

APPROVED

Key: A.I. – Action Item

I.I. – Information Item

**UNIFIED SCHOOL DISTRICT NO. 336**

**BOE – First Regular Meeting**

**Monday, January 11, 2016 @ 6:00 p.m.**

**Members Present:** Bob Phillips, Mike Ford, Orin Marshall, Rex Frazier, Carl Matousek, Shelby Patch

**Members Absent:** Allen Arnold

President Ford called the meeting to order at 6:00p.m.

1.A.I. Adopt the agenda as prepared or amended.

**A motion was made by Member Patch and seconded by Member Marshall** to approve the agenda.  
Motion carried, 6-0.

**2. A.I. Consent Agenda:**

1. Approve minutes from Dec 14, 2015 regular board meeting.
2. Approve payment of warrant numbers 59204 through 59353 for the amount of \$1,457,354.92
3. Approve Jan Payroll for the amount of \$not available.
4. Approve \$300.00 donation from Matt & Paula Taylor for percussion equipment at MS & HS.  
\$3,310.00 donation from Touch Down Club for bus transport to the State FB game in Salina.
5. Resignations:
  - a. Audrey Etzel- Secretary, HMS, effective May 26
  - b. Melody Boltz- PT Fd Svc, Cent Elem, effective Jan 15
  - c. Shirley Stauffer- Fd Svc, HMS, effective Jan 5
  - d. David Ashcraft- Ast FB coach, HMS
  - e. Brian Hickman- Hd 8<sup>th</sup> FB coach, HMS
6. New Hires:
  - a. Megan Perkuhn- Axtell, IRC teacher
  - b. Tanya Ahlgren- JHES, Sped Para

**A motion was made by Member Patch and seconded by Member Phillips** to approve the consent agenda as presented. Motion carried, 6-0.

3.A.I. Updates from Michael Feamster, project manager, of Nabholz on new elementary building:

Will have a timeline of future schedule by our February meeting to help us plan the stages that are coming up. Currently plan to have gym floor poured and completed within next two weeks. The masonry is being completed in two different areas and working on some internal walls as well. The steel crew has completed the north stairs and will be working on various other projects throughout the facility. The roof will start tomorrow. The drywall is set to begin in one week. The bids have been received on the HVAC Commissions and Nabholz has to do some clarifications before decisions will be made on that. At the beginning of December Nabholz had their safety meeting and stressed upon their workers the importance of maintaining a strong safety focus with the upcoming holidays and employees

potentially being lax around the holidays. Thoughts not focused on work could lead to safety and quality issues. An accident happened on December 23<sup>rd</sup> on site with a worker. It was a tier 2 sub-contractor who had improperly attached a bucket on their equipment. There was another worker in the hole they were working in and he was grazed on the side of his face with the bucket. He was sent to hospital and was released within the hour. The responsible employee was released of his employment. It could have been a much worse injury than it ended up being.

There is a list of alternate bids that need to be approved. These are items that were in original specs but that we tabled until we had the building out of the ground in case we had any unforeseen problems or expenses. Now that we are out of the ground and the structure is up we are confident that we can put these items back into the original plan. Supt Stones read off the list and a few of the BOE members had some questions that they asked Michael Feamster to follow up on and get back with them by February meeting. He asked that they approve the cabinets tonight since those take some additional preparation and ordering.

**A motion was made by Member Marshall and seconded by Member Frazier** to approve the bid on cabinets for \$54,455. Motion carried, 6-0.

#### 4.A.I. Community pre-school

Supt Stones said that the BOE needed to approve that the district proceed with arrangements for the community pre-school. There is a need for at least 40 students to be enrolled. That will give us up to five sections and then one section in which the teachers will go into the local community pre-schools to deliver services to their Sped students. The final cost per student would be \$115.00/mo to attend 4 days per week with snacks and transportation included. This is at least \$15.00 more than some of the public pre-schools that do not include transportation. We would like to do a pre-enrollment in February to see how many students will enroll. This would also allow the other community preschools to have a better feeling of the student numbers they will have for the 16-17 school year.

Students who will be receiving Sped services will have their monthly costs pro-rated. They will not pay for the time that they receive services. Student's parents who only wanted the kids to attend for the specific time that they receive services will be allowed to do so. They will not have to attend the rest of the time. Supt Stones also said there are some grants available that we will be applying for that if we were to receive them we would be able to do some scholarships for kids in need of help with enrollment fees.

Important point to understand is that due to the new Federal regulations we cannot continue to operate as we have. Our current way of handling Early Childhood classrooms has to change one-way or the other. In each class there must be at least 50% typical peers and the rest Sped students.

BOE members would like for the pre-enrollment process to take place to see what the community interest is for the new pre-school.

**A motion was made by Member Marshall and seconded by Member Frazier** to approve USD 336 to move forward with the pre-enrollment of the USD 336 community pre-school. Motion carried, 5-1. (Member Phillips- abstained)

5.I.I. Hear from the following:

Public – none

Principals – Building Reports are in BOE packets.

