

APPROVED

Key: A.I. – Action Item

I.I. – Information Item

UNIFIED SCHOOL DISTRICT NO. 336
BOE – First Regular Meeting
Monday, September 10th, 2018 @ 6:00 p.m.

Members Present: Mike Ford, Orin Marshall, Allen Arnold, Carl Matousek,
Rex Frazier, Christina Murphy, Shelby Patch

Members Absent:

President Patch called the meeting to order at 6:00p.m.

1. A.I. Adopt the agenda as prepared or amended.

A motion was made by Member Allen and seconded by Member Marshall to approve the agenda as amended. Motion carried, 7-0.

2.I.I. Public comments: None

3. A.I. Consent Agenda:

- A. Approve minutes from the August 13th, 2018 regular board meeting and August 23rd, 2018 special board meeting.
- B. Approve payment of warrant numbers 63494 through 63624 for the amount of \$478,785.45.
- C. Personnel:
 - a. Resignations:
 - 1) Robert Bean-Sub Custodian
 - b. New Hires:
 - 1) Jordan Ramey-JH Sped Speech Para
 - 2) Teri Secret-Sub Custodian
 - 3) Shannon Schuh-HES Sped Para
 - c. Coaches & Sponsors:
 - 1) Jason Larison, 7th Grade Girls Basketball Assistant
 - 2) Jason Larison, 7th Grade Boys Basketball Assistant
 - d. Still to recruit/hire:
 - 1) HS Track Assistant

- D. Trip Request:
 - a) MS Band to attend Smoky Hills Middle School Honor Band in Salina on 10/8/18.
 - b) HS Band to attend ESU Honor Band on 11/17/18
 - c) HS Band to attend Worlds of Fun Festival of Music on 5/11/19

- E. Yearbook and Newspaper Request:
 - a) Attached is a yearbook and newspaper ad request from the students at the high school. An affirmative vote for the consent agenda approves purchasing a yearbook ad for ¼ of a page at \$85.00 and two newspaper 2x4 ads at \$40.00 each, one for Homecoming and one for the senior edition in May.

- F. Prayer Certification FY 19
 - a) Attached is the certification sent in for this fiscal year.

- G. Thank you:
 - a) Thank you from the Jackson County Kids Closet
 - b) Thank you from Mike and Linda Porter for raises this year.

A motion was made by Member Frazier and seconded by Member Marshall to approve the consent agenda as presented. Motion carried, 7-0.

4. A.I. Executive Session-Personnel

A motion was made by Member Ford and seconded by Member Allen that Holton USD #336 recess to executive session at 6:04 PM for 5 minutes returning to regular session at 6:09 PM for the purpose of discussing:

- a) Non-elected personnel under KOMA. Motion carried, 7-0.

Bob Davies and Sheri Frey remained in executive session with the board.

Returned to regular session at 6:14 PM.

5. A.I. Reports:

A. Trane

Mr. Keven Ward was here to discuss how our district can possibly match up our learning objectives with the data we can collect from our HVAC project.

B. Transportation

Ginger Binkley gave an update on the Traversa training and showed the board how things will look and function in Traversa once it is put into action. Ginger has one more training and noted that the new bus monitors will arrive in late September early October.

Bob brought up that 8 out of the 10 buses are currently at full capacity and wanted to prepare the board for possibly looking into different options for in town drop offs. He also noted that the change in bus releases has caused the elementary students to wait 15 minutes for the buses to arrive at the elementary school. Bob would like to move forward with discussion on possibly starting the elementary school 10 minutes earlier and releasing 10 minutes earlier to possibly resolve the wait time.

Board would like to move forward on discussion of time change and options for bus release.

C. Maintenance

Mike Porter presented the bids for several items.

Center Stairs on Football Field

Custom Sheet Metal	\$4,700.00
Metcon	\$7,000.00

Maintenance Shop Door

Commercial Door	\$4,200.00
AI Overhead Door	\$2,650.00 plus O'Reilly Electric \$580.00

Art Room

McElroy's fixed and completed.

Concrete for Elementary Sidewalk/West side

Excel	\$2,953.00
Eisenbarth	\$3,388.00

Mike Porter would like to go ahead and request the board accept the bids from Custom Sheet Metal for \$4,700.00, AI Overhead Door for \$2,650.00 plus O'Reilly Electric for \$580.00, and Excel Concrete for \$2,953.00.

A motion was made by Member Marshall and seconded by Member Frazier to approve the bids from Custom Sheet Metal, AI Overhead Door/O'Reilly Electric, and Excel Concrete. Motion carried, 7-0.

D. Principals

Rod Wittmer would like to announce that Holton High School's senior of the month is Samantha Wilson. Rod also noted that the digital sign project will be finishing up soon. The new score boards arrived with one

of the boxes damaged, but the scoreboard inside was not damaged. However, the scoreboard in the undamaged box was in fact damaged and non-working. They are waiting for a new scoreboard to be sent. HS Marching Band is off to a good start this year, with performances at the upcoming home football games. Journalism students will be attending Fall Conference at KSTATE later this month.

