

APPROVED

Key: A.I. – Action Item
I.I. – Information Item

UNIFIED SCHOOL DISTRICT NO. 336
BOE – First Regular Meeting
Monday, Aug 8, 2016 @ 6:00 p.m.

Members Present: Bob Phillips, Mike Ford, Orin Marshall, Allen Arnold, Rex Frazier, Shelby Patch, Carl Matousek

Members Absent:

President Arnold called the meeting to order at 6:00p.m.

1.A.I. Adopt the agenda as prepared or amended.

A motion was made by Member Phillips and seconded by Member Patch to approve the agenda as amended. Motion carried, 7-0.

2.I.I. 2016-2017 Budget Hearing

Supt Stones asked if there were any questions regarding the published Code 99 or any other areas of the budget.

3.A.I. Approve the FY17 Budget for certification

A motion was made by Member Phillips and seconded by Member Patch to approve the budget as published. Motion carried, 7-0.

4. A.I. Consent Agenda:

1. Approve minutes from July 25th, 2016 second regular meeting and August 1, 2016 special BOE meeting.
2. Approve payment of warrant numbers 60257 through 60338 for the amount of \$2,403,740.35.
3. New Hires:
 - a. Stacy Pinick– SE Para, OHS
 - b. Carrie Kahle – RE Para, HES
 - c. Sue Woltje – RE Para, HES
 - d. Janet Nissen- Custodian, HES
 - e. Ellen Gorden- Pre-school Para, HES
 - f. Shannacy Schimmel- RE Library Para, HES
4. Resignations:
 - a. Lynn Wagner –JH ECSE

- b. Lisa Allen – Food Svc HHS
- c. Kelly McCauley – RE Library Para HES

A motion was made by Member Phillips and seconded by Member Ford to approve the consent agenda as presented. Motion carried, 7-0.

5.I.I. Hear from the Public – No one.

6.I.I. Updates on elementary building

Supt Stones updated the BOE on current status of the new elementary site. They spent the day slip forming the curbing and guttering and drilled holes for the parking lot lamp poles. They will be pouring the concrete Tuesday and then Wednesday they will pull forms and finish up the sidewalks. Sunflower and Concrete Unlimited are working together and said they should be done Friday with asphalt and striping but if weather interferes then it will for sure be done by Sunday. This will include the hard play area for kids. They put carpet in the sensory room today and were doing final touches on the stagecoach. They are hanging all the white boards this week. The moving stage dividers are going in this week and the new scoreboard will be delivered and installed next week. We received the glass looking over into the library. We weren't satisfied with its thickness so they are bringing in a new thicker piece. They will be laying out the gym floor over the next few weeks so it can acclimate to the environment before they put it down. They will still be in the building for the next couple weeks finishing items but will be working around class schedules and student movement so that they can finalize their lists. Mike Porter said they still have the library, PE and Music rooms left to move but have been waiting on the go ahead to do so. That should be done this week and next week. They will move all the annex stuff by this Friday. The rest of the furniture is being delivered this week. Principal Smith will be notifying staff that everyone will have to be out of the facility Thursday at 3:00 until Monday morning. They will be doing a final cleaning and making all last minute updates for completion.

Member Phillips had a few concerns he would like Supt Stones to visit with Nabholz about. He would like them to be aware that next week when staff and students are in the building that we have a no smoking policy on school grounds and that the cigarette butts that are everywhere outside are cleaned up. He also wanted Dennis to follow up on the clean out in the nurse's office and make sure it was taken care of. Member Matousek said he also would like for Supt Stones to follow up with Nabholz on their background checks on the personnel that would still be in the buildings around the kids. This will be important to make sure it is in place since they are not done. Supt Stones said he will visit with David Lassiter to make sure these items are addressed.

7.I.I Maintenance updates and current projects

Mike Porter said the MS bathroom partitions will be in by this Friday. In the

annex the carpet is 95% done. They are waiting on the installation of the building doors to finish putting down the last piece. There is an issue with the electric and the heat and ac. Had to special order a piece to enable it to work. On rush order so as soon as get the part it will be completed.

