

APPROVED

Key: A.I. – Action Item
I.I. – Information Item

UNIFIED SCHOOL DISTRICT NO. 336
BOE – First Regular Meeting
Monday, March 18th, 2019 @ 6:00 p.m.

Members Present: Orin Marshall, Allen Arnold, Mike Ford, Carl Matousek
Rex Frazier, Christina Murphy, Shelby Patch

Members Absent:

President Patch called the meeting to order at 6:00p.m.

1. A.I. Adopt the agenda as prepared or amended.

A motion was made by Member Ford and seconded by Member Marshall to approve the agenda as amended. Motion carried, 7-0.

2.A.I. Public comments:

Tonya Barta from Farmer's State Bank was here to present a \$2,000 check to the MS KAYs for their walking trail project.

3. A.I. **Consent Agenda:**

- A. Approve minutes for the February 11, 2019, regular board meeting and March 4, 2019, special board meeting.
- B. Approve payment of warrant numbers 64274 through 64385 for the amount of \$678,032.23
- C. Approve February payroll in the amount of \$ 1,140,184.02.
- D. Personnel
 - a. New Hires:
 - i. Michael Rogers-Wentling – HES Custodian
 - ii. Amber Moses – Elementary School Receptionist
 - iii. Emma McManigal – Elementary teaching position (for the 2019-2020 school year)
 - iv. Aaron Herb – HS Mathematics (for the 2019-2020 school year)
 - b. Retirements: None
 - c. Resignations:
 - i. Casey Harris – Kindergarten Teacher (at the end of the school year)
 - ii. Audrey Baxter – Drama Coach
 - iii. Michael Rogers-Wentling – HES Custodian
 - iv. Michelle Keim – 1st grade Teacher (at the end of the school year)
 - v. Terri Fletcher – MS Technology teacher (at the end of the school year)

- vi. Kala Coons – HSEC paraprofessional @ RV
- d. Transfers: Karla Tanking from: HSEC Instructional Coach
To: HSEC Coordinator (at the end of the school year)
- e. Still to recruit/hire –
 - i. Social Worker
 - ii. HES Custodian
- E. Transportation Requests:
 - i. FCCLA STAR Events Competition in Wichita, KS April 7-April 9, 2019 (see attached sheet)
 - ii. SPED Gifted trip to Union Station in Kansas City, Missouri
- F. Non-binding MOU for roles and responsibilities of each party as they relate to the provisions and use of the WSU Teacher Apprentice Program (TAP). See attached.

A motion was made by Member Marshall and seconded by Member Frazier to approve the consent agenda as presented. Motion carried, 7-0.

4. A.I. Reports:

A. Safe 75

HHS Safe team presented to the BOE how they feel they can make 75 highway safer. Lauren Moore gave the presentation on how the HHS safe team at Holton and surrounding districts have come together to come up with a plan with different solutions to help improve the safety of 75 highway. These are things that can be implemented while we wait for governor's plan in next 10 years to make the stretch of lane from Holton to Sabetha four lanes.

B. Technology

Tom Sextro presented to BOE a handout with six scenarios for future plans on purchasing computers, ipads, laptops and other technology for the district. Currently it looks like if we are going to do the redesign of the district then it would be best to put this on hold until the district knows what their future goals will be and how technology will align with them.

C. Maintenance

Bus barn frame work is complete and the concrete will be coming soon.

D. Curriculum

Paula Hough updated BOE on multiple areas she has been working on. Would like to make the BOE aware of one change on the calendars. HHS only PT conferences in Feb would move from Feb 26th to Feb 19th. She and Amy Haussler

visited Clay Center to view and inquire about their redesign program. She also informed the BOE that at HMS they had a 92% approval and at HHS they had an 86% approval rate of the teachers on the go ahead with the new redesign program.

E. Principals

Karen Williams – nothing to add to her newsletter at this time.

Michael Kimberlin – Presented BOE with changes HMS building leadership team would like to make to the current eligibility policy.

A motion was made by Member Marshall and seconded by Member Frazier to approve the changes to the HMS eligibility as presented. Motion carried, 7-0.

Rod Wittmer- The first annual alumni basketball game is this Friday. Teachers came in over spring break to help grade the Kelpa test. We provided a meal and some PDC points for their help.

F. Superintendent

Bob handed the BCBS renewal rates for certified and 12 month staff out to BOE.

