

APPROVED

Key: A.I. – Action Item  
I.I. – Information Item

**UNIFIED SCHOOL DISTRICT NO. 336**  
**BOE – First Regular Meeting**  
**Monday, January 14<sup>th</sup>, 2019 @ 6:00 p.m.**

**Members Present:** Carl Matousek, Orin Marshall, Allen Arnold, Rex Frazier, Christina Murphy

**Members Absent:** Shelby Patch, Mike Ford

Vice President Arnold called the meeting to order at 6:00p.m.

1. A.I. Adopt the agenda as prepared or amended.

**A motion was made by Member Marshall and seconded by Member Frazier to approve the agenda as amended. Motion carried, 5-0.**

2.A.I. Public comments:

Leslie Gallagher and Garrett Rake were present to give the BOE an update on where they are at with plans for making the fair building a multi-purpose facility. Garrett had a walk through with Mike Porter at the fair building to obtain ideas for usage of the space. He was able to gather more information from Mike from the walk through. Garrett and Leslie would like to request a meeting with Superintendent Davies, Mike Porter, and Mark Aeschelman to discuss plans for moving forward.

3.A.I. Consent Agenda

- A. Approve minutes for the December 10, 2018, regular board meeting.
- B. Approve payment of warrant numbers 64053 through 64170 for the amount of \$239,803.52.
- C. Approve December payroll in the amount of \$1,143,229.66.
- D. Donations and grants:
  - a. Donation to Holton Elementary School \$300 toward children's delinquent food service accounts – Buck's Grove Methodist Church
  - b. District donation-\$300 from Kim and Alan Barnes of Larned, Kansas. Grandson is Gavin Barnes in the 8<sup>th</sup> grade.
- E. Personnel
  - a. New Hires:
    - i. Jolene Purcell – HS assistant track coach
  - b. Resignations:

- i. Gail Thomas, SPED PD Teacher
  - c. Transfers:
    - i. Heather Link - Going from full time HMS receptionist to district substitute custodian
    - ii. Eryn Coverdale – Going from HES registrar to HMS receptionist
    - iii. Holly Ballenger – Going from HES receptionist to HES Registrar/Secretary
  - d. Still to recruit/hire –
    - i. Social Worker
    - ii. HES Receptionist
- F. Transportation Requests – See attachments:
  - a. HMS – Science Olympiad - Salina – February 5, 2019
- G. Thank you notes – See attachments
  - a. From Kayla Shaughnessy, 2<sup>nd</sup> grade teacher – thank you for the card and gift card.
  - b. From Amy Haussler, SPED Director – thank you for the card and gift card.
  - c. Thank you card from the Middle School KAYS to the BOE.

**A motion was made by Member Marshall and seconded by Member Frazier** to approve the consent agenda as amended. Motion carried, 5-0.

#### 4. A.I. Reports

##### A. JCYC

Mrs. Debbie Harshaw and the JCYC students presented a new and improved tobacco-free campus policy. Student Olivia Summers, who is a state board member for the Holton RESIST group, spoke on how it is important for everyone to breathe clean air. The Holton RESIST group feels that this policy is very important and will help make the air cleaner for their school. Jennifer Haynes with the Northeast Kansas Environmental Service's was also present to answer any questions that the BOE may have. Jennifer stated that any signage the district would need is free through KDHE.

**A motion was made by Member Marshall and seconded by Member Matousek** to approved the new tobacco-free policy. Motion carried, 5-0.

Carter Watkins, STUCO member, and Mrs. Debbie Harshaw presented regarding the Honor's Flight program. Carter applied for and was granted \$10,000 from Johnsonville for the Honor's Flight program. Carter would need about \$15,000 to \$17,000 to take the Honor's Flight which he plans to do fund raisers to obtain the remaining portion needed. This would be the first time that Holton has done the Honor Flight. Mrs. Harshaw is looking at a date in October 2019 in which the

Honor Flight would take place.

#### B. Technology

Technology committee members Phyllis Slipke and Kayla Shaughnessy presented what they have been working on regarding district technology. Kayla visited Shawnee Heights recently who is using Apple Classroom and Kayla found it helpful and interesting. She would like to do a training with all of the teachers at the elementary school on Apple Classroom and show the teachers how this tool could better help their classrooms.

Phyllis Slipke visited the Atchison school district. They are using the one-to-one iPad system. Phyllis also visited with students and staff regarding the iPad usage and was able to hear what their thoughts were. Both Phyllis and Kayla came away with some really good information and are both hoping to implement some of these techniques in our district.

#### C. Maintenance

Mr. Michael Porter stated that the FFA waterline project is complete. He is continuing to move forward with the bus barn project. The Purple Wave auction went well with no problems and everything has sold.

#### D. Curriculum

Dr. Paula Hough gave a handout to the BOE updating them on the curriculum and instruction that she has been working on. Professional Learning "Choice Day" will be Monday, January 21<sup>st</sup>.

#### E. Principals

Mr. Rod Wittmer stated that Mr. Hummels class finished #1 in state for the stock market game out of 643 teams. They finished the 14-week trading period leading 12 of the 14 weeks of the game and made \$12,881.61 for the trading period. Scholars bowl won the big seven league scholars bowl champions back to back, 2018 and 2019!

