

APPROVED

Key: A.I. – Action Item
I.I. – Information Item

UNIFIED SCHOOL DISTRICT NO. 336
BOE – First Regular Meeting
Monday, March 13, 2017 @ 6:00 p.m.

Members Present: Bob Phillips, Orin Marshall, Rex Frazier, Carl Matousek, Allen Arnold, Shelby Patch, Mike Ford

Members Absent:

President Arnold called the meeting to order at 6:00 p.m.

1.A.I. Adopt the agenda as prepared or amended.

A motion was made by Member Patch and seconded by Member Frazier to approve the agenda as amended. Motion carried, 7-0.

2. A.I. Consent Agenda:

1. Approve minutes from Feb. 13th, 2017 regular BOE meeting.
2. Approve payment of warrant numbers 61195 through 61333 for the amount of \$508,134.20
3. Approve Mar Payroll for the amount of \$1,131,041.91
4. Resignations:
 - a. Tyler Ryan, HS Business Computer/Web Design, end of school year
 - b. Kris Seymour, MS Computer Technology, end of school year
 - c. Stephanie Ryan, Elem. 4th Grade Teacher, end of school year
 - d. Sherri Alverson, SPED Elementary Teacher, Onaga, end of school year
 - e. Kallie Bagby, SPED Early Childhood Para, Holton Elem., end of school year
 - f. Taylor Lewis, SPED Behavior Specialist, end of school year
 - g. Connie Colson, SPED Elem. Speech Language Pathologist, Holton, end of school year
 - h. Megan Lovvorn, HMS Para
 - i. Tonya Ball, Wetmore Elem SE Para
5. New Hires:
 - a. Jean Holt, HS Custodian
 - b. Stephanie Ryan, Asst MS Track Coach
 - c. Brent Bechard, Asst HS Principal/District Athletic Director

6. Donations:

- a. School to Home Partnership, \$140.00 for HMS.
- b. Harold Kennedy Memorial, \$1,005.00 to the Football Team

A motion was made by Member Frazier and seconded by Member Ford to approve the consent agenda as presented. Motion carried, 7-0.

3.I.I. Hear from the Public / School Principals

Rod Wittmer gave a shout out to the counselors. They have completed all the upperclassmen enrollments for next year and are working on the incoming freshman. They changed up the PT conferences this year and met with freshman and their parents to look at the plan for their education in the next three years to get them to where they need to be to graduate and beyond graduation. Felt it was very successful and productive. Only had a 25% attendance for spring PT conferences, which is lower than the school's normal average of 35%. Plans are in the making to change the way PT conferences are done and gear them more towards career discussions and planning.

Beth Smith said they had 93% PT conferences attendance. They have 22 Kdgt screenings scheduled and 36 enrolled so far for pre-school next year. She also mentioned that some of the fifth graders did a presentation for Supt Stones and some other staff on the needs for the playground at the elementary school. They are going to present their presentation at next months board meeting.

Carolyn Cochren said she has 90 students currently enrolled in Fresh Start coursework working towards their high school diplomas. She is also getting ready tomorrow to paint the inside entry at the fresh start building to spruce it up a bit.

4.A.I. Hear from Mr. Wittmer and Mark Aeschliman on digital sign at the high school.

Mr. Wittmer presented the BOE with two handouts; one reflecting pictures about placement of sign and one an example of a fundraising brochure. He reported that the city commission had approved two zoning variances for the proposed sign location. The sign would be 4 ft x 8 ft with a stone base and two side pillars. The sign would face the southeast corner of the campus. The total cost is expected to be around \$25,000 with stonework, electrical and materials. All labor is being donated at this time. The district's education foundation will be used for all of the tax-deductible donations. The fund raising efforts have been good so far and a real push will continue until all the funds are raised. They would like for the sign to be completed by the start of the 17-18 school year. They will need the go ahead from the board to move forward with the project. President Arnold said he would like for them find out the cost to power the sign and insure it. He has had some patrons express concern about using tax-payer money for this since we are in so many budget cuts recently. Member Matousek said it might

be good to seek private donations to pay for the maintenance and electrical costs of the sign for the future.

A motion was made by Member Marshall and seconded by Member Phillips to approve the project moving forward with fund raising. Motion carried, 7-0.