Michael Kimberlin is hoping for another good year in cookie dough sales. The STUCO elections were held on Friday the 7th and there was stiff competition this year for STUCO President and Vice President. MS KAYS currently has 50 members and possibly a few more to come. The volleyball teams are starting off the year strong, gaining both wins and great experience. Cross Country is also starting off strong with improvement from the team. Football has had a great start as well with two wins against Royal Valley.

Karen Williams noted that attendance is at 92%, which is in the low range for attendance. Karen is working on getting KC Royals tickets for students with perfect attendance through a certain period of the year. The KC Royals will provide these tickets for free to students with perfect attendance. The school store is close to opening where students can use their cattitude cash to purchase social rewards such as playing a board game with Mrs. Williams or Mrs. Kasson or leading the flag salute.

Carolyn Cochren noted that her enrollment numbers are at a total of 55 right now with 25 course completions.

E. Superintendent

Superintendent Davies gave an update on district issues.

OLD BUSINESS:

6. I.I. Policy Updates

Final action is requested at this time on the policy updates from KASB. Request to update our district smoking policy to include electronic smoking devices.

A motion was made by Member Marshall and seconded by Member Frazier to update the district smoking policy to include electronic smoking devices. Motion carried, 7-0.

7. I.I. Facilities

Discussion on the following items:

Bus Barn
Strategic plan as outlined by Trane
HVAC at HHS
Parking lot at elementary and back of elementary parking
Extend sidewalk at elementary
Elementary ADA playground
Elementary fix for preschool area
Elementary Jim Lane Fort fix (sound issue)
Football bleacher upgrade (or fixing) at HHS
Football press box
Central School

A motion was made by Member Murphy and seconded by Member Allen to approve the adjustments to the existing bus barn to accommodate bigger and taller buses and accept the bid from Commercial Door and Supply LLC for the amount of \$7,847.56. Motion carried, 7-0.

A motion was made by Member Murphy and seconded by Member Marshall to issue a RFP/Q for qualified Energy Program Partner in accordance with KSA 75-37, 125. Motion carried, 7-0.

A motion was made by Member Matousek and seconded by Member Frazier to move forward with moving the district office staff to Central School. Motion failed, 3-4.

A motion was made by Member Allen and seconded by Member Murphy to move forward with listing Central School on the real estate market. Motion carried, 4-3.

NEW BUSINESS:

8. I.I. Correspondence

Superintendent Davies would like to revisit the sending of correspondence home with students. Board consensus to move forward with the sending of correspondence home with students.

9. I.I. Crisis

Currently we have 9 crisis drills we must do over the school year at each of the schools. Superintendent Davies gave an update on the plan for doing these drills over the course of the year.

Break at 8:40PM for 5 minutes.

10. I.I. Executive session to discuss non-elected personnel.

A motion was made by Member Marshall and seconded by Member Frazier that Holton USD #336 recess to executive session at 8:45PM for 15 minutes returning to regular session at 9:35PM for the purpose of discussing:

- a) Employee's individual performance pursuant to non-elected personnel exception under KOMA. Motion carried, 7-0.

Superintendent Davies remained in executive session with the board.

Returned to regular session at 9:35PM with no decisions made.

11. I.I. Executive session to discuss student concerns

None

12. I.I. Executive session to discuss business privilege.

A motion was made by Member Marshall and seconded by Member Frazier that Holton USD #336 recess to executive session at 9:35PM for 5 minutes returning to regular session at 9:40PM for the purpose of discussing:

- a) To discuss potential topics pursuant to the exception for matters, which could influence present agreements with business partners under KOMA. Motion carried, 7-0.

Superintendent Davies remained in executive session with the board.

Returned to regular session at 9:40PM with no decisions made.

13. I.I. Executive session for emergency procedures.

None

14. A.I. Decisions from executive sessions

None

15. I.I. Topics for next meeting October 8th, 2018

16.A.I. Adjourn

President Patch adjourned the meeting at 9:40PM.

Minutes as recorded by:

Hailey Mattox
Deputy Clerk, Board of Education, Holton USD #336
515 Pennsylvania Ave, Holton, KS 66436

Important Dates/Information:

October 8 th	No School-Staff Development-8AM to 3PM
October 8 th	Regular BOE Meeting 6PM
October 10 th	PT Conferences 4PM to 8PM
October 17 th	PT Conferences 4PM to 8PM
October 19 th	End of 1 st Quarter
October 26 th	No School-Teacher Comp Day
November 12 th	No School-Staff Development-8AM to 3PM
November 12 th	Regular BOE Meeting 6PM
November 21 st -23 rd	No School-Thanksgiving Break
December 10 th	Regular BOE Meeting 6PM
December 20 th	End of 2 nd Quarter/1 st Semester
December 21 st -Jan. 2 nd	No School-Winter Break