MONTHLY COST		2018-2019	2019-2020	
Triple Option 1 \$500/\$1,000 deductible	OLD	New	Diff.	
Employee	\$677.53	\$824.32	\$146.79	
Emp/Ch	\$1,401.21	\$1,669.25	\$268.04	
Emp/Sp	\$1,455.50	\$1,771.10	\$315.60	
Emp/Dep	\$2,179.18	\$2,616.02	\$436.84	

Triple Option 2 \$1,000/\$2,000 deductible			
	OLD	New	
Employee	\$656.08	\$798.28	\$142.20
Emp/Ch	\$1,356.80	\$1,616.49	\$259.69
Emp/Sp	\$1,409.37	\$1,715.12	\$305.75
Emp/Dep	\$2,110.10	\$2,533.33	\$423.23

Triple Option 3 \$1,500/\$3,000 deductible			
	OLD	New	
Employee	\$637.86	\$776.10	\$138.24
Emp/Ch	\$1,319.11	\$1,571.56	\$252.45
Emp/Sp	\$1,370.20	\$1,667.43	\$297.23
Emp/Dep	\$2,051.45	\$2,462.88	\$411.43

Option 4 HDHP (HSA) \$3,000/\$6,000 deductible			
	OLD	New	
Employee	\$563.17	\$680.24	\$117.07
Emp/Ch	\$1,164.52	\$1,377.30	\$212.78
Emp/Sp	\$1,209.63	\$1,461.31	\$251.68

Emp/Dep	\$1,810.97	\$2,158.37	\$347.40
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OLD BUSINESS:

5. A.I. Facilities

Supt Davies handed out a summary from Trane regarding payments and cost figures.

Supt Davies passed out a summary of preliminary figures on the cost to do the HES parking areas and the costs to do them with additional options and without them. We will need to start the bidding process if the BOE wishes to move forward with the parking lot.

Supt Davies presented a proposal from GSI engineering which is the company that our attorney recommended. We will be utilizing their consulting services on providing us with an analysis concerning the copper pipes at the new elementary school. This initial testing

A motion was made by Member Frazier and seconded by Member Ford to approve the contract with GSI Engineering as presented. Motion carried, 7-0.

6. A.I. Calendar and building start/end times

Paula Hough presented two calendars. The only difference is on option #1) HHS only PT conferences in Feb would move from Feb 26th to Feb 19th. Option #2) All PT conferences remain on Feb 26th.

Supt Davies also presented different options for the start times for HES, HMS and HHS. We need to offset the start and ending times of the different buildings to help with the end of the day bussing. Administration and the transportation director believe that a 10-minute difference in the elementary and the MS/HS schedule will fix our issues and concerns.

A motion was made by Member Allen and seconded by Member Marshall to approve calendar option 1 as presented with the HS change for Feb PT conference. Motion carried, 7-0.

7. A.I. Redesign-Apollo

Handout to BOE with information about the redesign movement which was discussed at our last BOE meeting. To become a part of the Apollo redesign, each district must provide evidence and have approval by their:

- a. Faculty with a vote of 80% or higher (which we have 92% HMS & 86% HHS)
- b. A vote of the local school board
- c. Support from the local professional organization (HNEA)

So since we have all three, then we will complete our application for the process which is due April 5th.

A motion was made by Member Marshall and seconded by Member Frazier to approve the application for the Apollo redesign project. Motion carried, 7-0.

8:33 Member Murphy exited meeting.

8:35 Member Murphy returned to meeting.

8.1.1. Bus fees and mud routes

At the last meeting we discussed the condition of some of our bus routes with all of this wet weather we are having and will continue to have this spring.

Some solutions that were discussed at the last meeting and that have been adjusted some were:

1. *School will maintain the right to designate all bus stops in the district. This will include the addition of mud routes as needed and directed by the transportation director*
2. *K-12 student home is 1 mile or more from attendance center or child must cross 75 Hwy to get to their home/drop off point will be transported for free.*
3. *6-12 grade students home under 1 mile from attendance center or any K-12 student transported ~~beyond the 1 mile~~ that does not go to their home or the in town closest drop off - Pay to Ride is \$45 per household, per semester - payments due per semester.*
4. *Students requesting one extra drop off place on a routine scheduled stop will be accommodated (rates above ~~may~~ apply and this will not add any additional stops) any additional drops will be at an additional cost to be determined by the superintendent (we are struggling with people assuming we can drop kids off all over the place and it is a logistical nightmare to get kids on the correct bus)*

At this time the BOE would like to seek some feedback from parents either through a survey or communication to the district on this subject. With

this feedback the BOE would like to make a decision at the April meeting for what our plan is for the 19-20 school year.

As far as designating mud routes Director Binkley has been in contact with five families currently who the muddy conditions have affected directly and changes have been discussed with them.

9.A.I. Preschool Fees- handbook adoption

At the last meeting, the board supported the free 4-year old preschool program that only charged the enrollment fess like the rest of the students K-12. Tonight we can discuss the 3-year old tuition that we presently have and the adoption of the preschool handbook. I am recommending that we continue with the 2-day a week option for 3-year old preschool at a tuition of \$50 per month (last year it was \$57.50 based upon a 4-day a week program that was \$115). Our current 4-yearold program switched last year from 4-days a week to 5 days a week.

