

APPROVED

Key: A.I. – Action Item

I.I. – Information Item

UNIFIED SCHOOL DISTRICT NO. 336
BOE – First Regular Meeting
Monday, April 10, 2017 @ 6:00 p.m.

Members Present: Bob Phillips, Mike Ford, Orin Marshall, Rex Frazier, Allen Arnold, Carl Matousek, Shelby Patch

Members Absent:

President Arnold called the meeting to order at 6:00p.m.

1.A.I. Adopt the agenda as prepared or amended.

A motion was made by Member Patch and seconded by Member Frazier to approve the agenda as amended. Motion carried, 7-0.

2. A.I. Consent Agenda:

A. Approve minutes from Mar 13th, 2017 regular board meeting.

B. Approve payment of warrant numbers 61334 through 61446 for the amount of \$265,097.59

C. Approve April Payroll for the amount of \$1,124,388.75

D. Resignations:

- a. Stephen Weidner, SE Para- Sabetha HS
- b. Susan Rhule, HS Asst Schol Bowl coach
- c. Ryan Crain, HS Custodian
- d. Christi Boswell, MS Asst VB coach
- e. Don Swisher, Holton Bus Driver & Boys Head Golf Coach
- f. Alyse Mengheni –HES 3rd grade Teacher

E. New Hires:

- a. Ginger Gudenkauf, SE Para – Sabetha HS
- b. Ryan Crain – Substitute Bus Driver

F. Transfers:

- a. Sheila Nissen, PT HES Custodian to FT HHS Custodian
- b. Jennifer Taylor, SE IRC teacher HES to SE PDT Behaviorist
- c. Julie Howard, SE IRC teacher Wetmore to SE IRC teacher Axtell
- d. Michelle Krause, SE IRC teacher Axtell to SE IRC teacher Onaga

G. Donations:

HES – Donations in the amount of \$265.00 received for Holton Elementary magazine fundraiser in lieu of magazine orders: Bill & Glenda Newquist, Allen & Donna Simmons, H&H Farms, Carol Reichle, Karen Ford, Ken & Ann Sloop and Wanza Saxton.

HES- Amanda Taylor, a 3rd grader at HES, donated \$200.00 worth of playground balls. They were donations from her birthday party.

President Arnold wanted to give a shout out to Beth Smith and Joe Kelly for the nice article that was in the Topeka Capital Journal about our elementary school.

A motion was made by Member Ford and seconded by Member Frazier to approve the consent agenda as presented. Motion carried, 7-0.

3.A.I. Hear from the following:

Public – none

Principals – Building Reports are in BOE packets.

Rod Wittmer wanted to remind seniors and senior parents that there is a lot of information out and coming to them about end of year items like prom, athletic banquet, senior awards ceremony and graduation. They need to be on the look out for these things and make sure they are getting stuff turned in timely and scheduling for all of the upcoming events. It is a lot closer than we think.

Michael Kimberlin presented the board with bids for lockers for the girls MS locker room. The parent organization and the kids have done fundraisers and have been able to put back \$9,000 to put towards this renovation. There are parents and the custodial staff who will be doing the tear out and installation. The lockers are from the early 70's and are 12x12, which is very small. We also do not have enough to accommodate the number of girls we have. After demolition they are also going to rearrange some things in the locker room. This is so there will be more privacy since currently anyone standing in the hall can see directly into the changing area if the door is open. The lockers are a single unit three across and three down so nine lockers in each unit. They will end up with 171 lockers. Bids received are as follows:

Salsbury \$10,851.00

Homestore Direct \$11,856.00

Siggins \$12,885.00

A motion was made by Member Marshall and seconded by Member Matousek to approve the Salsbury bid in the amount of \$ 10,851.00 with the district contributing \$1,851.00 and the remaining \$9,000 to be paid by the middle school. Motion carried, 7-0.

4.A.I. 5th grade student committee on improving HES playground

Four students from HES 5th grade committee on playground improvement presented a PowerPoint to the BOE. Students presenting were Josie Barrow, Tuley Gilliland, Jeffrey Warner and Brayden Binkley. Their presentation addressed basketball goals and outdoor court, buddy benches, tetherballs, football yard lines, playground clean up and safety. After their presentation the BOE were allowed to ask questions. Superintendent Stones said that with the money we still have available to spend from the bond on the elementary site he would like to see us designate up to \$25,000 for playground improvements. This would be spent according to student committee's ideas with guidance from administration.

