

APPROVED

Key: A.I. – Action Item

I.I. – Information Item

**UNIFIED SCHOOL DISTRICT NO. 336**

**BOE – First Regular Meeting**

**Monday, February 8, 2016 @ 6:00 p.m.**

**Members Present:** Bob Phillips, Mike Ford, Orin Marshall, Rex Frazier, Carl Matousek, Shelby Patch, Allen Arnold

**Members Absent:**

President Ford called the meeting to order at 6:00p.m.

1.A.I. Adopt the agenda as prepared or amended.

**A motion was made by Member Patch and seconded by Member Frazier** to approve the agenda. Motion carried, 7-0.

**2. A.I. Consent Agenda:**

- A. Approve minutes from Jan 11, 2016 regular board meeting.
- B. Approve payment of warrant numbers 59354 through 59503 for the amount of \$2,596,481.78
- C. Approve Jan Payroll for the amount of \$1,115,256.05.
- D. Approve Feb Payroll for the amount of \$1,123,520.02
- E. Resignations:
  - a. Sheriden Haverkamp- SE Para, JHES
- F. New Hires:
  - a. Paul Nelson- HHS, FT Custodian
  - b. Jayce Holliday- JHES, Sped Para

**A motion was made by Member Patch and seconded by Member Arnold** to approve the consent agenda as presented. Motion carried, 7-0.

3.A.I. Updates from Michael Feamster, project manager, of Nabholz on new elementary building:

Michael Feamster did a quick recap of what is happening currently on the job site. They did have a safety issue when they were lifting a propane tank and it was dropped and it busted a valve on it. The area was immediately quarantined and 911 were called and it was addressed quickly. The driver was then removed from the job site. A master schedule was sent out to all the trades and feedback was obtained. Nabholz is currently putting together all of the information that was returned and should have the final master schedule complete in the next week or two. Michael said that he would then send this to Dennis and he can distribute to the BOE. Nabholz will be meeting with the trades and discussing progress this week. Currently the Masons are 85% done. They have been working night and day and weekends as well. The roofing on the gym and pre-k area is complete. They should be done this coming Saturday with the classroom roofing. Framers are also working long hours and weekends. The metal studs are going in, and the in-ground plumbing is being completed. Electricians and plumbers are completing areas they can get to. Drywall has arrived and will start going up in the next week or two and this will definitely push the electricians and plumbers to step up their pace.

In order to have a third party review and verify the HVAC systems installation and operations we asked for bids and have received three bids from companies.

Bid Tabulation for Commissioning was presented to BOE:

Doyle Field Service Inc - \$65,100

Outcome Construction Service, LLC - \$65,100

Hoss and Brown Engineering - \$119,400

**A motion was made by Member Phillips and seconded by Member Frazier** to approve the bid of \$65,100 from Doyle Field Service Inc. Motion carried, 7-0.

A list of alternate bids that need to be approved is included in packet. These are items that were in original specs but that we tabled until we had the building out of the ground in case we had any unforeseen problems or expenses. Now that we are out of the ground and the structure is up we are confident that we can put these items back into the original plan. These are NOT change orders since they were in the original specs.

1.	Add Epoxy flooring back into rooms	\$34,380	
2.	Add Casework: 36" high x 12" deep – Along locker walls 1st-5 <sup>th</sup> grade classrooms <b>(this was approved at the January, 2016 meeting.)</b>	\$54,455	
3.	Increase sidewalks from 5' to 8' wide	\$14,600	
4.	Alternate Gyp Reveal	\$34,802	(not approved)
5.	Add Fence to the SW corner of 5 <sup>th</sup> /Dakota	\$994.00	
6.	Insurance (8.5%)	\$11,834.64	
7.	Bond & Builder's Risk (2.25%)	\$5,012.32	
8.	Nabholz Fee (5%)	\$7,803.90	
	Total	\$163,881.85	

Member Phillips would like for us to check on the need for 5 new furnaces with installation in the Colorado diamond building and check on the 3 AC units as well. We need to make sure that we do any upgrades/renovations in that building before we exhaust our contingency reserve.

**A motion was made by Member Phillips and seconded by Member Frazier** to approve items in the list above for epoxy flooring, increase sidewalks, fencing on SW corner, insurance, bond & builder's risk and Nabholz fee for a total of \$109,426.86. Motion carried, 7-0.

Supt Stones also wanted the BOE to approve the release of kids only at Colorado and Central Elementary so that the construction company can get in Colorado building starting the week of May 23<sup>rd</sup> to begin asbestos abatement and demolition. This will allow us to keep on schedule and not be behind and have to push back the start of school in August. The elementary buildings last day for students would be Friday, May 20<sup>th</sup>. The teachers and other staff would then be able to move May 23,24,25. May 26 would still be a work day/staff dev day for the teachers. HMS and HHS building dates would still remain the same as the calendar.

**A motion was made by Member Marshall and seconded by Member Arnold** to approve Central and Colorado Elementary students last day as Friday, May 20th. Motion carried, 7-0.

