

APPROVED

Key: A.I. – Action Item

I.I. – Information Item

**UNIFIED SCHOOL DISTRICT NO. 336**  
**BOE – First Regular Meeting**  
**Monday, May 8, 2017 @ 6:00 p.m.**

**Members Present:** Bob Phillips, Mike Ford, Orin Marshall, Rex Frazier, Allen Arnold, Carl Matousek, Shelby Patch

**Members Absent:**

President Arnold called the meeting to order at 6:00p.m.

1.A.I. Adopt the agenda as prepared or amended.

**A motion was made by Member Frazier and seconded by Member Ford** to approve the agenda as amended. Motion carried, 7-0.

**2. A.I. Consent Agenda:**

- a. Approve minutes from April 10th, 2017 regular board meeting.
- b. Approve payment of warrant numbers 61447 through 61550 for the amount of \$220,957.63
- c. Approve May Payroll for the amount of \$ Not available-will approve at June mtg
- d. Resignations:
  - a. Melissa Peven, SE IRC Teacher- HES
  - b. Inga Nordstom-Kelly, SE Gifted Teacher- SE Coop
  - c. Tammy Slayton, SE IRC Teacher-RVMS
  - d. Samantha Nolte, SE Para-Onaga
  - e. Stacy Amon, SE Para-JH
  - f. Gera Cochren, SE IRC Teacher-JHES
  - g. Ann Boltz, Food Service-HES
  - h. Carrie Kahle, Para-HES
  - i. Annette Searles, SE Para-HHS
  - j. Lisa Janssen, SE SLP Para-Onaga
  - k. Michelle Evans, ELL/Migrant Lianson-Holton
  - l. Eric Tate, Asst BBB coach-HHS
  - m. Jennifer Paxton, SE Behaviorist-Coop
  - n. Nikki Boswell, SE Para-Onaga
- e. New Hires:
  - a. Inga Nordstom-Kelly, Business Computer & Web Design Teacher- HHS
  - b. Lisa Wege, SE IRC Teacher-RVMS
  - c. Louise Tanking, SE IRC Teacher-HES
  - d. Rebecca Long, SE IRC Teacher-RVES
  - e. Terri Fletcher, Business Computer Teacher-HMS
  - f. Ashley Schuetz, Elementary Teacher-HES
- f. Transfers:

None

g. Donations:

- a. Donation in memory of Ron Strader - \$4,000 to be utilized at the HS for track related purchases.
- b. Donations in memory of Dorothy Rogers:
  - HHS Band - \$2,500
  - HHS Vocal- \$2,500

Erin Carlson, President of the Holton Alumni Association, was present to give the Holton BOE a little background of the past few years of the reorganization of the Holton Alumni Association. She said they were grateful for the \$10,000 donation from Dorothy Rogers to help get the Association back on track three years ago and be able to do the banquet along with continuing the scholarship funds. Since that initial donation other Alumni have stepped up to the plate and made contributions so that it has enabled the Alumni Association to be able to make these current contributions to the areas that Dorothy was active in while a student at HHS and continued to have a place in her heart. Dorothy was a graduate in 1942 and her brother Jay Roy Williams was a graduate in 1943 and passed a few after graduation. Attending tonight's board meeting are her three children to be a part of this wonderful gift in their mother's memory.

HHS Digital Sign Project - \$2,000

On the digital sign donation they would like a plaque in memory of Dorothy along with her brother Jay.

Dorothy Rogers – Class of 1942 - \$1,000

Jay Roy Williams –Class of 1943 - \$1,000

- c. Donation in memory of Ron Folk - \$2,675 utilized funds to renovate the flagpole and bell tower in front of the HS. Masonry work was done and a plaque was installed. Also an addition of a 4x4 Stainless steel Wildcat head has been placed on the west side of the football locker room facing the field with the following:

Ron Folk

Principal

A Wildcat Leader

HMS & HHS

1975-2000

**A motion was made by Member Ford and seconded by Member Frazier** to approve the consent agenda as presented. Motion carried, 7-0.

3.A.I. Hear from the following:

Public – none

Principals – Building Reports are in BOE packets.

Michael Kimberlin wanted to let the BOE know that Jayme Malsom had taken the middle school band to a competition at Worlds of Fun on Sunday. They received a 2 rating which is a great thing. They are

a tough group of judges and usually only HS bands receive 2 ratings so he felt very pleased that this group was able to achieve this. Mr. Kimberlin also said that the School to Home Partnership has generously donated money to reimburse HMS for mini-grants that were given to teachers for supply needs in their classrooms. They presented a check to Mr. Kimberlin for \$928.87.

**A motion was made by Member Phillips and seconded by Member Marshall** to accept the donation of \$928.87 from School to Home Partnership to HMS. Motion carried, 7-0.