Mr. Michael Kimberlin stated that boy's basketball started out with a bang this year. They currently have 20, 7<sup>th</sup> graders and 22, 8<sup>th</sup> graders playing this year. They are happy to see such a large number of students out for sports. The students were excited again this year to have their PE dance unit. Swingin' Spurs the country dance team from Kansas State University visited on December 5<sup>th</sup> to help kick off the dance unit.

Mrs. Karen Williams stated that the elementary School is on the last three weeks of conscious discipline. Once finished they will start a new round of community and staff if there is any interest. The elementary school is also very focused on creating some district goals through the Kansas Education Systems Accreditation. They have two goals that they are currently focused on and are still in the developing stages of these goals.

Mrs. Carolyn Cochran stated she is up to 86 students for fresh start.

### **Old Business:**

#### 5. I.I. Neighborhood Revitalization

Tonight, we are looking at passing the school district's portion of the Jackson County Neighborhood Revitalization plan.

**A motion was made by Member Murphy and seconded by Member Marshall** to adopt the Neighborhood Revitalization Act Resolution 2018-2019 – 1-14 as presented and then publish the notification for transparency with the public as presented.

Motion carried, 5-0.

#### 6. I.I. Facilities

Discuss/update -

- Fresh Start and maintenance facility
  - Zoning: C-S Highway Service District
  - Insurance – it is insured presently and can remain insured at its present levels if occupied in any other manner.
- Bus Barn
  - Project may be taking on a few new ideas/would like to see a restroom put inside the building. Mike will look into pricing for this.
  - Projected for completion by August 2019
- Parking lot is still a work in progress. Working on getting figures.
- ESCO/Trane/goal is to get information in February.
- Elementary blue water/Nabholz will no longer provide bottled water for the elementary
- Central School
  - Zoning – R-1 Single-Family Dwelling District

#### 7. I.I. Retreat

February 9<sup>th</sup> is a possibility for the retreat date.

**New Business:**

8. I.I. Drivers Education

Each year we usually set the pricing during this meeting (or the next) so we can get the information out sooner than later. Last year we charged \$152.

**A motion was made by Member Frazier and seconded by Member Marshall** to offer summer drivers education at \$152 per student. Motion carried, 5-0.

Break at 7:31PM for 10 minutes.

9. A.I. Executive session to discuss non-elected personnel.

**A motion was made by Member Marshall and seconded by Member Frazier** that Holton USD #336 recess to executive session at 7:41PM for 10 minutes returning to regular session at 7:51PM for the purpose of discussing:

- a) Employee's individual performance pursuant to non-elected personnel exception under KOMA. Motion carried, 5-0.

Superintendent Davies remained in executive session with the board.

Returned to regular session at 7:51PM with no decisions made.

10. A.I. Executive session to discuss student concerns

None

11. A.I. Executive session to discuss negotiations.

**A motion was made by Member Marshall and seconded by Member Murphy** that Holton USD #336 recess to executive session at 7:51PM for 20 minutes returning to regular session at 8:11PM for the purpose of discussing:

- a) The exception for employer-employee negotiations under KOMA. Motion carried, 5-0.

Superintendent Davies remained in executive session with the board.

Returned to regular session at 8:11PM with no decisions made.

12. A.I. Executive session to discuss safety and security.

**A motion was made by Member Frazier and seconded by Member Marshall** that Holton USD #336 recess to executive session at 8:11PM for 20 minutes returning to regular session at 8:32PM for the purpose of discussing:

- a) The exception for school security matters to ensure the security of the school, it's buildings, and/or its systems is not jeopardized under KOMA. Motion carried, 5-0.

Superintendent Davies remained in executive session with the board.

Returned to regular session at 8:32PM with no decisions made.

13. A.I. Executive session to discuss business privilege.

None

14. A.I. Decisions from executive sessions.

**A motion was made by Member Marshall and seconded by Member Frazier** to approve Joni Woltje as the new Special Education Secretary. Motion carried, 5-0.

15. A.I. Adjourn

Vice President Arnold adjourned the meeting at 8:30PM.

Minutes as recorded by:

Hailey Mattox  
Deputy Clerk, Board of Education, Holton USD #336  
515 Pennsylvania Ave, Holton, KS 66436

**Important Dates/Information:**

January 21	No school – Staff Development 8:00 a.m. – 3:00 p.m.
January 30	HS only – No School – HHS Host FBLA District Conference
February 11	Regular BOE meeting - 6 p.m.
February 18	No school – Staff Development 8:00 a.m. – 3:00 p.m.
February 20	PT Conferences - 4:00 p.m. – 8 p.m.
February 21	PT Conferences - 4:00 p.m. – 8 p.m.

February 22	No School – Teacher comp day
February 27	HS only – No School – HHS Host League Forensics
March 8	End of 3 <sup>rd</sup> quarter – HES
March 11-15	Spring Break – No School
March 18	Regular BOE meeting - 6 p.m.
April 8	Regular BOE meeting - 6 p.m.
April 12	No school – Staff Development 8:00 a.m. – 3:00 p.m.
April 19	No School
May 13	Regular BOE meeting - 6 p.m.
May 18	HHS Graduation 6 p.m.