#### 4. I.I. Legislative up-date.

Supt Stones said the HB2504 on reorganization is currently a dead issue. He feels that it will come up again in the future but more likely in a non-election year. They say they are not closing buildings but eliminating 130 Superintendents. If they would have consolidated RV/Holton/JH then there was the potential to lose 29+ positions between the three districts. Sales money of vehicles in the fleet would result in the money going back to the state and would not be kept in the district.

State is currently saying that the Block Grant will remain the same for the 16-17 school year.

7:15pm Member Matousek exited the meeting.

7:18pm Member Matousek returned to meeting.

With the proposed KPERS changes the state will affect approximately 2000 teachers, 35 superintendents and an unknown amount of principals currently filling positions in the state.

#### 5.I.I. Community pre-school up-date

The graphics art class at HHS is currently designing posters and brochures to display around town for the new community pre-school.

Applications will be available on the school website February 22<sup>nd</sup>. They will begin accepting applications at Colorado and Central Elementary buildings on February 24<sup>th</sup>. There will be employees available during Parent/Teacher conferences at both elementary buildings to answer questions that parents may have.

#### 6.I.I. Hear from the following:

Public – none

Principals – Building Reports are in BOE packets.

Principal Wittmer announced that the FFA attended a competition and both our JV and Varsity Meats judging teams placed 3<sup>rd</sup>. The school play, "Mind over Manor" will be performed this Saturday at 7pm and Sunday at 4pm. All the curtains arrived today to be put up on the stage. They will be completed by tomorrow. The sides and back will be black and the front curtain will be cornflower blue which is darker than the current front curtain. The JV gym bleachers have been condemned and Mr. Schroeder and Mr. Wittmer are formulating a plan on what we will be replacing them with.

Principal Kimberlin wanted to give a shout out to Hope Kebert an 8<sup>th</sup> grade student who won the Jackson County Spelling Bee. She will go on to compete at the district level competitions in March. If she wins at district she will go to the National Spelling Bee held in Washington D.C.

Carolyn Cochren filled the BOE on her current annual virtual monitoring and reporting for Fresh Start.

Mike Porter updated the BOE on his current activities. At the HS they have been working on getting exhaust fans repaired, greasing of machinery and checking emergency lighting. At the MS they have been working on some exhaust fans as well as getting some external lighting back up and running.

7. A.I. Approve the BOE policy changes as recommended by KASB (JDC, JDD, JDDA, JDDC, JG, JGA, JGC, JGCA, JGCC, JGD, JGEAA, JGEB, JGECA, JGF, JGFA, JGFC, JGFF, JGFGB, JGFGBB, JGGA, JGHA, JHC, JHCA, JQA, JQE, JQF, JQH, JQI, JQKA, JQL, JRJRA, JRB, JRD, JS)

**A motion was made by Member Phillips and seconded by Member Marshall** to approve the policies as presented with all recommended changes by KASB. Motion carried 7-0

#### **NEW BUSINESS:**

8.A.I. FFA Trip request to take an agriculture tour.

Jason Larison has requested that he be allowed to take students on a field trip to tour different agricultural related companies to inform FFA members. They would be going on February 21<sup>st</sup> and 22<sup>nd</sup>. They would be touring Mosier Ranch, Neosha Gardens, KABSU, Farm Credit and Caterpillar. They have requested transportation costs to be paid for by the district. The club and individuals will be paying for the remainder of the costs. They have figured the cost of transportation at \$220.00. This will help students with their career readiness and career accreditation for the FFA club.

**A motion was made by Member Marshall and seconded by Member Matousek** to approve the FFA take the agriculture tour as presented with the district covering the \$220.00 transportation cost. Motion carried 7-0

9.A.I. Tom Sextro – discussion on E-rate

Tom Sextro presented the BOE with a hand out covering information on the federal E-Rate program. Once a year we have to make decisions regarding our local, long distance and Internet bandwidth for the next school year. We currently use Giant Communications for our local telephone and our Internet connectivity. We currently use TouchTone as our long distance carrier. Mr. Sextro recommends we continue with the same companies we are currently using. Last year our district paid 30% for these services, which are based on the districts free and reduced numbers.

The only change for the upcoming school year is he would like to increase the district bandwidth from 100 MB's to 120 MB's. With our E-Rate discount this would increase our bill \$918.00. Based on data provided we go over 100 MB's on testing days and thus the need for increase in bandwidth for our 1000 plus computing devices.

**A motion was made by Member Marshall and seconded by Member Patch** to approve the increase from 100 MB's to 120 MB's. Motion carried, 7-0.

10.I.I. Recommendation from the calendar committee for the 2016-2017 SY.

