

APPROVED

Key: A.I. – Action Item

I.I. – Information Item

UNIFIED SCHOOL DISTRICT NO. 336

BOE – First Regular Meeting

Monday, June 12, 2017 @ 6:00 p.m.

Members Present: Bob Phillips, Mike Ford, Orin Marshall, Rex Frazier, Allen Arnold, Carl Matousek, Shelby Patch

Members Absent:

President Arnold called the meeting to order at 6:00p.m.

1.A.I. Adopt the agenda as prepared or amended.

A motion was made by Member Marshall and seconded by Member Ford to approve the agenda as amended. Motion carried, 7-0.

2. A.I. Consent Agenda:

- A. Approve minutes from May 8th, 2017 regular board meeting.
- B. Approve payment of warrant numbers 61551 through 61698 for the amount of \$293,029.15
- C. Approve May Payroll for the amount of \$ 1,135,476.70
- D. Resignations:
 - a. Inga Nordstrom-Kelly, HS Business Computer Web Design Teacher
 - b. Joe Kelly, Assistant Superintendent/Curriculum Director
 - c. Ryan Noel, Assistant Baseball Coach
 - d. Amanda Chiles, Para HES
 - e. Christine Cabanas, SPED Behavior Specialist
 - f. Shannon Wittmer, MS Student Council Sponsor
 - g. Matt Hundley, Asst. MS Track Coach
 - h. Tracee Hewitt, Food Service/Cook
 - i. Linda Porter as a SPED Para.
 - j. Terri Bailey-Johnson as SPED early childhood teacher at HES.
 - k. Marcie Kerr – SPED IRC teacher at JHMS
 - l. Brian Meerpohl – Asst HS Track Coach
 - m. Sarah Newton – HMS Reading Specialist
- E. New Hires:
 - a. Lacey Greenwood, SPED PDT Behaviorist
 - b. Kayla Shaughnessy, 2nd Grade Teacher HES
 - c. Carlene McManigal summer school teacher. The last teacher that is needed.
 - d. Linda Porter as a Holton Elementary Para.
 - e. Lindsey Chandler – Sped Behavior Specialist PDT
 - f. Abby Strathman – Sped IRC teacher at JHES
- F. Retiring:
 - a. Norma Bruning – 5th grade HES Teacher

G. Transfers:

- a. Stormy Hitchcock, SPED Para from Sabetha MS to Sabetha HS
- b. Kristi Suarez – HES EC Para for SPED
- c. Ginger Gudenkauf, SPED Para from Sabetha HS to Axtell
- d. Amanda Chiles, RE Para HES to SPED Para Early Childhood Development
- e. Kelli Thompson, 2nd Grade Teacher to 5th Grade Teacher HES
- f. Ed Schirmer from a Sub bus driver to a regular morning route driver.

H. Donations:

- a. \$1,322.39 donation to HMS from School to Home Partnership for two benches in front of the school.
- b. \$400.00 Donation from Denison State Bank to the baseball team to eat at the state tournament.
- c. \$1,008 donation from Mark Aeschliman from the BBQ feed at Glory Days for HS sign.
- d. \$1,000 donation from Jay Rogers for the HS sign.
- e. \$2,000 donation from Jim and Mary Lou Birkbeck for HS sign.
- f. \$2,000 donation from Denison State Bank for the HS sign.

Supt Stones informed the BOE that we are up to \$9,493 has been raised so far for HS sign.

A motion was made by Member Phillips and seconded by Member Frazier to approve the consent agenda as presented. Motion carried, 7-0.

3.I.I. Hear from the following:

Public – none

Principals – Building Reports are in BOE packets.

Michael Kimberlin wanted to let the BOE know that the AmeriCorps group came and helped rip out the old lockers at the middle school. They were a great group and worked very hard. He had pictures on his phone for any BOE member that wished to see them.

Rod Wittmer wanted to remind everyone that this Saturday at the Holton Golf Course there will be a golf tournament to raise money for the HS sign. It is \$25.00 for each player and it comes with a BBQ meal for lunch. Hope to see everyone out there.

