

APPROVED

Key: A.I. – Action Item

I.I. – Information Item

**UNIFIED SCHOOL DISTRICT NO. 336**

**BOE – First Regular Meeting**

**Monday, February 11th, 2019 @ 6:00 p.m.**

**Members Present:** Orin Marshall, Allen Arnold, Mike Ford, Carl Matousek  
Rex Frazier, Christina Murphy, Shelby Patch

**Members Absent:**

President Patch called the meeting to order at 6:00p.m.

1. A.I. Adopt the agenda as prepared or amended.

**A motion was made by Member Marshall and seconded by Member Ford** to approve the agenda as amended. Motion carried, 7-0.

2.A.I. Public comments:  
None

**3. A.I. Consent Agenda:**

- A. Approve minutes for the January 14, 2019, regular board meeting.
- B. Approve payment of warrant numbers 64171 through 64273 for the amount of \$594,373.41
- C. Approve January payroll in the amount of \$1,137,111.70.
- D. Donations, grants or payments:
  - a. Check received from Purplewave for a bus and miscellaneous unused disposal items - \$5,437.50
- E. Personnel
  - a. New Hires: None
  - b. Retirements:
    - i. Dale Allen, bus driver (at the end of the school year)
  - c. Resignations:
    - i. Colby Wilson, HES Kindergarten Teacher (at the end of the school year)
    - ii. Teri Secrest – HES night custodian
  - d. Transfers: None
  - e. Still to recruit/hire –
    - i. Social Worker
    - ii. HES Custodian
- F. Transportation Requests: None
- G. Application to conduct research and distribute survey – Amy Oldehoeft

**A motion was made by Member Ford and seconded by Member Marshall** to approve the consent agenda as presented. Motion carried, 7-0.

#### 4. A.I. Reports:

##### A. Preschool

Diana Fate, Jolene Purcell and Amanda Chiles were present. Diana presented the BOE with a short slide show of the preschool activities this year. Then Diana and Jolene discussed some of the activities they have in their classrooms. They encourage guest readers and have community members come in and visit with the class. They have had or plan to have a fire fighter, nurse, policeman and doctor visit with their students. They have also been collaborating with other local districts on successful teaching practices in their classrooms. The screening for new preschool students will be March 6<sup>th</sup>, 8:00AM-6:00PM. Please contact 364-3251 to schedule an appointment. It will also be an opportunity for new preschool students to pre-enroll for the 2019-2020 school year.

##### B. Technology

Teri Fletcher shared with the BOE a teacher response survey that the technology committee distributed. Tom Sextro then provided the BOE with a handout of some additional data. Overall we would like to move to 1 to 1 computing devices K-12. They are looking at iPads, Chromebooks and laptops. Annie Brock did a presentation on apps and interactive videos that would be available on the iPads. She wanted to help alleviate the misconception that iPads would not be as useable to the students as laptops. She also demonstrated a few of the different keyboards that are available to go with iPads. Discussion on keyboarding skills and targeting what the job market needs from graduating students as far as technology is concerned. Are the kids going to be career ready and also a projected spending plan were discussed after the presentation. BOE would like the committee to come back in March with optional spending plans and more exact information.

##### C. Maintenance

Mike Porter let the BOE know that the expansion/renovation of the restrooms at the bus barn will be happening in the next week or two, weather permitting.

He was pleased with the items sold on Purple Wave. Another similar sight called Big Iron was also discussed.

##### D. Curriculum

Paula said she will talk later.

## E. Principals

Karen Williams – nothing more than what is in her newsletter.

Michael Kimberlin – Recognized Renn Deters who is a 7<sup>th</sup> grade student at HMS who is representing our district at the Kansas Youth Art Month Exhibit from February 11-March 10 at the Alice Sabatini Gallery in the Topeka Shawnee County Public Library. Also recognized Griffin Davies a Holton 8<sup>th</sup> grader who was the Jackson County Spelling Bee champion.

Brent Bechard- Wanted to recognize the HS wrestling team who are four time League Champions.

## F. Superintendent

Will talk later.

## **OLD BUSINESS:**

### 5. I.I. Facilities

Fresh Start/Maintenance Bldg – BOE needs to give directive soon as to whether or not they are willing to allow the renovation of the maintenance building for school activities and student use or not so we can let community members know.

Bob presented the BOE with estimates on the parking lot on west side of elementary school. It came out to be a much larger number than expected. BOE asked him to get multiple bids/estimates on doing gravel, asphalt and concrete. It is itemized so that we have the options to delete items and make it a more affordable option. There is also the option to do it in phases as well. He will get the info asked for and bring to the March meeting.

HVAC/Plumbing at the HS & lighting at the MS/HS is a low estimate of 3.6 Million. Currently we do not have that kind of funding available in capital outlay. Superintendent Davies visited with Dustin Avey about coming up with multiple finance options to be able to support this future maintenance project.

Blue water issue at the elementary school is leading us to obtain bids to look at alternatives to the copper pipes. Will be setting up bid specs to send out to potential bidders to complete the transition from copper pipes.