5.I.I. Updates on Legislative budget proposals

Supt Stones said he didn't expect to have anything concrete on next years financial plans until after school lets out the end of May or even into June. It is still anyone's guess and that they were presenting a bill tomorrow for a 2% decrease for the current school year we are in but he doesn't know how it will all pan out. He feels that it won't be cut any further this year due to the recent courts ruling on the unfairness of the current state aid to all schools.

6.A.I. Mike Porter with Maintenance Updates

Mike presented the board with bids for the roof drains at HMS.

Custom Sheet Metal	\$20,200
PCI Mechanical	\$9,531
Arnolds Heating and Cooling	\$NA
Comfort Air	\$NA

Summer waxing of HS new gym and MS gym floors

PUR-O-ZON	\$3,912
S.W. PAPER	\$4,343.75

A motion was made by Member Marshall and seconded by Member Frazier to approve the bid of \$9,531 from PCI Mechanical and \$3,912 from PUR-O-ZON. Motion carried, 7-0.

A motion was made by Member Frazier and seconded by Member Marshall to rescind the motion to amend the agenda at start of BOE meeting and rescind the motion to approve the consent agenda as presented. Motion carried, 7-0.

Supt Stones would like to add Brent Bechard, Asst Principal and Athletic Director to the list of hires.

A motion was made by Member Frazier and seconded by Member Marshall to approve the agenda as amended and approve the consent agenda as presented. Motion carried, 7-0.

7.I.I. Hear from Mr. Schroeder on bus tracking system.

Continued discussion on a bus-tracking computer program that would assist district personnel in keeping track of students riding school buses to school and back home for safety reasons. After looking at two systems that are not even used anywhere in the state of Kansas Mr. Schroeder and Ginger Binkley went to Lansing to check out a system they are currently using. It is cost effective but must use the carrier AT&T. The company Zone R is willing to let us use their equipment on a trial run since AT&T coverage is known not to be very good in this area.

No decision were made but Mr. Schroeder was directed to test some systems onboard the Holton school buses and locate dead spots and see if it is a system we can utilize with our routes.

NEW BUSINESS:

8.I.I. Benefits Direct presentation

Two representatives from Benefits Direct, Andrew Allen and Jeff Stoppel, were here to do a presentation to the BOE to outline their companies information and the cost savings they could provide to our district. They are a voluntary benefits consultant, enrollment and billing firm. They would replace American Fidelity, who is the firm we currently use. After the presentation they answered multiple questions by Supt Stones and the BOE. Supt Stones wants them to have a short meeting with all staff the week after spring break for those who are interested or may have additional questions before making final decision at April BOE meeting. They have nothing to do with our health carrier BCBS.

9.I.I. Cindy Hower – Kellerman's Insurance on earthquake insurance

She presented the BOE with a quote to provide earthquake coverage to the district buildings and personal property. The annual premium for this is \$1,001 and a \$1.7 million deductible. This insurance would have it's own deductible separate from other insurance. BOE would like to think about this coverage and if it is something they want to do.

10.I.I. First reading of KSDE policy EE on food service

Supt Stones Handed out a new proposed food service policy. He asked the BOE to read over it and see if they had any input by the next BOE meeting in April.

11.A.I. Susan Rhule and Traci Frazier on Washburn Tech dual credit courses

Traci Frazier updated the BOE on some current changes at Washburn Tech. They have done an audit of their programs and determined which courses were imbedded with a minimum of 40 hours per semester of math, science and technical reading. These 40 hours could be in the form of classroom study or application. This would allow those students attending Washburn Tech to have a more flexible schedule at the high school and get credit for the time spent according to a list presented to the BOE. It would be retroactive to the beginning of the 16-17 school year. This will NOT apply to HHS students planning to attend four-year college after HS graduation. This will add extra work on the counselors but it will definitely be a positive for those students enrolled. If anyone has additional questions please contact one of the counselors at the high school.

A motion was made by Member Marshall and seconded by Member Frazier to approve the change of credits for Washburn Tech enrolled students at Holton High School starting with the 16-17 school year including only those students not planning on attending a four-year college after graduation. Motion carried, 7-0.

7:31 BOE broke for 5-minute recess. Returned at 7:36.

12.A.I. Approve Trip requests

Jason Larison:

Ft Scott Aggie Days March 31, 20 students, 2 sponsors

request transportation paid by district.

Allen Co CC Aggie Days April 6, 14 students, 1 sponsor

request transportation paid by district.

State FFA Competitions April 30, 20 students, 2 sponsors

request transportation paid by district.

State FFA Convention May 30, 20 students, 2 sponsors

request transportation paid by district.