Beth Smith informed the BOE that there are 70 kids for summer school K-8. Also she let the BOE know that our ACE afterschool grant was not renewed for the 17-18 SY but that she and Janci are in the process of figuring out the costs because it will become a paid program that will be offered. We will again apply for the following school year.

4.A.I. Executive session to consult with the board attorney

A motion was made by Member Frazier and seconded by Member Phillips that Holton USD #336 recess to executive session at 6:10p.m. For 15 minutes returning to regular session at 6:25p.m. for the purpose of discussing:

- a. For consultation with our attorney on a matter protected by the attorney-client privilege. To protect the privilege and the board's position in (litigation, potential litigation). Motion carried, 7-0.

Dennis Stones and Joe Kelly remained in executive session with the board.

Returned to open session at 6:25p.m with no decisions made.

A motion was made by Member Patch and seconded by Member Phillips that Holton USD #336 recess to executive session at 6:25p.m. For 5 minutes returning to regular session at 6:30p.m. for the purpose of discussing:

- a. For consultation with our attorney on a matter protected by the attorney-client privilege. To protect the privilege and the board's position in (litigation, potential litigation). Motion carried, 7-0.

Dennis Stones and Joe Kelly remained in executive session with the board.

Returned to open session at 6:30p.m with no decisions made.

5.I.I. Possible action from executive session

No Action Taken

6. I.I. Mike Porter – maintenance updates

HMS roof drains were completed today. The walk-in cooler is ½ in. No problems were found during removal. Summer cleaning is underway. Two sidewalks at the HS are being replaced in the front and west side of the building. They were a tripping hazard.

Supt Stones again wanted to inform the BOE that there will be a walk-thru with the architects and Nabholz on July 18th prior to the one-year anniversary. He will make himself available if the BOE would like him to be here. If not that is ok too.

7.I.I. Beth Smith – Elementary school playground equipment proposals

Everything has been ordered and waiting on delivery mid-July. They say it will all be in place before school begins in August.

8. I.I. Discuss Central Elementary Building

Supt Stones said that with all the paperwork involved with the taking of bids and sale of the property he asks that the BOE allow him to discuss with a local realtor on taking over the project. This includes the legal descriptions and all of the other legal things that go with selling a property. The BOE would like for him to check with KASB and make sure this is ok to do and then if it is he may go forward with this.

9.I.I. Legislative budget up-dates

Supt Stones gave a brief status as to where things are currently at with the Legislature. It looks like it will have many parts of the old finance formula. One positive is the Kdgt students will go from .5 credit to a whole credit. If anyone would like to discuss additional information they can call Supt Stones at the Holton District Office.

NEW BUSINESS:

10. A.I. Discuss building handbooks and Administrative handbook.

Principals included changes in the BOE packets for FY18. Supt Stones asked if any of the BOE had questions. There was some discussion on changes.

A motion was made by Member Phillips and seconded by Member Marshall to approve the building handbooks as presented. Motion carried, 7-0.

11. A.I. Band summer trip request

Jayne Malsom, band teacher, requested 7 students attend a leadership workshop at Butler Community College on July 19th and is asking for transportation and fuel only.

A motion was made by Member Patch and seconded by Member Marshall to approve the trip request for transportation and fuel for the band leadership workshop. Motion carried, 7-0.

12. I.I. District Curriculum update

Principal Kelly gave the BOE information on what he and others have been working on. If anyone has any questions please feel free to email him about it.

1. Textbook adoption for secondary Social Studies and elementary phonics (K-3) and grammar (3-5) has been delayed because of financial uncertainty.
2. Hoping to meet with math and finish unit organization this summer. Then, they can begin creating scope and sequence during team planning under the new HHS master schedule. All other subjects will continue unit organization this year.
3. We are investigating the possibility of having TASN come into the elementary school and help to create a more formal math intervention system.
4. Dr. Kelly's replacement is familiar with the curriculum management system we currently utilize.

