Holton USD #336
515 Pennsylvania Ave, Holton, KS 66436