The preschool handbook is ready for your approval. The only issue I would like to point out is one that will affect the K-5 students as well and is a semi-major shift in how we do things. We have been charging K-5 students \$5.00 a month for milk. Students are also allowed to bring a healthy snack from home that meets nutritional guidelines that are hard to accommodate. Other issues are food allergies that students, parents, and the school must abide by. I would like to streamline this and offer a healthy snack and drink and charge \$45 for 4-year old's per semester and \$18 for 3-year old's (2 days a week) per semester.

A motion was made by Member Marshall and seconded by Member Ford to approve The preschool handbook for the 19-20 SY as presented. Motion carried, 7-0.

NEW BUSINESS:

10.A.I. Hours

At this time the HS is the only school with a deficit as of Monday, March 18 and so far it only affects Seniors. Rod would like to have the seniors go one additional day. Their final day will be Wednesday, May 15, 2019.

11.I.I. Summer School

Both Principal Kimberlin and Principal Williams would like consider something different for summer school. They would like to look at project based learning. Staff would be hourly and depending on the number of students

attending would dictate the number of staff needed. In the past they received a set amount pay regardless of the number of students attending. In this scenario if we start out with 100 students and drop to 60 attending then we would not keep on full staff number we started summer with.

12.I.I. LOB

Supt Davies presented to the BOE that we needed to submit our % of LOB to the state to seek budget authority for 2019-2020.

KSA 72-5143 as amended by 2018 Substitute for Senate Bill 423 requires the board of any school district that desires to increase its local option budget authority for the immediately succeeding school year to submit written notice of such intent to the state board by April 1 of the current school year. The board of education shall not adopt a local option budget in excess of the authority stated in a notice submitted pursuant to this subsection.

If we do decide we would like to go over our current 30% the BOE would have to pass a resolution to notify public of their intention to do so.

BOE consensus was to move forward with notification of 33% authority.

9:13 Members Patch and Marshall exited meeting.

9:15 Members Patch and Marshall returned to meeting.

13.I.I. Bus usage

Attached is a bus usage request from the class of 1969 – 50 year alumni.

Consensus of the BOE was to allow them to use our vehicle and drivers with a charge.

14.I.I. Classified Salary schedule

Supt Davies has been working on a classified salary schedule with Dee and we thought we would like to present you a first look at a potential paraprofessional schedule we have been tweaking to see if this a direction you would like us to keep working on before we get into all the positions. After discussion the BOE felt this was a good idea and that we should continue.

15.I.I. Elections

An election for board of education members is coming up in November. 4 positions are up for re-election.

- *Position 1 – Rex Frazier*
- *Position 2 – Orin Marshall*

- *Position 3 – Shelby Patch*
- *Position 4 – Carl Matousek*

Break at 9:30PM for 5 minutes. Return at 9:35

16. I.I. Executive session to discuss non-elected personnel.

A motion was made by Member Marshall and seconded by Member Ford that Holton USD #336 recess to executive session at 9:37PM for 8 minutes returning to regular session at 9:45PM for the purpose of discussing:

- a) Employee's individual performance pursuant to non-elected personnel exception under KOMA. Motion carried, 7-0.

Superintendent Davies remained in executive session with the board.

Returned to regular session at 9:45PM with no decisions made.

A motion was made by Member Murphy and seconded by Member Ford that Holton USD #336 recess to executive session at 9:45PM for 10 minutes returning to regular session at 9:55PM for the purpose of discussing:

- a) Employee's individual performance pursuant to non-elected personnel exception under KOMA. Motion carried, 7-0.

Superintendent Davies remained in executive session with the board.

Returned to regular session at 9:55PM with no decisions made.

17. I.I. Executive session to discuss student concerns

Nothing to discuss.

18. I.I. Executive session for discussion on negotiations

A motion was made by Member Marshall and seconded by Member Frazier that Holton USD #336 recess to executive session at 9:56 PM for 4 minutes returning to regular session at 10:00PM for the purpose of discussing:

- a. The exception for employer-employee negotiations under KOMA. Motion carried, 7-0.

Bob Davies remained in executive session with the board.

Returned to regular session at 10:00pm with no decisions made.

19. I.I. Executive session to discuss business privilege.

Nothing to discuss.

20. A.I. Decisions from executive sessions

None

21. I.I. Topics for next meeting April 8th, 2019

- All school fees for next year
- Health insurance
- Staffing recommendations for next year
- Summer school staff
- Coach and Sponsor approval for next year

22.A.I. Adjourn

President Patch adjourned the meeting at 10:00PM.

Minutes as recorded by:

Deirdré (Dee) Folk
Clerk, Board of Education, Holton USD #336
515 Pennsylvania Ave, Holton, KS 66436

Important Dates/Information:

April 8	Regular BOE meeting - 6 p.m.
April 12	No school – Staff Development 8:00 a.m. – 3:00 p.m.
April 19	No School
May 13	Regular BOE meeting - 6 p.m.
May 18	HHS Graduation 6 p.m.
June 10	Regular BOE meeting – 6 p.m.
June 24	Regular BOE meeting – 6 p.m.
July 8	Anticipated Regular BOE meeting – 6 p.m.