Mike Porter said he had a few small projects he was working on but nothing large at this time.

Rod Wittmer gave the BOE an update on the auditorium campaign = \$1,650. He also presented two bids on new curtains for the auditorium.

Theatrical Services (Wichita, KS)

\*Replace all curtains, valances, side tabs and boarders with KM Fabrics 20 oz Crescent Velour  
Cost w/Installation \$16,305.00

OR

\*Replace front curtain and valance with KM Fabrics 25oz Prestige Velour  
\*Replace Mid Stage, Rear Stage, Side Tabs and Boarders with KM Fabrics 13 oz Plateau Velour  
Cost w/Installation \$15,159.00

Allied Theatre (Kansas City, MO)

\*Replace all curtains, valances, side tabs and boarders with KM Fabrics 20 oz Crescent Velour  
Cost w/Installation \$11,437.00

OR

\*Replace front curtain and valance with KM Fabrics 25oz Prestige Velour  
\*Replace Mid Stage, Rear Stage, Side Tabs and Boarders with KM Fabrics 13 oz Plateau Velour  
Cost w/Installation \$10,670.00

Mr. Wittmer said Allied has worked with the following districts: Manhattan, Junction City, Chapman, McPherson, Holton EUM, St Marys, Shawnee Heights and KSU. He also said he had had some discussions with TPAC about curtains and needs for the stage.

Discussion on colors and date of installation: The black material is readily available and can be delivered and installed prior to the play in February. If we choose to do a color for the front curtain they are not sure if it can be delivered and installed by then. The BOE discussed with Mr. Wittmer what Mr. Bond and Mr. Malsom thought. He said they would prefer the black on the sides and a blue color for the front. The BOE said that they didn't want to see us rush the process since we have waited this long that if it can't be done prior to the play then that will be ok. The color samples should be here tomorrow so they can do a selection for the front curtain and we can get the process moving. Mr. Wittmer said he needed to do a confirmation on two of the measurements with Allied and so the bid may come in a little higher and so he would like a little extra money approved just in case.

**A motion was made by Member Phillips and seconded by Member Marshall to approve the Allied Bid of \$10,670.00 up to \$12,500 if needed. Motion carried, 6-0.**

6.I.I. Good things happening in the building at HMS.

Mr. Kimberlin and Mrs. Miller were present to discuss a project in her 6<sup>th</sup> grade English class in



**A motion was made by Member Phillips and seconded by Member Matousek**

that Holton USD #336 recess to executive session at 8:30 PM for 15 minutes returning to regular session at 8:45 PM for the purpose of discussing:

- b. Matters pertaining to non-elected personnel in order to protect the privacy interests of the individual(s). Motion carried, 6-0.

Dennis Stones remained in executive session with the board.

Returned to regular session at 8:45 pm with no decisions made.

**A motion was made by Member Marshall and seconded by Member Phillips**

that Holton USD #336 recess to executive session at 8:45 PM for 10 minutes returning to regular session at 8:55 PM for the purpose of discussing:

- c. Matters pertaining to non-elected personnel in order to protect the privacy interests of the individual(s). Motion carried, 6-0.

Joe Kelly, Beth Smith and Dennis Stones remained in executive session with the board.

Returned to regular session at 8:55 pm with no decisions made.

**A motion was made by Member Patch and seconded by Member Frazier**

that Holton USD #336 recess to executive session at 8:55 PM for 15 minutes returning to regular session at 9:10PM for the purpose of discussing:

- d. Matters pertaining to non-elected personnel in order to protect the privacy interests of the individual(s). Motion carried, 6-0.

Joe Kelly, Beth Smith and Dennis Stones remained in executive session with the board.

Returned to regular session at 9:10 pm with no decisions made.

**A motion was made by Member Frazier and seconded by Member Marshall**

that Holton USD #336 recess to executive session at 9:10 PM for 5 minutes returning to regular session at 9:15 PM for the purpose of discussing:

- e. Matters pertaining to non-elected personnel in order to protect the privacy interests of the individual(s). Motion carried, 6-0.

Joe Kelly, Beth Smith and Dennis Stones remained in executive session with the board.

Returned to regular session at 9:15 pm with no decisions made.

11. A.I. Approve contracts for administrators – tabled until February meeting.

12. A.I. Adjourn

President Ford adjourned the meeting at 9:30 p.m.

Important Dates:

January 15 – Negotiations training at KASB

January 18 – Staff Development Day – No School

If written notification of retirement is given to the Superintendent on or before January 15 of the year of retirement and the certified personnel has 10 years of service or more with Holton USD 336 and qualifies for KPERS full retirement (unreduced benefit), a \$1,500 bonus will be provided on the final paycheck.

Minutes as recorded by:

Deirdré (Dee) Folk

Clerk, Board of Education, Holton USD #336

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