### 6. A.I. Retreat

Retreat for last Saturday was cancelled. Superintendent Davies had multiple questions for the BOE. Do you think this is necessary? Would you like an outsider to facilitate this (KASB)? What topics would you like to review/discuss? When would you like to do this? Where would you like to do this?

President Patch asked the other members to email Bob with two nights after March 18<sup>th</sup> that they would be available to meet and what topics they would like to discuss. BOE members felt that having KASB attend at this time was not necessary.

#### 7. I.I. Job Descriptions

Debbie has finished another set of drafts for you to review prior to March meeting.

#### 8.A.I. New Sped Position

Director Haussler presented the BOE with a job description for a new position they would like to consider. Coordinator Special Education is a new admin position they would like to add for the Cooperative. The Sped Coop BOE meeting is this Wednesday and she would like the Holton BOE's approval to run it past the Coop BOE as well.

**A motion was made by Member Murphy and seconded by Member Arnold** to approve the Coordinator Special Education job description as presented. Motion carried, 7-0.

#### **NEW BUSINESS:**

#### 9.A.I. Preschool Fees

Supt Davies would like the BOE to consider removing the preschool tuition for 4/5 year-olds for the 2019-2020 school year. Since we have moved from half day funding and are now receiving full day funding for all day kindergarten and as we look at kindergarten readiness we are in a position to consider not charging for preschool. We could move to charging only the fees that we charge for all students at the elementary level which is textbook fees and milk/meal fees. After much discussion it was decided that the BOE would like more info for 3 year-olds at March meeting and change 4/5 year-olds to the same as the rest of the elementary fees. It was also discussed if we have large numbers how will we address this. We might have to hire another teacher if numbers were high enough and the development of criteria to designate how we would select three year-olds for our available spots. Also the BOE discussed the impact to other local daycares/preschools.

**A motion was made by Member Marshall and seconded by Member Ford** to approve changing preschool fees for 4/5 year-olds for the 19-20SY as presented. Motion carried, 7-0.

#### 10.A.I. Bussing

Supt Davies wanted to bring multiple facets of our current transportation issues to light.

- We cannot sustain our present model of transporting in town kids after school (We do not have the issue before school yet).
- Highway 75 is too dangerous for us to have someone be a crossing guard, therefore it is too dangerous to have kids trying to cross highway 75.
- Many roads in the district are not maintained enough for some of our busses to navigate safely when roads are muddy or cannot be plowed due to inclement weather (such as only one lane for a long distance). Many places do not have adequate turn around opportunities.
- School does not receive transportation funding for students from the state who live less than 2.5 miles from their attendance center.

In looking at fixing these issues our options seem to be the following:

- Add more bus routes (in town routes by themselves will not fix this issue and I think I can explain at the meeting)
- Pick a grade level and stop transporting that age group (and older) in town or past a certain distance (common among many schools is a mile) away from school.
  - keeping in mind that we still have some kids who would have to cross 75 highway.
  - Some of our population will use this as an excuse not to go to school
- Charge to ride in town as a convenience fee
  - Not many school district charge yet schools seem to be all over the place with transporting in town.
  - Still have to deal with 75 highway issue
- Operate designated mud routes when necessary

Superintendent recommendation to start looking at a solution (so a penciled in starting point) based on school budget, safety of our students, sustainability, convenience for parents, and factors to help keep kids attending school.

- School will maintain the right to designate all bus stops in the district. This will include the addition of mud routes as needed and directed by the transportation director

- Student home is 1 mile or more from attendance center or child must cross 75 Hwy to get to their home/drop off point will be transported for free.
- Student home under 1 mile from attendance center or any student transported beyond the 1 mile that does not go to their home - Pay to Ride is \$100 per child, per semester - payments due per semester.
- (Not necessary but it would help with losing kids) Students requesting one extra drop off place on a routine schedule will be accommodated (rates above may apply and this will not add any additional stops) any additional drops will be at an additional cost to be determined (we are struggling with people assuming we can drop kids off all over the place and it is a logistical nightmare to get kids on the correct bus)

Preschool will follow the guideline above

We don't have to have a decision for everything today but we need to figure out soon what direction we want to go.

**A motion was made by Member Frazier and seconded by Member Murphy** give authority to Transportation Director and Supt to designate mud routes for the buses. Motion carried, 7-0.

Other issues will be discussed again at the March meeting.

#### 11.I.I. Apollo

Paula Hough presented to the BOE a quick peek at the Apollo redesign that the state is presenting as an option for school districts. It is based on four factors. Paula will be sharing this with staff in the next few weeks and seeing if this is a commitment they are willing to take on. She also needs the consensus of the BOE that they are also willing to back this endeavor.

BOE felt that this would be a step in the right direction of our career ready students and preparing them for what comes after high school.

#### 12.I.I. Calendar Committee

Paula Hough and Brent Bechard presented the two calendar options they are presenting to the teachers. The BOE made a few suggestions but felt overall the committee did a great job.

