

APPROVED

Key: A.I. – Action Item
I.I. – Information Item

UNIFIED SCHOOL DISTRICT NO. 336
BOE – First Regular Meeting
Monday, August 13, 2018 @ 6:00 p.m.

Members Present: Mike Ford, Orin Marshall, Allen Arnold, Carl Matousek,
Rex Frazier, Christina Murphy, Shelby Patch

Members Absent:

President Patch called the meeting to order at 6:00p.m.

1. A.I. Adopt the agenda as prepared or amended.

A motion was made by Member Matousek and seconded by Member Marshall to approve the agenda as amended. Motion carried, 7-0.

2.I.I. Public comments: None

3. A.I. Consent Agenda:

- A. Approve minutes from July 23rd, 2018 regular meeting and the August 9, 2018 special BOE meeting.
- B. Approve payment of warrant numbers 63386 through 63490 for the amount of \$286,819.58.
- C. Donations & Grants:
 - 1) \$75.00 from Soldier Christian Church for district school supplies
 - 2) \$2,000 grant awarded to Jason Larison from Frontier Farm Credit-Working Here Fund
- D. Personnel:
 - a. Resignations:
 - 1) Kelsi Fouraker- HES Para
 - 2) Mikala Booth- HES SE Para
 - 3) Mary Marshall- JH SE Para
 - 4) Chad Collins – Sub Bus Driver
 - 5) Herb Streit – Bus Driver
 - b. New Hires:
 - 1) Katherine Harris – RV SE Sub Para
 - 2) Judith Benton- RV SE LT Sub Teacher
 - c. Transfers:
 - 1) Diann Strader from HES Title 1 reading teacher to HES Title 1

Mathematics teacher

2) Susan Guffy from HHS library aid to HES Para

d. Coaches & Sponsors:

1) Melody Davies – HMS STUCO co-sponsor

2) Annie Brock – District Webmaster

e. Mentors:

1) Keri Miller mentoring Brooke Stallbaumer

2) Jayme Malsom mentoring Tim Smale

3) Angela Strube mentoring Rebecca Anderson

f. Still to recruit/hire:

1) 2 RE pre-school Paras

2) HS track assistant

3) 7th grade GBB assistant

4) 7th grade BBB assistant

E. Trip Request

FCCLA – Take AAIM leadership conference – Manhattan, KS – overnight Sunday, August 26th to Monday, August 27th – FCCLA has three district officers who will present on Monday.

A motion was made by Member Arnold and seconded by Member Marshall to approve the consent agenda as presented. Motion carried, 7-0.

4.A.I. Reports:

A. Insurance Review –

Cindy Hower presented to the BOE Kellerman's fee agreement of \$9,000 for the time period of 10-18-18 thru 10-18-19. This fee is in lieu of commission. This figure has not increased since they started working for the school district. She also presented to the BOE the consultation agreement for the 18-19 SY.

A motion was made by Member Arnold and seconded by Member Ford to approve the Kellerman Fee Agreement for 18-19 SY for \$9,000 as presented. Motion carried, 7-0.

B. Transportation –

Ginger Binkley handed out some data to the BOE about in town bus pickups. Currently even though the district is not responsible to provide

transportation under 2.5 miles we do have some pick-up spots around town. At this time, we transport 138 students in the AM and 190 students in the PM. Ginger said she has had inquiries from some daycares that we are picking up EC kids from that they want to add some older children from the daycare onto the buses. She said at this point the district has the option of purchasing another bus to accommodate the numbers needed to pick up under 2.5 miles OR they are going to have to start making cuts elsewhere. In the past we have not allowed extra kids on these pickup spots, only the EC. We should have a more solid count after a week or two of classes.

At this time the BOE would like to keep it the way it is and only allow the EC kids to ride.

C. Maintenance –

Mike Porter presented the BOE with a list of projects that have been completed along with some other maintenance items he has been working on.

D. Principals

Rod Wittmer wanted to welcome back staff at HHS. He said they worked today on redesigning the AP time and it now will be referred to as CRT (Career Readiness Time). The HS is bringing in Chad Bontrager as a keynote speaker for the student welcome back. His pre-enrollment numbers are looking to be around 313.

Michael Kimberlin said they are trying to find a vendor who can come in and replace the big windows in Ms. Baxter's basement room at HMS. They are odd sized and are leaking and the condensation is a mess. In-service was based on a social/emotional topic and went well. His pre-enrollment numbers are looking to be around 265.