A motion was made by Member Marshall and seconded by Member Ford to approve up to \$25,000 for playground improvements at the Holton Elementary School. Motion carried, 7-0.

5.A.I. Dustin Avey from Piper/Jaffray

Dustin Avey from Piper Jaffray distributed an updated refinancing analysis to the BOE. He reminded them that he could sell back bonds in two different calendar years (they don't have to be consecutive), as long as they were less than 10 Million they would be bank qualified. If we can get the interest rate lower than our original rates we have the potential of saving up to 2.5 Million dollars. The other part is that with our Mill Levy remaining the same as promised at 14.025 we would be able to afford higher yearly payments over the life of the bond using our existing fund balance and be able to pay off the bond up to 3 years early. Since visiting with Dustin back in October and November of 2016 the markets became more volatile. If we are interested in watching the markets again since we are almost back to where we were last October this will give Dustin the ability to put the paperwork together and move when it is good or not do anything until the time is right.

BOE gave consensus for Dustin to proceed.

6. A.I. Mike Porter – maintenance updates

Fire Marshall was here last week and all went well.

MS roof drain will be taken care of this coming Friday if it does not rain again.

Football field has been aerated six times down to 3 ¼ deep. Shane New is planting grass and applying a liquid fertilizer this spring and then we will mow it 3 times. After that it will be sprayed for weeds and then fertilized again this fall. All Shane is charging is the cost of supplies and donating all the labor. We discussed at previous meetings the need to get water on the field with consistent coverage and all the problems with the water quality with the amount of rust clogging the sprinkler system. Director Porter has a bid for two different water wheel irrigators. They will make a morning pass and an evening pass. Shane is setting up a plan for the application. We will leave the sprinkler system in tact as a back up.

Midwest Irrigation (Micro Rain)	\$6,715.00
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Reinder (Kifco Water Wheel)	\$7,807.00
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A motion was made by Member Phillips and seconded by Member Marshall to approve purchase of the Micro Rain from Midwest Irrigation for \$6,715.00. Motion carried, 7-0.

7.A.I. Mike Porter – middle school kitchen

Director Porter presented to the BOE the bids he received for the middle school kitchen renovations. Supt Stones said that Director Adkins has done a good job of managing the food service budget and that these renovation can be taken from the food service budget instead of Capital Outlay fund.

Removal & replacement of walk in freezer and cooler

Custom Sheet Metal	\$28,555.00
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Muckenthaler	\$34,723.71
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Bakers table, exhaust hood & fan

Custom Sheet Metal \$14,300.00

Muckenthaler \$7,122.00

Bakers table & exhaust hood

Stevenson \$14,700.00

Electrical Work

Riley Electric \$480.00

A motion was made by Member Patch and seconded by Member Marshall to approve the bid from Custom Sheet Metal for the walk in freezer & cooler in the amount of \$28,555.00, and approve the bid for Muckenthaler for the bakers table, exhaust hood and fan in the amount of \$7,122.00 and Riley Electric for the amount of \$480.00. Motion carried, 7-0.

8. I.I. Earthquake insurance discussion.

After discussion of the specifics the BOE decided to not actively pursue this at this time. If Cindy happens across a plan that doesn't have a cap of coverage then she can bring it to our attention at that time.

9.A.I. KSDE policy on EE Food Service

BOE was presented with this policy at the March BOE meeting and asked to review. Supt Stones asked if there was any discussion on the policy. There was none.

A motion was made by Member Marshall and seconded by Member Phillips to approve the Food Service policy EE as presented. Motion carried, 7-0.

10. A.I. Approve the teachers and Para's for summer school & Jump Start

Summer School 2017:

HES K-2 Staffing:

Susan Baum	Kelli Thompson	Janci Smith-Sullivan -Para
Abbey Althof	Michelle Jones	Louise Tanking - Para

HES 3-5 Staffing:

Diann Strader	Sarah Newton	Jackie McAsey	Jennifer Phillips – Para
OPEN-if needed	Sheila Price	Keri Miller	Barb Shea – Para

Admin:

Michael Kimberlin & Beth Smith

Jumpstart:

Trayce King

Ronda Delay – Para

A motion was made by Member Ford and seconded by Member Frazier to approve the staff for summer school and Jumpstart as presented for 2017. Motion carried, 7-0.