Amy Oldehoeft

State FCCLA Competitions April 2, 3 students, 1 sponsor

request room, registration and meals for sponsor
paid by district.

Jayne Malsom

Band Clinic and Zoo trip May 13, 2017, 42 students, 3 sponsors

Request transportation paid by district.

Band Clinic and Chicago trip May 22, 2018, 42 students, 5 sponsors No district fees

A motion was made by Member Patch and seconded by Member Phillips to approve all trip requests presented. Motion carried, 7-0.

13.A.I. Discuss and approve proposal for FY17 Summer School

All summer school activities will be held at the elementary school this summer. Staffing has not been set at this time. Total costs are \$27,700 without transportation costs included.

A motion was made by Member Patch and seconded by Member Phillips to approve summer school budget as presented. Motion carried, 7-0.

14.I.I. Discuss Paint Bids for the district office

Supt Stones presented the BOE with some bids to paint the interior of the district office. It would include removing wallpaper, sealing walls and painting. The BOE was not familiar with all the companies presented and asked that maintenance director Mike Porter follow-up with each one to insure they were all going to provide the same service since the bids were all so different. To be tabled until April BOE meeting and follow-up is completed.

15.A.I. Approve school fees and meal fees for the 17-18 school year.

School textbook fees of \$45.00 will remain the same for the 2017-2018 school year. Additional proposed fees were included on handout.

School Meals - The state recommends we charge \$2.70 per meal.

Mr. Stones explained that if we increase the cost of meals 15 cents each year, starting with 2015-2016, we will eventually get caught up with the state's recommendation. This in turn will keep the district from paying fines.

The meal prices for the 16-17 school year were:

<u>School Year 16-17</u>	<u>Breakfast</u>	<u>Lunch</u>
High School	\$1.50	\$2.50
Middle School	\$1.50	\$2.50
Elementary School	\$1.50	\$2.30
Adult Meals	\$2.20	\$3.70

MILK .35

The meal prices for the 17-18 school year will be:

<u>School Year 17-18</u>	<u>Breakfast</u>	<u>Lunch</u>
High School	\$1.65	\$2.65
Middle School	\$1.65	\$2.65
Elementary School	\$1.65	\$2.45
Adult Meals	\$2.35	\$3.85

A motion was made by Member Patch and seconded by Member Ford to approve the 2017-2018 school and meal fees as presented. Motion carried 7-0

16.A.I. Approve Schneider Electric Service contract

Supt Stones provided the Schneider Electric Service contract to be renewed for \$2,382.82. This contract is for services on the heating and cooling system at HMS.

A motion was made by Member Phillips and seconded by Member Matousek to approve the Schneider Electric service contract as presented for \$2,382.82. Motion carried 7-0

17.A.I. Executive session for negotiations

A motion was made by Member Phillips and seconded by Member Patch that Holton USD #336 recess to executive session at 8:47p.m. for 10 minutes returning to regular session at 8:57p.m. for the purpose of discussing:

- a. Discuss negotiations. To protect the public interest in negotiating a fair and equitable contract. Motion carried, 7-0.

Dennis Stones and Joe Kelly remained in executive session with the board.

Returned to open session at 8:57p.m. with no decisions being made.

18.A.I. Executive session for discussion of non-elected personnel.

A motion was made by Member Ford and seconded by Member Marshall that Holton USD #336 recess to executive session at 8:57PM for 10 minutes returning to regular session at 9:07PM for the purpose of discussing:

- a. Matters pertaining to non-elected personnel in order to protect the privacy interests of the individual(s). Motion carried, 7-0.

Dennis Stones and Joe Kelly remained in executive session with the board.

Returned to regular session at 9:07pm with no decisions made.

A motion was made by Member Philips and seconded by Member Matousek that Holton USD #336 recess to executive session at 9:07PM for 5 minutes returning to regular session at 9:12PM for the purpose of discussing:

- a. Matters pertaining to non-elected personnel in order to protect the privacy interests of the individual(s). Motion carried, 7-0.

Dennis Stones and Joe Kelly remained in executive session with the board.

Returned to regular session at 9:12pm with no decisions made.

19. A.I. Adjourn

President Arnold adjourned the meeting at 9:15 p.m.

March 10 End of 3rd Quarter

March 20-24 Spring Break – No School

Minutes as recorded by:

Deirdré (Dee) Folk

Clerk, Board of Education, Holton USD #336

515 Pennsylvania Ave, Holton, KS 66436