

APPROVED

Key: A.I. – Action Item  
I.I. – Information Item

**UNIFIED SCHOOL DISTRICT NO. 336**  
**BOE – Special Meeting**  
**Tuesday, October 25th, 2016 @ 6:00 p.m.**

**Members Present:** Mike Ford, Rex Frazier, Allen Arnold, Orin Marshall, Shelby Patch,  
Carl Matousek (arrived 6:14p.m.)

**Members Absent:** Bob Phillips

President Arnold called the meeting to order at 6:00p.m.

1. A.I. Adopt the agenda as prepared.

**A motion was made by Member Marshall and seconded by Member Ford** to approve the agenda as prepared. Motion carried, 5-0.

**NEW BUSINESS:**

2. A.I. Interview organizations for conducting the superintendent search.

KASB – Doug Moeckel presented to the BOE a packet of information. He did a brief overview and went through the packet. He said they have a team of four members who do the search and gave background on each. The search is almost all done electronically these days and then they do a very thorough background and reference check. They will then take the pool of candidates and narrow it down to 4-5 selections based on information they have obtained from the community, staff, administrators and BOE on what we are looking for in a future Superintendent. BOE can still choose to interview a candidate that may not be on the list but the search team will give input as to why they didn't make their final cut. There are multiple steps to this process that will require the BOE to have special meetings throughout the process. They placed 34 Superintendents for the 15-16 school year. Total cost for their services is \$4,250 plus travel costs. There can be additional costs for brochures if the district chooses to do actual paper brochures instead of online brochures.

McPherson & Jacobson- Von Lauer and Howard Schuler were here to present to the BOE their packet of information. They live in Sabetha and Topeka respectively. Their firm has over 100 consultants and is located out of Omaha Nebraska. They have six KS consultants. Their process is very similar to KASB. They have a 5 Phase process that also will require multiple special BOE meetings. They in addition are willing to help in the negotiation of the new Supt contract. They will guarantee to help the BOE with any issues with the new Supt for the first two years. They placed 5 Superintendents for the 15-16 school year in KS. Total cost for their services is \$6,000 for Phase I-IV and an

additional \$1,000 for Phase V. There will also be travel costs of up to \$500.00.

After much discussion the board decided to hold another special board meeting next Tuesday, November 1<sup>st</sup> at 6:00.

5. A.I. Adjourn

President Arnold adjourned the meeting at 8:01 p.m.

Minutes as recorded by:

Deirdré (Dee) Folk  
Clerk, Board of Education, Holton USD #336  
515 Pennsylvania Ave, Holton, KS 66436