State Assessment Results

1. Math

State Average % of Students in 3+4 = 34.86

Holton Average % of Students in 3+4 = 47.3

2. ELA

State Average % of Students in 3+4 = 38.9

Holton Average % of Students in 3+4 = 47.9

13.A.I. Approve the transfer for the low priced/free adult meals for FY 17 at a cost of \$3,189.06

A motion was made by Member Marshall and seconded by Member Ford to approve the transfer of \$3,189.06 to food service. Motion carried, 7-0.

14.I.I. Approve contract for copy machines

Tom Sextro handed out bids received from three companies. Midwest Office Technology, Century Business Technologies and Logan Business Machines. After much discussion it was decided that we were unable to compare prices due to unlike product and that there were multiple questions that needed to be answered before making a final decision. The contract is up with Logan Business Machines July 1 so Tom will be getting additional information and presenting at the June 26th BOE meeting.

15.A.I. Executive session for negotiations

Supt Stones said still not enough information to move forward at this time. He would like to meet with the BOE negotiators before he leaves end of the month.

16.A.I. Executive session for non-elected personnel.

A motion was made by Member Marshall and seconded by Member Ford that Holton USD #336 recess to executive session at 7:38PM for 30 minutes returning to regular session at 8:08PM for the purpose of discussing:

- a. Matters pertaining to non-elected personnel in order to protect the privacy interests of the individual(s). Motion carried, 7-0.

Dennis Stones and Joe Kelly remained in executive session with the board.

Returned to regular session at 8:08pm with no decisions made.

A motion was made by Member Ford and seconded by Member Marshall that Holton USD #336 recess to executive session at 8:08PM for 15 minutes returning to regular session at 8:23PM for the purpose of discussing:

- a. Matters pertaining to non-elected personnel in order to protect the privacy interests of the individual(s). Motion carried, 7-0.

Dennis Stones and Joe Kelly remained in executive session with the board.

Returned to regular session at 8:23pm with no decisions made.

A motion was made by Member Phillips and seconded by Member Frazier that Holton USD #336 recess to executive session at 8:23PM for 10 minutes returning to regular session at 8:33PM for the purpose of discussing:

- a. Matters pertaining to non-elected personnel in order to protect the privacy interests of the individual(s). Motion carried, 7-0.

Dennis Stones and Joe Kelly remained in executive session with the board.

Returned to regular session at 8:33pm with no decisions made.

A motion was made by Member Matousek and seconded by Member Patch that Holton USD #336 recess to executive session at 8:33PM for 10 minutes returning to regular session at 8:43PM for the purpose of discussing:

- a. Matters pertaining to non-elected personnel in order to protect the privacy interests of the individual(s). Motion carried, 7-0.

Dennis Stones and Joe Kelly remained in executive session with the board.

Returned to regular session at 8:43pm

17.A.I. Executive session actions.

A motion was made by Member Frazier and seconded by Member Phillips to accept the following:

- Hiring of Annie Brock for the district Communications Resource Specialist
- Hiring of Heather Hundley as the new HES Principal and Curriculum Director for \$65,000 FY18.
- \$3,000 gifted stipend for Brittany Vollenweider, Sped Gifted Teacher who is taking over both gifted positions for the Special Ed Cooperative. Motion carried, 7-0.

Supt Stones wanted to also let everyone know that Rhon Davis, Sped Psychologist at Royal Valley, passed away June 2nd. He was with the Sped Coop for 20 years and spent 33 total in education. We would like to send our condolences to his family at this time. We will be trying to fill this position before the new school year.

Member Phillips had some questions concerning the Administrative handbook and after discussion a few clarifications will be made. Will be discussed at next BOE meeting.

18. A.I. Adjourn

President Arnold adjourned the meeting at 8:46p.m.

Important Dates:

June 26- BOE Meeting @6:00p.m.

Minutes as recorded by:

Deirdré (Dee) Folk
Clerk, Board of Education, Holton USD #336
515 Pennsylvania Ave, Holton, KS 66436