Rod Wittmer let the BOE know the standings of the state journalism competition where we received two first place spots and placed five in the top five. In state speech we received three superior ratings. He also discussed information on the current reclassification proposals for school districts in Kansas. He asked that the board give him and Supt Stones direction on how they would like for them to vote on the proposals. After discussion and questions the board asked which way they felt we should go. If anyone has ANY questions regarding the reclassification please contact Rod Wittmer.

**A motion was made by Member Marshall and seconded by Member Patch** to approve the yes vote for the proposal that Rod Wittmer recommended. Motion carried, 7-0.

#### 4.A.I. Refinancing of the series 2014 general obligation bonds

Dustin Avey from Piper/Jaffray was unable to attend this evening but Supt Stones was able to give an update to the BOE. This is the refinancing of the first half of the bonds.

- The average coupon rate on outstanding bonds prior to refinancing was 4.76%. The final interest rate after refinancing is 3.15%.
- Total savings will be \$1,636,300.04, which is net of all bond issuance expenses.
- Present value savings percentage is 4.89%.
- The term of the bonds refunded was reduced by 3 years (2039 to 2036)
- The district maintains budget flexibility in the bond and interest fund. We will be able to maintain the promised Mill Levy of 14.025.
- The District applied the unspent project fund proceeds for \$1,270,294.96 to the refinancing. The district also has \$769,188.47 of project funds to complete eligible project expenditures and reimbursements.

Member Frazier wanted patrons to understand that we were able to build a great elementary building under budget which has allowed us to put those remaining funds back into paying off the bond early and at a better interest rate.

The board president, clerk and treasurer signed the necessary documents to complete the transaction.

**A motion was made by Member Phillips and seconded by Member Marshall** to adopt the resolution as presented for the refinancing of the series 2014 general obligation bonds. Motion carried, 7-0.

#### 5.A.I. Barb Schul with Parents as Teachers

Holton currently has three units, which serve 21 families. The fees for PAT have not increase in 10 years. This year there will be a \$1,700 increase from \$11,300 to \$13,000. BOE members feel like this a great program and is helpful to families.

**A motion was made by Member Frazier and seconded by Member Phillips** to approve the contract with Keystone Parents As Teachers for 3 units for \$13,000 for the 17-18 SY. Motion carried, 7-0.

6. A.I. Mike Porter – maintenance updates

Mike provided a list of general maintenance by building that will be completed this summer.

Mike informed the BOE that the fair building roof is complete. They have now started painting the building and are about halfway done. The football field grass is about 1.5 inches high and we are getting ready to have the second application of fertilizer applied. Received two bids for the old freezer at the MS. They will be sold as is with no guarantees. Custom Sheet Metal will remove the freezer and place on trailer provided by Rinkes to haul away.

Hacks Meat Locker- \$2,025

Bruce Rinkes- \$2,200

**A motion was made by Member Marshall and seconded by Member Ford** to approve the bid from Bruce Rinkes for \$2,200. Motion carried, 7-0.

Supt Stones wanted to inform the BOE that there will be a walk-thru with the architects and Nabholz on July 18<sup>th</sup> prior to the one-year anniversary. He will make himself available if the BOE would like him to be here. If not that is ok too.

7.I.I. Beth Smith – Elementary school playground equipment proposals

Beth had an ariel picture of the new elementary school along with the hand drawing from the students so during discussion of new equipment the BOE could visualize where things go. Discussion on the new preschool equipment and placement of basketball goals and other various items were talked about.

8. I.I. Discuss Central Elementary Building

Supt Stones has had an inquiry from a potential buyer. He has acquired the assessed valuation of the building and north parking lot and it is \$1,987,000.00. The playground is separate and its valuation is \$29,400. The interested party is only interested in the building and north parking lot and it would put it back on the tax rolls. Getting it back on the tax rolls would also benefit the district. Previously the KOC and the Catholic Church have expressed interest in only the playground area. So if we could sell the one we could probably find a buyer for the other. Supt Stones said he needed direction from the BOE to offer it up for sealed bids. The BOE could provide direction on a minimum bid if they wished to do so.

BOE consensus is for Supt Stones to move forward on seeking sealed bids for the purchase of the building and properties at the old Central Elementary School site.

9.I.I. Legislative budget up-dates

Not much to report at this time. It appears that things are not moving fast and we are looking at going to the very end of June and possibly mid July to finish the session and get direction on what the new budget package will look like.

## NEW BUSINESS:

### 10. I.I. Discuss purchase of school buses

We currently have two wheel chair bound students. Our second back up bus will no longer be able to be used next year because it ages out. It will be 20 years old. We believe we can purchase a bus coming off of lease with low miles and have it fitted for wheel chairs as well as quick insert seats so the bus can be used for other things when not needed for the wheel chairs. We also would like to purchase a 71-passenger bus and use it for Vo-Tech and activities. We would like permission to pursue these two buses. Will have information available at the June meeting. BOE consensus was to pursue the purchase of the buses needed to fulfill our district needs.