11. I.I. Report from Supt Stones on Legislative updates.

At this time the legislators are out until May 7th. They have multiple bills and amendments out that concern the education sector. Please keep in tune as to what may affect us. If you have further questions on what is happening and how it may impact USD 336 give Supt Stones a call or schedule a time to meet with him.

7:53 Member Matousek exited the meeting. 7:58 Member Matousek returned to the meeting.

8:00 Member Ford exited the meeting. 8:05 Member Ford returned to the meeting.

NEW BUSINESS:

12. A.I. Discuss natural gas purchase through Constellation Energy.

Supt Stones has new quotes from Constellation Energy for a 3-year and a 4-year term. Index price + .10 ¢ +transport +fuel = delivered price

May 2017 – April 2020	\$3.1406
May 2017 – April 2021	\$3.1115

A motion was made by Member Phillips and seconded by Member Marshall to approve the 3-year term at a price of \$3.1406. Motion carried 7-0

13.A.I. Liquidation of old athletic materials at the booster club’s silent auction.

Supt Stones said that AD Schroeder asked if it would be ok to auction off some of the old basketball chairs and various old uniforms we have sitting around in the silent auction. This way we can clear out some room and also make money to benefit our sports programs.

A motion was made by Member Phillips and seconded by Member Marshall to allow AD Schroeder to place in the silent auction chairs and old uniforms, as he deems necessary. Motion carried 7-0

14.A.I. Approve early release of HS students to host the Big 7 League track and art show.

Thursday, May 11th the HS will release students at 1:00p.m. This will allow students and staff to help with the league track meet and set up for the art show.

A motion was made by Member Phillips and seconded by Member Ford to approve early release on May 11th for the HS at 1:00p.m. Motion carried 7-0

15.A.I. Discuss health insurance options/section 125 benefits/Delta Dental

80 employees responded to the survey sent out last week. This is about 50% of the eligible staff.

Health Insurance- Responses

Are you interested in the district pursuing a partially self-funded health insurance plan?

Yes – 48.7%

No – 51.3%

If you are interested in changing health insurance providers from BCBS to the partially self-funded plan from Kaw Valley Insurance, when would you like to begin?

For the 17-18 school year- 25.4%

For the 18-19 school year – 33.8%

I am not interested in changing health insurance to a partially self-funded health insurance plan through the district. – 40.8%

Section 125 Benefit provider- Responses

Are you ok with changing Section 125 benefit provider from American Fidelity to Benefits Direct?

Yes – 83.1%

No - 16.9%

With the above responses we will stay with BCBS for the 2017-2018 school year and move to Benefits Direct for our Section 125 benefit provider for the 2017-2018 school year.

Delta Dental rates for the 2017-2018 school year will remain the same.

	<u>17-18 Rates</u>
Employee	\$30.57
Employee +1	\$59.03
Family	\$100.79

The BCBS rates are below.

	2016-2017	2017-2018			
Triple Option 1 \$500/\$1,000 deductible	OLD	New	Diff.	% Inc.	Avg Inc.
Employee	\$591.60	\$625.32	\$33.72	5.7%	5.7%
Emp/Ch	\$1,247.74	\$1,318.43	\$70.69	5.7%	
Emp/Sp	\$1,270.77	\$1,343.30	\$72.53	5.7%	
Emp/Dep	\$1,926.91	\$2,036.42	\$109.51	5.7%	
Triple Option 2 \$1,000/\$2,000 deductible	OLD	New			
Employee	\$570.68	\$603.88	\$33.20	5.8%	5.8%
Emp/Ch	\$1,203.60	\$1,273.20	\$69.60	5.8%	
Emp/Sp	\$1,225.80	\$1,297.21	\$71.41	5.8%	
Emp/Dep	\$1,858.71	\$1,966.53	\$107.82	5.8%	
Triple Option 3 \$1,500/\$3,000 deductible	OLD	New			
Employee	\$553.53	\$586.57	\$33.04	6.0%	6.0%
Emp/Ch	\$1,167.40	\$1,236.67	\$69.27	5.9%	
Emp/Sp	\$1,188.93	\$1,260.00	\$71.07	6.0%	
Emp/Dep	\$1,802.80	\$1,910.10	\$107.30	6.0%	
Option 4 HDHP (HSA) \$3,000/\$6,000 deductible	OLD	New			
Employee	\$477.86	\$519.19	\$41.33	8.6%	8.6%
Emp/Ch	\$1,007.67	\$1,094.47	\$86.80	8.6%	
Emp/Sp	\$1,026.26	\$1,115.12	\$88.86	8.7%	
Emp/Dep	\$1,556.06	\$1,690.40	\$134.34	8.6%	

A motion was made by Member Phillips and seconded by Member Frazier to approve the premiums and contracts with BCBS and Delta Dental for the 2017-2018 school year and electing Benefits Direct for our sections 125 benefits provider for the 2017-2018 SY. Motion carried 7-0

16.A.I. Approve rejoining KASB for membership renewal and the legal assistance program.

