

APPROVED

Key: A.I. – Action Item
I.I. – Information Item

UNIFIED SCHOOL DISTRICT NO. 336

BOE – Special Meeting

Tuesday, November 8th, 2016 @ 6:00 p.m.

Members Present: Rex Frazier (arrived 6:43), Allen Arnold, Orin Marshall, Carl Matousek, Bob Phillips, Mike Ford

Members Absent: Shelby Patch

President Arnold called the meeting to order at 6:01p.m.

1. A.I. Adopt the agenda as prepared.

A motion was made by Member Matousek and seconded by Member Phillips to approve the agenda as prepared. Motion carried, 5-0.

NEW BUSINESS:

2. A.I. Meet with KASB representative to discuss criteria for selecting a superintendent.

Doug Moeckel met with the BOE and handed out notebooks and a projected timeline for the superintendent search. He then opened up asking the BOE what questions they had for him. One question was asked if the timeline was set up for a quick enough turn around to get a good pool of candidates. Doug felt very confident with the 8-week process but he said that if they would like to make changes he would be more than happy to accommodate them. Doug suggested that as much discussion about the selection process happens in open session to help with transparency for staff and community. There will need to be executive sessions when discussing specific candidates for their privacy. He went through part of the notebook and asked that the BOE read all of it over the next few days and let him know if there are any questions about anything. He asked the BOE to designate a contact for the district and they asked him to go through Dee Folk and she would distribute and organize information when needed.

After Doug left the BOE discussed some items that needed decisions and have a list of things to do before next BOE meeting on November 14th. First are how many total interviews they would like to have at the end. The consensus was to interview to the natural break in applicants. There was also the question on how internal applicants would be handled. The BOE will consider all internal applications with the whole applicant pool.

The BOE members need to notify Dee of their suggested community members list so she can compile an overall list for them to review at Monday nights BOE meeting. Dee will put a tentative schedule together for November 29th Characteristics/ Qualities forums. The school administrators will also need to compile a list of staff that will make up their building forums and send to Dee so the BOE can review at Monday nights BOE meeting.

The BOE members will need to read through the superintendent notebooks and list any questions they may have concerning the process so that Dee can communicate this to Doug to get clarification.

Here is the tentative schedule for the superintendent search.

Posting date:	11/09/16
Start brochure work:	<u>11/09/16</u>
Characteristic Forums:	<u>11/29/16</u>
Closing date:	01/05/16
Screening date:	<u>01/10/17</u>
Interview dates:	01/16/17 thru 01/20/17

5. A.I. Adjourn

President Arnold adjourned the meeting at 7:18 p.m.

Minutes as recorded by:

Deirdré (Dee) Folk
Clerk, Board of Education, Holton USD #336
515 Pennsylvania Ave, Holton, KS 66436