#### 13.A.I. Bike Across Kansas

We will be allowing the Bike Across Kansas (BAK) group to utilize parts of the HS facilities as we have done in the past on Friday, June 14. The city, school, chamber of commerce and the grassroots economic development group are trying to work

together to make this experience the best in the state so participants will want to come back at a later date to shop in our communities. There will also be opportunities for our school groups to make money from selling food items to the bikers. I would like for us to consider the use of our buses for this event if I can get community sponsors to pay the wages of the bus drivers and some of the gas for shuttle purposes to get people around on that day if you would agree to this as the board of education.

BOE consensus they would like to give the go ahead with this.

Break at 9:00PM for 10 minutes.

14. I.I. Executive session to discuss non-elected personnel.

**A motion was made by Member Marshall and seconded by Member Arnold** that Holton USD #336 recess to executive session at 9:10PM for 20 minutes returning to regular session at 9:30PM for the purpose of discussing:

- a) Employee's individual performance pursuant to non-elected personnel exception under KOMA. Motion carried, 7-0.

Superintendent Davies remained in executive session with the board.  
Superintendent Davies exited executive session at 9:11PM.

Returned to regular session at 9:30PM with no decisions made.

**A motion was made by Member Murphy and seconded by Member Matousek** that Holton USD #336 recess to executive session at 9:30PM for 5 minutes returning to regular session at 9:35PM for the purpose of discussing:

- a) Employee's individual performance pursuant to non-elected personnel exception under KOMA. Motion carried, 7-0.

Returned to regular session at 9:35PM with no decisions made.

**A motion was made by Member Frazier and seconded by Member Arnold** that Holton USD #336 recess to executive session at 9:35PM for 5 minutes returning to regular session at 9:40PM for the purpose of discussing:

- a) Employee's individual performance pursuant to non-elected personnel exception under KOMA. Motion carried, 7-0.

Returned to regular session at 9:40PM with no decisions made.

**A motion was made by Member Arnold and seconded by Member Matousek** that Holton USD #336 recess to executive session at 9:43PM for 5 minutes returning to regular session at 9:48PM for the purpose of discussing:

- a) Employee's individual performance pursuant to non-elected personnel exception under KOMA. Motion carried, 7-0.

Returned to regular session at 9:48PM with no decisions made.

15. I.I. Executive session to discuss student concerns

**Nothing to discuss.**

16. I.I. Executive session for discussion on negotiations

**A motion was made by Member Murphy and seconded by Member Matousek** that Holton USD #336 recess to executive session at 9:50PM for 5 minutes returning to regular session at 9:55PM for the purpose of discussing:  
a. The exception for employer-employee negotiations under KOMA. Motion carried, 7-0.

Bob Davies remained in executive session with the board.

Returned to regular session at 9:55pm with no decisions made.

**A motion was made by Member Murphy and seconded by Member Marshall** that Holton USD #336 recess to executive session at 9:56PM for 3 minutes returning to regular session at 9:59PM for the purpose of discussing:  
b. The exception for employer-employee negotiations under KOMA. Motion carried, 7-0.

Bob Davies remained in executive session with the board.

Returned to regular session at 9:59pm with no decisions made.

17. I.I. Executive session to discuss business privilege.

**Nothing to discuss.**

**A motion was made by Member Arnold and seconded by Member Ford** to extend regular session for 10 minutes at 10:00 p.m. Motion carried, 7-0.

18. A.I. Decisions from executive sessions

**A motion was made by Member Murphy and seconded by Member Frazier** to approve the extension of Michael Kimberlin, Tom Sextro, Mike Porter and Mike Adkins contracts for one year to 2020. Motion carried, 7-0.



**A motion was made by Member Murphy and seconded by Member Frazier** to approve the extension of Bob Davies, Paula Hough, Amy Haussler, Jeff Price, Rod Wittmer, Brent Bechard, Carolyn Cochren contracts for one year to 2021. Motion carried, 7-0.

Karen Williams and Chris Kasson will be evaluated at a later date.

Orin Marshall and Mike Ford will be negotiations representatives for the 19-20 SY.

19. I.I. Topics for next meeting March 18th, 2019

20.A.I. Adjourn

President Patch adjourned the meeting at 10:07PM.

Minutes as recorded by:

Deirdré (Dee) Folk  
Clerk, Board of Education, Holton USD #336  
515 Pennsylvania Ave, Holton, KS 66436

**Important Dates/Information:**

February 18	No school – Staff Development 8:00 a.m. – 3:00 p.m.
February 20	PT Conferences - 4:00 p.m. – 8 p.m.
February 21	PT Conferences - 4:00 p.m. – 8 p.m.
February 22	No School – Teacher comp day
February 27	HS only – No School – HHS Host League Forensics
March 8	End of 3 <sup>rd</sup> quarter – HES
March 11-15	Spring Break – No School
March 18	Regular BOE meeting - 6 p.m.
April 8	Regular BOE meeting - 6 p.m.
April 12	No school – Staff Development 8:00 a.m. – 3:00 p.m.
April 19	No School
May 13	Regular BOE meeting - 6 p.m.
May 18	HHS Graduation 6 p.m.