Same cost as last contract.

A motion was made by Member Patch and seconded by Member Ford to approve the membership for KASB for \$9,662 and \$1,650 legal assistance fund. Motion carried 7-0

17.A.I. Set BOE meeting dates

Handed out BOE meeting dates for next year.

July 10 & July 24, 2017	January 15, 2018
August 14, 2017	February 12, 2018
September 11, 2017	March 12, 2018
October 9, 2017	April 9, 2018
November 13, 2017	May 14, 2018
December 11, 2017	June 11 & June 25, 2018

All meetings will be held Monday's at 6:00 p.m.

A motion was made by Member Patch and seconded by Member Ford to approve the BOE meeting dates for the 17-18 SY. Motion carried, 7-0.

18.A.I. Approve MOU with law enforcement

In the last legislative session, school districts were required to enter into agreements with local law enforcement a Memorandum of Understanding. Holton, Jackson Heights and Royal Valley along with all the local law enforcement entities in Jackson Co. have been working this year to create this final document. This will be filed with KSDE by July 1, 2017. The document represents how we currently handle issues that might require law enforcement intervention.

A motion was made by Member Phillips and seconded by Member Marshall to approve MOU document as presented. Motion carried, 7-0.

19.A.I. Approve contract with Bill Mercer for district use of Chigger Field

It is a 2-year lease and an automatic 10% increase every two years. Contract is for July 2017 thru June 2019 it is \$2,334.00 per year. Increase was \$212.20.

A motion was made by Member Phillips and seconded by Member Marshall to approve the contract for July 2017 – June 2019 for \$2,334.00. Motion carried, 7-0.

Break at 8:20 for 12 minutes. Returned to regular session at 8:32.

20.A.I. Executive session for negotiations

A motion was made by Member Patch and seconded by Member Marshall that Holton USD #336 recess to executive session at 8:32p.m. For 15 minutes returning to regular session at 8:47p.m. for the purpose of discussing:

a. Discuss negotiations. To protect the public interest in negotiating a fair and equitable contract. Motion carried, 7-0.

Dennis Stones and Joe Kelly remained in executive session with the board.

Returned to open session at 8:47p.m with no decisions being made.

21.A.I. Executive session for non-elected personnel.

A motion was made by Member Patch and seconded by Member Phillips that Holton USD #336 recess to executive session at 8:50PM for 20 minutes returning to regular session at 9:10PM for the purpose of discussing:

a. Matters pertaining to non-elected personnel in order to protect the privacy interests of the individual(s). Motion carried, 7-0.

Dennis Stones and Joe Kelly remained in executive session with the board.

Returned to regular session at 9:10pm with no decisions made.

A motion was made by Member Matousek and seconded by Member Marshall that Holton USD #336 recess to executive session at 9:10PM for 15 minutes returning to regular session at 9:25PM for the purpose of discussing:

b. Matters pertaining to non-elected personnel in order to protect the privacy interests of the individual(s). Motion carried, 7-0.

Dennis Stones and Joe Kelly remained in executive session with the board.

Returned to regular session at 9:25pm.

A motion was made by Member Patch and seconded by Member Frazier to approve an increase to \$15.00/hr. for Willard Noland, seasonal mower. Motion carried, 7-0.

A motion was made by Member Patch and seconded by Member Phillips to accept the resolution in regards to the nonrenewal of a teachers contract for Cynthia Cummings for the 2017-2018 school year. Motion carried, 7-0.

22. A.I. Adjourn

President Arnold adjourned the meeting at 9:31p.m.

Important Dates:

April 14 – Good Friday, NO SCHOOL
April 21 – Staff Dev Day, NO SCHOOL
April 22 – PROM

Minutes as recorded by:

Deirdré (Dee) Folk
Clerk, Board of Education, Holton USD #336
515 Pennsylvania Ave, Holton, KS 66436