8.A.I. Discuss and purchase paint and seats for HHS auditorium

	Option 1	Option 2	Option 3
Company	Heartland	Heartland	Carroll
# chairs	418	418	400
Model	Convention	Allessandria	Quattro Classic
Quote	\$56,676	\$66,454	\$81,567.08
Removal of Chairs	\$3,836	\$3,836	\$6875
Warranty	25 yr structural 10 yr fabric	25 yr structural 10 yr fabric	5 yr limited

We will be removing and disposing of the old seats with our own custodial staff.

A motion was made by Member Phillips and seconded by Member Patch to approve the Heartland Option 1 bid for \$56,676. Motion carried, 7-0.

NEW BUSINESS:

8A). A.I. New year contracts for Kellerman Insurance

Cindy Hower distributed the fee agreement and the consultation agreement for the new-year. The fee agreement charge has not changed. It is \$9,000 effective January 1, 2017. The consultation agreement is effective 10/18/16 but there is a 60-day written notice cancellation period that would be 8/18/16 so that is why she is presenting this so early. IF approved tonight then she would begin the process of gathering rates for January renewal.

A motion was made by Member Frazier and seconded by Member Ford to approve the renewal fee of \$9,000 and to approve the consultation agreement. Motion carried, 7-0.

9.A.I. Hear and approve the FY16 audit

Jim Long reviewed the audit with the BOE. There were no concerns or exceptions at this time.

A motion was made by Member Phillips and seconded by Member Ford to approve the audit as presented for the 15-16 SY audit. Motion carried, 7-0.

A motion was made by Member Phillips and seconded by Member Ford to approve the bill for \$5,475.00 for completion of 15-16 SY audit. Motion carried, 7-0.

10.I.I. Discuss the purchase of a bus tracking system.

Supt Stones said they have been looking at a tracking system that would allow us to track what students get on and off of buses so that we know their locations at all times. This would be used for route buses and activity buses as well as vans that are transporting students. The cost is \$40.00/mo per bus and \$22.00/mo per van. It requires a 5-year contract. Member Phillips asked if we could do a trial run for one month on a bus to see if it meets the needs we are looking for. It was also discussed how this would be done. The MS and HS students would have their school ID badges and they would add a barcode to it. There is still discussion on how it would be done with the elementary kids. Transportation Director Schroeder said he did get the information on a school district currently using the program and he is going to follow up with that district to ask some questions. He will be following up with the company to nail down some specific costs.

Member Phillips also asked if it would be possible to start reviewing the bus tapes and spot-checking throughout the year. This way if there are any issues, the bus driver is not aware of then it can be addressed before it becomes a problem.

11.I.I. Discuss Teacher of the Year banquet.

Supt Stones needs to know if any board members would like to attend this year. Holton's nominee is Melissa Peven (Sped HES). The banquet is Sunday, September 11, 2016. Need to know by August 22nd who would like to attend. Bob Phillips, Shelby Patch and Orin Marshall are planning on attending. Other members will let Debbie know prior to the 22nd.

12.A.I. Executive session for discussion of non-elected personnel.

A motion was made by Member Phillips and seconded by Member Ford that Holton USD #336 recess to executive session at 7:28PM for 10 minutes returning to regular session at 7:38PM for the purpose of discussing:

- a. Matters pertaining to non-elected personnel in order to protect the privacy interests of the individual(s). Motion carried, 7-0.

Dennis Stones, Rod Wittmer, Beth Smith, Michael Kimberlin, Jason Schroeder and Joe Kelly remained in executive session with the board.

Returned to regular session at 7:38pm with no decisions made.

13. A.I. Adjourn

President Arnold adjourned the meeting at 7:40p.m.

Minutes as recorded by:

Deirdré (Dee) Folk
Clerk, Board of Education, Holton USD #336
515 Pennsylvania Ave, Holton, KS 66436