Karen Williams said she felt the HES in-service went well. They covered a lot of topics and are trying to prepare for the craziness that is coming this week. All the new changes are trying to be worked out and a plan put in place. Her pre-enrollment numbers are looking to be around 530 to 540. Still waiting on some straggler enrollment packets to come in.

Carolyn Cochren wants to welcome Paula Hough to her area of the world. She has enjoyed having her in and out and hopes she can deal with the in and out of the Fresh Start students. She has 25 new enrollments so feels off to a great start.

E. Superintendent

Supt Davies said that the Sheriff had met with all the county schools. He said the difference between Educators and Firemen/EMT's/Police is they see a problem and fix it and move on while Educators put a committee on it and tend to go around and around before making a decision. Both entities want the same thing but go about it in a different manner. They now want to work together to put some things in place.

OLD BUSINESS:

5. I. I. Discuss KASB June 2018 policy updates.

Supt Davies asked if anyone had any questions over the policies that were presented at the last meeting. He would like to approve them at the September meeting.

6. I.I. Facilities

Supt Davies opened up the discussion on Central School. After discussing the community meeting and the low turnout for the discussion he again reviewed our options. 1) Sell it 2) Level it then sell it 3) Use it for dist office and sell dist office Morton building. He just wants the BOE to make a decision on how to move forward with this project.

After much discussion and input Member Allen would like to see us contract with a realtor to put it on the market since we have not done that yet. Members Murphy and Matousek would like to see hard figures on what it will take to remodel the building with other members adding additional input on the situation. To be continued at the September BOE meeting.

A.I. Executive session to discuss property.

A motion was made by Member Marshall and seconded by Member Arnold that Holton USD #336 recess to executive session at 7:20PM for 10 minutes returning to regular session at 7:30PM for the purpose of discussing:

- a. The exception for preliminary discussion of real property under KOMA.

Motion carried, 7-0.

Bob Davies remained in executive session with the board.

Returned to regular session at 7:30pm with no decisions made.

NEW BUSINESS:

7. A.I. Wednesday night activity

Mr. Malsom the band director is requesting permission (through letter handed to BOE) to use a Wednesday night, February 13th, 2019 so that our band students can hear and perform in a concert with Dallas Brass at the high school at 7:00 that evening. There will be an afternoon clinic that will be open to area schools if they want to attend. We currently do not have a district policy on no Wednesday night activities but we do have a directive that we take very seriously. Mr. Malsom has contacted the Ja Co Ministerial Alliance and they have given him their blessing to proceed with this event.

A motion was made by Member Murphy and seconded by Member Marshall to approve the concert as presented. Motion carried, 7-0.

8. A.I. Economic Development

Supt Davies reminded the BOE that last month we were presented with a proposal concerning the “Neighborhood Revitalization” program and as the school is a taxing authority, they would like all taxing authorities to get on board and support this with some type of legal MOU.

A motion was made by Member Marshall and seconded by Member Matousek to let the county know we support the “Neighborhood Revitalization” program and we will agree to be a partner in its planned success. Motion carried, 7-0.

9.A.I. Bus Proposal

Supt Davies presented bids on three busses:

53 passenger on 60 Body 240 HP Cummins

Kansas Truck Equipment \$82,012

Midwest Bus Sales \$83,240

Midwest Transit \$81,963

A motion was made by Member Arnold and seconded by Member Ford to approve the purchase of a bus from Midwest Transit for \$81,963 as presented in bid. Motion carried, 7-0.

10.A) A.I. Meals

Supt Davies informed the BOE that currently we do not have any limits on how much a child can charge in the negative to their meals account. We have a slight issue with how we allow kids to eat when they do not have money in their account and the directive is that if kids are hungry – we feed them. We have had a few situations where the parent does not want the child to eat school meals, so no charges, because they want them to eat a sack meal they bring from home. The child continues to charge meals into the negative and the parent feels it isn't their responsibility because they have told the child no and the building staff but we continue to let them charge. After much discussion the BOE feels that this is a situation at the elementary and middle school level that we can't do. At the high school level, they feel these kids are old enough to know better and that the issue is between the child and parent. At this time, we should cap the HS students at \$35.00 so they no longer can go deep in debt. Reminders will continue to go out as they always have in the past to those students with a negative balance.

A motion was made by Member Frazier and seconded by Member Murphy to approve the cap of \$35.00 on high school student lunch accounts as presented. Motion carried, 7-0.

10.B) A.I. Jim Long – auditor FY18 budget

Jim Long reviewed the audit with the BOE. There were no concerns or exceptions at this time. The bill amount was for \$5,775. Also included were letters for the audit for FY18 and a letter for them to provide audit services for FY19.