Break at 7:54p.m. for 5 minutes. Returned to regular session at 7:59p.m.

### 11. A.I. High School summer trip requests

Three trip requests were submitted by Jason Larison. All are for transportation and fuel only.

6-06-17 FFA points trip to WOF and Royals game

6-20-17 KACD Range camp

7-5-17 State Conference for Chapter Leaders

Member Phillips inquired about the district paying for the trip to WOF and Royals game when we do not pay for the MS trips to WOF each year. He feels that we should be consistent in this area and so if we don't pay for one we should not pay for the other. Rod Wittmer said that one could be paid out of his building fund if necessary.

**A motion was made by Member Phillips and seconded by Member Marshall** to approve the two trip requests for transportation and fuel that do not include the WOF/Royals game trip. Motion carried, 7-0.

### 12. A.I. Discuss vacation day payout for Dennis Stones

Dee Folk informed the BOE that Supt Stones had 44 days of vacation currently. He is interested in buying his laptop and iPad.

**A motion was made by Member Phillips and seconded by Member Ford** to approve the payout of his vacation days at his current daily rate up to 44 days minus the purchase cost of his laptop and iPad. Motion carried, 7-0.

### 13.I.I. First reading of Administrative handbook.

Supt Stones would like for the BOE to review the handbook distributed today, prior to the June board meeting, and ask any questions or give input. We currently do not have an administrative handbook.

### 14.A.I. Executive session for negotiations

**A motion was made by Member Patch and seconded by Member Phillips** that Holton USD #336 recess to executive session at 8:08p.m. For 10 minutes returning to regular session at 8:18p.m. for the purpose of discussing:

- a. Discuss negotiations. To protect the public interest in negotiating a fair and equitable contract. Motion carried, 7-0.

Dennis Stones and Joe Kelly remained in executive session with the board.

Returned to open session at 8:18p.m with no decisions being made.

#### 14.A) A.I. Executive session to protect the rights of a student

**A motion was made by Member Frazier and seconded by Member Patch** that Holton USD #336 recess to executive session at 8:18p.m. For 20 minutes returning to regular session at 8:38p.m. for the purpose of discussing:

- a. Discuss matters relating to actions adversely or favorably affecting a person as a student. To protect the privacy rights of a student who is identifiable. Motion carried, 7-0.

Dennis Stones, Joe Kelly, Rod Wittmer and Michael Kimberlin remained in executive session with the board.

Returned to open session at 8:38p.m with no decisions being made.

**A motion was made by Member Matousek and seconded by Member Phillips** that Holton USD #336 recess to executive session at 8:43p.m. For 20 minutes returning to regular session at 9:03p.m. for the purpose of discussing:

- a. Discuss matters relating to actions adversely or favorably affecting a person as a student. To protect the privacy rights of a student who is identifiable. Motion carried, 7-0.

Dennis Stones, Joe Kelly, Rod Wittmer and Michael Kimberlin remained in executive session with the board.

Returned to open session at 9:03p.m with no decisions being made.

#### 15.A.I. Executive session for non-elected personnel.

**A motion was made by Member Ford and seconded by Member Patch** that Holton USD #336 recess to executive session at 9:05PM for 10 minutes returning to regular session at 9:15PM for the purpose of discussing:

- a. Matters pertaining to non-elected personnel in order to protect the privacy interests of the individual(s). Motion carried, 7-0.

Dennis Stones and Joe Kelly remained in executive session with the board.

Returned to regular session at 9:15pm.

#### 16.A.I. Executive session actions.

**A motion was made by Member Patch and seconded by Member Frazier** to accept the Final Action in regards to the nonrenewal of a teachers contract for Cynthia Cummings for the 2017-2018 school year. Motion carried, 7-0.

**A motion was made by Member Patch and seconded by Member Matousek** to accept the resolution in regards to the nonrenewal of a teachers contract for Marcie Kerr for the 2017-2018 school year. Motion carried, 7-0.

17.A.I. Approve returning certified staff FY18.

Supt Stones provided a list to the BOE.

**A motion was made by Member Patch and seconded by Member Frazier** to approve the certified list as presented. Motion carried, 7-0.

18. A.I. Adjourn

President Arnold adjourned the meeting at 9:22p.m.

Important Dates:

May 11 – 1:00 Early release @ HS only for League Track Meet and Art Show

May 12 – Fresh Start Graduation

May 20 – High School Graduation at 6:00p.m.

May 22 – Middle School 8<sup>th</sup> Grade Promotion at 7:00p.m. @ HHS Gym

May 24 – Last Day of School for Students

May 25 – Teacher Work Day AM/Off PM

May 29- Memorial Day – Offices Closed

June 1- Applications to run for school board is due at the courthouse. Applicants elected would take office at the January board meeting.

Minutes as recorded by:

Deirdré (Dee) Folk

Clerk, Board of Education, Holton USD #336

515 Pennsylvania Ave, Holton, KS 66436