Supt Stones said he encouraged Principal Kimberlin and Athletic Director Schroeder to see what they could come up with scenario wise to meet the specific building needs concerning Parent/Teacher conferences. Currently P/T conferences are made up of 15 hours over a two day time span. Supt Stones said after hearing multiple input from different teachers on different grade levels he feels the need to come up with some options to consider. Since it would make changes in the negotiated agreement it would have to be something that we discussed with the negotiations team to see if they were changes our district wanted to make. Currently the HS has a low attendance on day 2 of P/T conferences. Practices and sporting events fall during the conferences so coaches have to leave and are not available to meet with parents during scheduled P/T conference times. The elementary teachers have had great success in getting the majority of their parents in for conferences so they would continue to do what has been successful. There have been concerns voiced that some teachers would like more staff development at the beginning of the year. So in order to address the different building/district needs we need to start discussing possible changes for the future. Three options were presented to the calendar committee and discussions were had. They then sent the proposed changes out to teaching staff and asked for feedback and received back 72 responses. There were lots who were unclear and needed more explanation. So at this time the committee will be having some informational meetings so that staff will have the opportunity to ask more questions and get clarification on things they don't understand, and also to maybe give insight to other scenarios that may be out there. This will be revisited at the March BOE meeting.

8:15 Member Ford exited meeting.

8:17 Member Ford returned to meeting.

11.I.I. Present the following policies for February: KB, KBA, KBC, KBCD, KBCE, KBE, KC, KCA, KCB, KG, KGA, KGC, KGD, KGDA, KI, KN to be discussed and approved at the MARCH 7th BOE meeting.

The policies will be emailed to BOE members on Tuesday, February 9th.

12.I.I. Thirty-seven new/updated recommended policies from KASB received January 2016.

These policies will be emailed to the BOE members on Tuesday, February 9<sup>th</sup>.

President Ford called for 5 min break at 8:20pm. Returned to regular session at 8:25.

13A.I. Executive session for non-elected personnel.

**A motion was made by Member Patch and seconded by Member Frazier**

that Holton USD #336 recess to executive session at 8:25PM for 35 minutes returning to regular session at 9:00PM for the purpose of discussing:

- a. Matters pertaining to non-elected personnel in order to protect the privacy interests of the individual(s). Motion carried, 7-0.

Dennis Stones remained in executive session with the board.

8:45 Michael Kimberlin entered executive session.

Returned to regular session at 9:00pm with no decisions made.

**A motion was made by Member Patch and seconded by Member Arnold**

that Holton USD #336 recess to executive session at 9:00PM for 15 minutes returning to regular session at 9:15PM for the purpose of discussing:

- b. Matters pertaining to non-elected personnel in order to protect the privacy interests of the individual(s). Motion carried, 7-0.

Dennis Stones and Michael Kimberlin remained in executive session with the board.

Returned to regular session at 9:15pm with no decisions made.

**A motion was made by Member Matousek and seconded by Member Marshall**

that Holton USD #336 recess to executive session at 9:15PM for 15 minutes returning to regular session at 9:30PM for the purpose of discussing:

- c. Matters pertaining to non-elected personnel in order to protect the privacy interests of the individual(s). Motion carried, 7-0.

Dennis Stones and Michael Kimberlin remained in executive session with the board.

Michael Kimberlin exited executive session at 9:22pm.

Returned to regular session at 9:30pm with no decisions made.

**A motion was made by Member Frazier and seconded by Member Patch**

that Holton USD #336 recess to executive session at 9:30PM for 5 minutes returning to regular session at 9:35PM for the purpose of discussing:

- d. Matters pertaining to non-elected personnel in order to protect the privacy interests of the individual(s). Motion carried, 7-0.

Dennis Stones remained in executive session with the board.

Returned to regular session at 9:35pm with no decisions made.

14. A.I. Approve contracts for administrators/directors 2016-2017 school year.

Dennis Stones – Superintendent

Joe Kelly – Asst Superintendent, District Curriculum Director, Asst HES Principal

Vicki Vossler – Sped Coop Director

Tina Haefke – Sped Coop Asst Director

Carolyn Cochren – Fresh Start Principal

Rod Wittmer – HHS Principal

Jason Schroeder – HHS Asst Principal, Athletic Director, Transportation Director

Michael Kimberlin – HMS Principal

Beth Smith – HES Principal

Tom Sextro – District Technology Director  
Gordon Lamme – Network Administrator  
Mike Porter – District Maintenance Director  
Mike Adkins – District Food Service Director

**A motion was made by Member Frazier and seconded by Member Patch** to approve the contracts for the 16-17 SY for Dennis Stones, Rod Wittmer, Jason Schroeder, Michael Kimberlin, Beth Smith, Joseph Kelly, Carolyn Cochren, Mike Porter, Mike Adkins, Vicki Vossler, Tina Haefke, Gordon Lamme and Tom Sextro. Motion carried, 7-0.

15.A.I. Executive session for negotiations

Supt Stones said we don't need an executive session but the two negotiators for the district need to be sure they have taken the online class and submitted the questionnaire to the state and Dennis would like a printed copy to keep on file at the district. The other BOE members are welcome to take the online class but it isn't required. Might be informative for the other BOE members to know what is being presented.

16. A.I. Adjourn

President Ford adjourned the meeting at 9:40p.m.

Important Dates:

February 24 – Parent Teacher conferences 4pm-8pm  
February 25 – Parent Teacher conferences 8am-7pm, NO SCHOOL  
February 26 – NO SCHOOL

Minutes as recorded by:

Deirdré (Dee) Folk  
Clerk, Board of Education, Holton USD #336  
515 Pennsylvania Ave, Holton, KS 66436