A motion was made by Member Ford and seconded by Member Arnold to approve the audit as presented for the 17-18 SY audit. Motion carried, 7-0.

Break at 8:39 for 5 minutes. Returned to regular session at 8:44p.m.

11. I.I. Executive session to discuss non-elected personnel.

None

12. I.I. Executive session to discuss student concerns

None

13. I.I. Executive session to discuss potential litigation with our legal counsel.

A motion was made by Member Marshall and seconded by Member Murphy that Holton USD #336 recess to executive session at 9:27PM for 10 minutes returning to regular session at 9:37PM for the purpose of discussing:

b. The exception for matters which would be deemed privileged in the

attorney-client relationship under KOMA. Motion carried, 7-0.

Bob Davies remained in executive session with the board.

Returned to regular session at 9:37pm with no decisions made.

14. I.I. Executive session for discussion on negotiations

A motion was made by Member Marshall and seconded by Member Arnold

that Holton USD #336 recess to executive session at 8:44PM for 15 minutes returning to regular session at 8:59PM for the purpose of discussing:

- c. The exception for employer-employee negotiations under KOMA. Motion carried, 7-0.

Bob Davies remained in executive session with the board.

Returned to regular session at 8:59pm with no decisions made.

A motion was made by Member Frazier and seconded by Member Marshall

that Holton USD #336 recess to executive session at 9:00PM for 10 minutes returning to regular session at 9:10PM for the purpose of discussing:

- d. The exception for employer-employee negotiations under KOMA. Motion carried, 7-0.

Bob Davies remained in executive session with the board.

Returned to regular session at 9:10pm with no decisions made.

A motion was made by Member Marshall and seconded by Member Murphy

that Holton USD #336 recess to executive session at 9:10PM for 10 minutes returning to regular session at 9:20PM for the purpose of discussing:

- e. The exception for employer-employee negotiations under KOMA. Motion carried, 7-0.

Bob Davies remained in executive session with the board.

Returned to regular session at 9:20pm with no decisions made.

A motion was made by Member Matousek and seconded by Member Murphy

that Holton USD #336 recess to executive session at 9:20PM for 5 minutes returning to regular session at 9:25PM for the purpose of discussing:

- f. The exception for employer-employee negotiations under KOMA. Motion carried, 7-0.

Bob Davies remained in executive session with the board.

Returned to regular session at 9:25pm with no decisions made.

15. A.I. Decisions from executive sessions

A motion was made by Member Marshall and seconded by Member Frazier to approve negotiations as presented which include \$2,100 to the base, a health insurance district paid cap for all certified staff of \$435.00/mo for Emp/only and Emp/Sp and \$640.00/month on the emp/child and emp/family premiums, \$1,000 addition for each SE teacher in 18-19SY and \$1,750 for 19-20SY. Motion carried, 7-0.

A motion was made by Member Marshall and seconded by Member Frazier to approve classified changes as presented which include a .50 cent/hr. raise for returning Regular Ed & Special Ed classified staff and a .50 cent/hr raise to all RE classified starting rates and a .95 cent raise to all returning cook and bake staff and a .95 cent raise to cook and bake staff starting rates. Motion carried, 7-0.

A motion was made by Member Marshall and seconded by Member Arnold to approve administration changes as presented and amended which include a \$3,180.00 raise for administrators Carolyn Cochren, Mike Adkins, Brent Bechard, Mike Porter, Tom Sextro, Bob Davies, Rod Wittmer, Amy Haussler, Jeff Price and a \$1,590 raise for Michael Kimberlin. Motion carried, 7-0.

See Attachments for all three decisions above.

16. I.I. Topics for next meeting Sept 10th

Tabaco Free Policy
Facilities

17.A.I. Adjourn

President Patch adjourned the meeting at 9:40 p.m.

Minutes as recorded by:

Deirdré (Dee) Folk
Clerk, Board of Education, Holton USD #336

515 Pennsylvania Ave, Holton, KS 66436

Important Dates/Information:

- August 13 Teacher Staff Development, 12:00 a.m. – 3:00 p.m. – No School
- August 14 All District Staff Dev 8:00 a.m. – 3:00 p.m. – No School
- August 15 Work Day, 8:00 a.m. – 3:00 p.m. – No School
- August 16 First Day of school for K- 9th
- August 17 First Day of school for 10th – 12th
- August 23 Sp BOE Meeting 6:00p.m. – Budget Hearing 6:00p.m.
- September 03 Labor Day – No School
- September 10 Regular BOE Meeting 6:00p.m.